



# Dane County

## Minutes - Final Unless Amended by Committee

### Airport Commission

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Wednesday, June 19, 2019

5:30 PM

Robert B. Skuldt Conference Room at the Airport

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#### Robert B. Skuldt Conference Room at the Airport

#### A. Call To Order

Chair Haight called the meeting to order at 5:30pm.

**Staff in Attendance:** Jones; Jensen; Meyers; Kirchner; and Ladell

**Present:** 7 - PAUL RUSK, SALLY PROBASCO, WILLIAM HAIGHT, PERRY ARMSTRONG,  
MAUREEN McCARVILLE, JERRY BOLLIG and ANGELA THOMAS

**Excused:** 2 - ANDREW SCHAUER and STEVEN PETERS

#### *Pledge of Allegiance*

*The Pledge was recited.*

#### B. Consideration of Minutes

1. [2019  
MIN-077](#) AIRPORT NOISE SUBCOMMITTEE MINUTES APRIL 30 2019

**Attachments:** [2019 MIN-077](#)

A motion was made by Supervisor RUSK, seconded by Supervisor McCARVILLE, that the Minutes be approved. The motion carried by a voice vote. (7-0)

2. [2019  
MIN-078](#) AIRPORT COMMISSION MINUTES MAY 8 2019

**Attachments:** [2019 MIN-078](#)

A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor McCARVILLE, that the Minutes be approved. The motion carried by a voice vote. (7-0)

#### C. Reports of Subcommittees - None

**D. Referrals (Resolutions & Ordinance Amendments)**

1. [2019 RES-055](#) CONTRACT CHANGE ORDER #1 FOR CONTRACT WITH QUALITY ROOFING INC. FOR AIRPORT SAND STORAGE AND MAINTENANCE BUILDING RE-ROOFING

**Sponsors:** NELSON, RATCLIFF, RIPP and SCHAUER

**Attachments:** [2019 RES-055](#)  
[2019 RES-055 FISCAL NOTE](#)  
[2019 RES-055 CHANGE ORDER #1](#)

A motion was made by Cmsnr. PROBASCO, seconded by Cmsnr. ARMSTRONG, that the Resolution be recommended for approval. The motion carried by a voice vote. (7-0)

2. [2019 RES-060](#) AUTHORIZING EXECUTION OF LEASE WITH FEDERAL EXPRESS CORPORATION FOR PREMISES AT THE DANE COUNTY REGIONAL AIRPORT

**Sponsors:** RUSK, BOLLIG, McCARVILLE, PETERS and SCHAUER

**Attachments:** [2019 RES-060](#)  
[2019 RES-060 Fiscal Note](#)  
[2019 RES-060 CONTRACT #13732](#)

A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor McCARVILLE, that the Resolution be recommended for approval. The motion carried by a voice vote. (7-0)

**E. Items Requiring Commission Action**

1. [2019 ACT-067](#) EXEMPT LEASE FEDERAL EXPRESS LEASE OF LAND ON THE DANE COUNTY REGIONAL AIRPORT

**Attachments:** [2019 ACT-067 EXEMPT LEASE](#)

A motion was made by Cmsnr. ARMSTRONG, seconded by RUSK, that the Exempt Lease be approved. The motion carried by a voice vote. (7-0)

2. *Mileage and Per Diem for Airport Commission Members in attendance at this, June 19, 2019 Meeting of the Airport Commission*

*A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor BOLLIG, to approve mileage and per diem for members in attendance at this June 19, 2019 Airport Commission meeting. Motion carried by a voice vote. (7-0)*

**F. Presentations - None**

## G. Reports to Commission

### 1. Activity Report

*Director Jones reported on activity. Activity continues to be very positive. She explained that even though seasonal direct flights ended April 6, there was no real impact on activity. Year-over-year for the month of April, enplanements remained steady at 19.1%. Overall for the year activity remains high at 17.8 % growth. The rapid airport growth is causing "growing pains" for Transportation Security Authority (TSA) resulting in longer wait lines, primarily in the morning rush. Additional check lines may be added in the future. The Airport, Airlines and other tenants are experiencing the growing pains, as well.*

*In addition, the parking ramp has occasionally been at capacity in their "covered" parking which may indicate potential expansion. Expansion is under consideration and consultants will be meeting with the Airport staff to address different options.*

*On the other hand, Jones added, due to the growth, the Airport's concessionaires are realizing record days for sales.*

*Discussion ensued and there was a short question and answer period. The feedback from the commission was very positive.*

### 2. Briefing on Summer Airfield Construction

*Jones introduced Michael Kirchner, the Airport's engineer and Director of Planning and Development. Kirchner referred to two exhibits pointing out Taxiway "M" to be completed this summer and Taxiway "J" which will be reconstructed to 75 feet wide from 50 feet and from asphalt to concrete. He added that the East Side Road relocation would free up space for development on the East side creating room for 2 additional corporate, large hangars.*

*There were several questions and answers and some discussion ensued. Kirchner noted that a more detailed slide presentation relevant to terminal expansion would be forthcoming at a future meeting.*

### 3. Airport's 80th Anniversary Update

*June 23, 2019 marks the day for celebration of the Airport's 80th Anniversary! Jones deferred to Deputy Director Jensen to highlight the East Ramp Activities that will be happening. He explained there will be bus tours of the airfield including an opportunity for visitors to exit the tour bus and visit a vintage building, the "Old Stone Hangar" where there will be music, food and beverages available. In addition there will be a static display of several aircraft, both military and general aviation, fire-fighting equipment and Airport snow removal equipment. Visitors will get back on the bus and near the completion of the tour be driven through the snow removal equipment building. The tour ends back at the terminal where Jones added that there will be food and beverages; kids games; historical exhibits; and a career fair all culminating in an unveiling by County Executive Parisi of an historical "beacon," followed by a concert by "Voice's" Chris Kroeze. Everyone expressed optimism about the turnout for the event. Jones added that there were still volunteer opportunities available and that it took many staff, interns and others to coordinate the effort.*

#### **H. Future Meeting Items and Dates**

*1. Next meeting tentatively scheduled for, Wednesday, July 10, 2019 @ 5:30pm, or Call of the Chair*

*Jones added that the next few Airport Commission meetings will have several presentations including the proposed 2020 Airport Budget.*

#### **I. Public Comment on Items not on the Agenda**

*There was no public comment on items not on the agenda.*

#### **J. Such Other Business as Allowed by Law**

*Supervisor RUSK asked about the recent night flying by the Air National Guard's (ANG) F16s. Jones replied that, in fact, there is a link on the Airport's website to the Guard's site explaining the night flying schedule.*

#### **K. Adjourn**

*A motion was made by Supervisor BOLLIG, seconded by Cmsnr. ARMSTRONG, to adjourn. Motion carried by a voice vote. (7-0) The meeting adjourned at 6:07pm.*

**Minutes respectfully submitted on behalf of William Haight, Chair**

*NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

*Airport Administrative Office - Christine Ladell (608) 246-3381 or Call WI Relay TTY 7-1-1*