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2025 RES-069

AMENDING THE 2025 BUDGET TO COMBINE TWO 0.5 FTE POSITIONS INTO 1 FTE POSITION IN THE SHERIFF'S OFFICE

The Dane County Sheriff's Office has a vacant 0.5 FTE Program Manager (position #3032) and a vacant 0.5 FTE Classification and Hearing Specialist (position #2075). The Sheriff's Office would like to combine these two 0.5 FTE positions into a 1.0 FTE Classification and Hearing Specialist. This Classification and Hearing Specialist position, 1.0 FTE, will reduce overtime use and workload within this workgroup in the Sheriff's Office. Timely classifications and administrative hearings ensure proper housing and due process for jail residents.

Additionally, position #2075 has been vacant for more than six months and County Ordinance 29.52(15) requires the Personnel and Finance Committee to approve filling positions that are vacant for longer than six-months.

THEREFORE, BE IT RESOLVED that the 2025 Budget is modified to reduce the FTE in position #3032 (Program Manager) to 0.0 FTE and the FTE in position #2075 (Classification and Hearing Specialist) is increased to 1.0 FTE.

BE IT FURTHER RESOLVED that the Sheriff's Office is approved to fill the position as described above.