

FUND TRANSFER REQUEST FORM

AGENCY Public Works			ORGANIZATION Highway & Transportation			DATE 9/15/16	
TRANSFER AMOUNT(S) FROM				FOR ACCOUNTING USE ONLY			
Amount in Whole \$\$	Account Title	Account Number	Budget Amount	Encumbered Amount	Expended Amount	Balance	
1	62,667	CTH A	HWCONCAP-59993	62,667	0	0	62,667
2							
3							
4							
5							
6							
7							
6							
TRANSFER AMOUNT(S) TO				FOR ACCOUNTING USE ONLY			
Amount in Whole \$\$	Account Title	Account Number	Budget Amount	Encumbered Amount	Expended Amount	Balance	
1	62,667	CULVERT REPLACEMENT	HWCONCAP-57633	260,545	24,327	213,990	22,228
2							
3							
EXPLANATION			ACTION				
Culvert failures require additional funds for repair.			Dept/Committee	Date	Approved	Denied	
			Oversight Committee				
			Controller				
			County Executive				
			Finance Committee				
Initial Request to be submitted to Controller for fund availability. The Department Head will assume responsibility for getting oversight committee approval before submitting request.							