

FUND TRANSFER REQUEST FORM

AGENCY Public Works			ORGANIZATION Highway & Transportation				DATE 5/10/18	
TRANSFER AMOUNT(S) FROM					FOR ACCOUNTING USE ONLY			
Amount in Whole \$\$	Account Title	Account Number	Budget Amount	Encumbered Amount	Expended Amount	Balance		
1	25,000.00	EXCAVATOR	HWFLTFAC-58857	187,000.00	62,642.00	0	121,358.00	
2	40,000.00	LOADERS	HWFLTFAC-58858	156,694.00	92,109.00	2,875.00	61,709.54	
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TRANSFER AMOUNT(S) TO					FOR ACCOUNTING USE ONLY			
Amount in Whole \$\$	Account Title	Account Number	Budget Amount	Encumbered Amount	Expended Amount	Balance		
1	25,000.00	AIR COMPRESSOR	HWFLTFAC-58012	30,000.00	0	25,360.00	4,640.00	
2	40,000.00	EMERGENCY/INNOVATIVE	HWFLTFAC-58866	62,053.00	26,813.29	25,839.12	9,400.45	
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EXPLANATION			ACTION					
Transfer funds for additional equipment costs.			Dept/Committee	Date	Approved	Denied		
			Oversight Committee					
			Controller					
			County Executive					
			Finance Committee					
Initial Request to be submitted to Controller for fund availability. The Department Head will assume responsibility for getting oversight committee approval before submitting request.								