

Dane County Tree Board – 2019 Annual Work Plan

<p>January</p> <p>Discuss coordination of WAA events/training</p> <p>Discuss Annual Recognition Program</p> <p>Discuss annual grant programs opportunities</p> <p>Discuss/finalize spring PSAs due to media February 1</p> <p>Proclamation ready to approve</p>	<p>July</p> <p>Review AD application for changes</p> <p>Review/apply to ATC grant program</p> <p>I had ATC's deadline is September 30</p>
<p>February</p> <p>Arbor Day (AD) applications due February 1</p> <p>Sub committee review AD applications</p> <p>Board reviews application</p> <p>Decide on AD school/organization</p> <p>AD proclamation due to County Executive</p> <p>Budget discussion</p> <p>Finalize Spring PSAs due to media</p>	<p>August</p> <p>AD Post does this mean sending it to the schools? I'm confused because it says to send the apps out in October—or is this the first send and the other is a reminder?</p> <p>Review/apply to Green Street grant program</p> <p>Review/apply ATC grant</p> <p>Discuss/finalize fall PSAs due to media September 1</p>
<p>March</p> <p>Spring PSAs due to media</p> <p>Respond to AD schools/organizations</p> <p>Contact selected school/organization</p> <p>Proclamation approved by County Board/Executive</p>	<p>September</p> <p>Fall PSAs to media September 1</p> <p>Budget requests to County Board for following year projects</p> <p>September 13 is the Departmental presentation day, but Tree Board by September 18 should know how much to ask for</p> <p>I had ATC's deadline is September 30</p>
<p>April</p> <p>AD press release to media</p> <p>Arbor Day Event (on or near last Friday in April)</p>	<p>October</p> <p>DNR grant due October 1</p> <p>Fall Tree Planting Event</p> <p>County Board budget amendments</p> <p>AD applications request correspondence</p> <p>Follow up letter/email reminder regarding AD applications</p>
<p>May</p> <p>AD recognition and followup</p> <p>Review AD event</p> <p>Follow up survey of AD event to participants with June 1 deadline</p> <p>Review AD application for changes</p>	<p>November</p> <p>Green Street grant due November 1</p> <p>Follow up letter/email reminder regarding AD applications</p> <p>County Board budget deliberations November 12</p>

June

Finalize grant opportunities: which to apply for project list
ATC grant due June 1 through September 30
Review budget
I had 'budget review for County Board', which is slightly different –but the budget isn't due till September 18, so I'm thinking your verbiage is more correct

December

Final follow up letter/email reminder regarding AD applications
Initial PSA discussion

Dane County Tree Board – 2019 Annual Goals

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