

**DANE COUNTY
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. 310
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/> _____	Two-Thirds	

Title of Resolution or Ord. Amd.:

**AUTHORIZING ALLIED LEASE FOR JOINING FORCES FOR FAMILIES/EARLY
CHILDHOOD INITIATIVE PROGRAMS - CYF DIVISION**

Policy Analysis Statement:

Brief Description of Proposal -

Dane County Department of Human Services is involved in a program of providing more localized services in the communities identified as needing those services most. Two such programs are the Joining Forces for Families (JFF) and Early Childhood Initiatives (ECI). JFF and ECI are renewing a lease on office space in a building owned by Cyrena Pondrom and newly managed by Faircrest Management, LLC. These offices are located at 2225 Allied Drive, Apartments #1,2, 3 and 4, Madison, Wisconsin. This resolution is to pay for the monthly rental payment of \$2,925 per month to cover costs related to occupying this space during the lease term of twelve months (01/01/19 to 12/31/19).

Current Policy or Practice -

Leases require County Board approval.

Impact of Adopting Proposal -

The space will be utilized by a Dane County Community social worker and other JFF partners. The total rate for the first term period is \$35,100. All utilities except electricity will be paid by landlord. The lease includes an automatic renewal option for the second year (01/01/20 to 12/31/20) which would increase the rent 4%, which would be approximately \$3,042 a month/\$36,504 a year.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- _____ No Fiscal Effect
- _____ Results in Revenue Increase
- Results in Expenditure Increase
- _____ Results in Revenue Decrease
- _____ Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
 - _____ Increases Rev. Budget
 - _____ Increases Exp. Budget
 - _____ Decreases Rev. Budget
 - _____ Decreases Exp. Budget
 - _____ Increases Position Authority
 - _____ Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses			\$35,100		Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$35,100	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

Prepared By:

Agency:		Division:	
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		Date:	10/31/2018
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