

Dane County Contract Cover Sheet

Res 404
significant

Dept./Division	Clerk of Courts
Vendor Name	Wisconsin State Law Library
Vendor MUNIS #	8893
Brief Contract Title/Description	To provide ^{law library} legal services in Dane County.
Contract Term	01/01/2020 - 12/31/2020
Total Contract Amount	\$ 120,747

Contract # <small>Admin will assign</small>	13558A
Addendum	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Type of Contract	
<input checked="" type="checkbox"/>	Dane County Contract
<input type="checkbox"/>	Grant
<input type="checkbox"/>	County Lessee
<input type="checkbox"/>	County Lessor
<input type="checkbox"/>	Intergovernmental
<input type="checkbox"/>	Purchase of Property
<input type="checkbox"/>	Property Sale
<input type="checkbox"/>	Other

Purchasing Authority	<input type="checkbox"/> \$10,000 or under – Best Judgment (1 quote required)	
	<input type="checkbox"/> Between \$10,000 – \$36,000 (\$0 – \$25,000 Public Works) (3 quotes required)	
	<input checked="" type="checkbox"/> Over \$36,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #
	<input type="checkbox"/> Bid Waiver – \$36,000 or under (\$25,000 or under Public Works)	
	<input type="checkbox"/> Bid Waiver – Over \$36,000 (N/A to Public Works)	
	<input type="checkbox"/> N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other	

MUNIS Req.	Org Code	Obj Code	Amount
	COCRTSP	31958	\$ 104,927
Req #	SHRFSEC	21292	\$ 15,820
Year 2020			\$

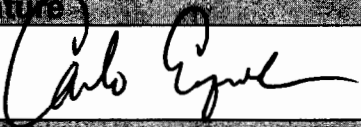
Resolution	A resolution is required if the contract exceeds \$100,000 (\$40,000 Public Works). A copy of the Resolution must be attached to the contract cover sheet.		
	<input type="checkbox"/> Contract does not exceed \$100,000 (\$40,000 Public Works) – a resolution is not required.		
	<input checked="" type="checkbox"/> Contract exceeds \$100,000 (\$40,000 Public Works) – resolution required.	Res #	404
	<input type="checkbox"/> A copy of the Resolution is attached to the contract cover sheet.	Year	2019

Contract Review/Approvals				
Initials	Dept.	Date In	Date Out	Comments
MG	Received by DOA	11/22/19		
ca	Controller		12/3/19	
NR	Purchasing	12/10/19	12/10/19	
dr	Corporation Counsel	12/10/19	12/10/19	
sl	Risk Management	12/9/19	12/9/19	
	County Executive			

Dane County Dept. Contact Info		Vendor Contact Info	
Name	Kerry Widish	Name	Julie Tessmer Robinson
Phone #	(608) 266-4288	Phone #	(608) 261-2340
Email	kerry.widish@wicourts.gov	Email	Julie.Robinnson@wicourts.gov
Address	215 S. Hamilton St., Room 1000 Madison, WI 53703	Address	120 Martin Luther King, Jr. Blvd. Madison, WI 53703

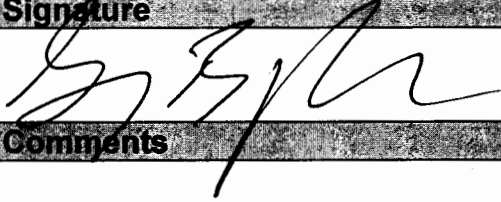

Certification:	
The attached contract is a:	
<input checked="" type="checkbox"/>	Dane County Contract <u>without</u> any modifications.
<input type="checkbox"/>	Dane County Contract <u>with</u> modifications. The modifications have been reviewed by:
<input type="checkbox"/>	Non-standard contract.

Contract Cover Sheet Signature

Department Approval of Contract		
Dept. Head / Authorized Designee	Signature	Date
		11/26/19
	Printed Name	
	CARLO ESQUEDA	

Contracts Exceeding \$100,000

Major Contracts Review – DCO Sect. 25.11(3)

Director of Administration	Signature	Date
		1.9.20
	Comments	
Corporation Counsel	Signature	Date
		12/10/19
	Comments	



KERRY K. WIDISH
Chief Deputy Clerk of Court

CARLO ESQUEDA
**DANE COUNTY CLERK OF CIRCUIT COURT/
REGISTER IN PROBATE**

Dane County Courthouse, Room 1000
215 South Hamilton Street, Madison, Wisconsin 53703-3285
PH (608)266-4311 • FAX (608)267-8859 • TTY: Call WI Relay 711
Website: countyofdane.com/court



JILL L. ANDERSON
Court Manager

HOLLY J. KUHL
Court Manager

LAURA NACHAZEL
Court Manager

WAYNE E PFISTER, JR.
Court Manager/
Deputy Register in Probate

To: Joe Parisi, Dane County Executive

From: ^{kw} Kerry Widish, Chief Deputy Clerk of Circuit Court

Re: 2019 Contract for Law Library Services

Date: November 26, 2019

The Clerk of Courts office contracts with the Wisconsin State Law Library to provide services to pro se litigants, the general public, judges and inmates of the Dane County jail. The library also provides legal research materials. The contract amount is \$120,747. The funds are included in the 2020 Clerk of Courts and Sheriff's budget. If you have any questions, I can be reached at 266-4288. Thank you.

Attachment

AWARDING CONTRACT TO THE WISCONSIN STATE LAW LIBRARY

The Dane County Legal Resource Center operates under a contract between Dane County and the Wisconsin State Law Library. The Dane County Legal Resource Center provides law services to Dane County residents and Dane County inmates.

NOW, THEREFORE, BE IT RESOLVED that the Purchase of Service agreement be awarded to the Wisconsin State Law Library for a period of January 1, 2020 through December 31, 2020, in the amount of \$120,747 to continue services contained in the contract with Wisconsin State Law Library.

BE IT FURTHER RESOLVED that the Dane County Controller is authorized to issue payment for this contract.

BE IT FURTHER RESOLVED that the County Executive is hereby authorized to sign the agreement on behalf of Dane County.

ADDENDUM OF AGREEMENT

THIS ADDENDUM, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and the Director of State Courts hereinafter, "Provider").

WITNESSETH:

WHEREAS Provider and County, by a separate document (hereinafter, the "Master Agreement"), Purchase of Services Agreement No. 13558, have previously entered into a contractual relationship pursuant to which Provider provides law library services to Dane County, and

WHEREAS County and Provider wish to amend the Master Agreement in order to extend the term of the contract.

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The term of the contract is extended through December 31, 2020 to continue the program for library services at the cost of \$104,927. Those payments are to be made as follows upon receipt of an invoice to Kerry Widish, Chief Deputy, Clerk of Courts:

\$54,927 on or before January 15, 2020; and \$50,000 on or before May 1, 2020

3. On or before March 31, 2020, the Director shall provide the County with a written accounting as to how the funds pursuant to this paragraph are used.
4. Section 3 (K) of the contract is amended is as follows: "The County, upon receipt of an invoice to the Dane County Sheriff's Department, will reimburse the Director for up to \$15,820 for costs incurred in providing legal information services to Dane County Jail inmates. The Dane County Sheriff's Department will reimburse the Director for other costs including photocopies of legal materials at a rate consistent with the DCLL's public photocopy charges and purchasing new editions, supplements, and replacements for lost or damaged items in the Jail's circulating print collection. Any such reimbursement shall be separately accounted for and reported in accordance with paragraph 8."

IN WITNESS WHEREOF, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

FOR COUNTY:

Date Signed: _____

Joe Parisi, County Executive
FOR PROVIDER:

Date Signed: 11-26-19

Hon. Randy R. Koschnick, Director of State Courts