

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Schauer		Resolution No. 2016 RES-158
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds <input type="checkbox"/>	

Title of Resolution or Ord. Amd.:

AUTHORIZING TRAVEL OUTSIDE OF THE CONTINENTAL UNITED STATES FOR THE DANE COUNTY REGIONAL AIRPORT DIRECTOR AND DEPUTY AIRPORT DIRECTOR - FINANCE AND ADMINISTRATION

Policy Analysis Statement:

Brief Description of Proposal -
Airports Council International-North America (ACI-NA) will host the 2016 Annual Conference/World Annual General Assembly and pre-conference committee meetings in Montréal, Quebec, Canada, September 23-28, 2016. Approval for travel outside the continental USA is requested for the Airport Director, Brad Livingston and Kimberly Jones, the Deputy Airport Director of Finance and Administration in order to attend the conference.

Current Policy or Practice -
Travel outside the continental USA requires Dane County Board of Supervisor's approval. The County is a member of ACI-NA. The association includes Canadian airports, and to strengthen its membership relationship with Canada, the association will include more instructive conferences in that country.

Impact of Adopting Proposal -
The Airport Director and Deputy Director will travel to Montréal, Quebec, Canada to attend a conference.

Fiscal Estimate:

<u>Fiscal Effect (check all that apply) -</u>	<u>Budget Effect (check all that apply)</u>
<input type="checkbox"/> No Fiscal Effect	<input checked="" type="checkbox"/> No Budget Effect
<input type="checkbox"/> Results in Revenue Increase	<input type="checkbox"/> Increases Rev. Budget
<input checked="" type="checkbox"/> Results in Expenditure Increase	<input type="checkbox"/> Increases Exp. Budget
<input type="checkbox"/> Results in Revenue Decrease	<input type="checkbox"/> Decreases Rev. Budget
<input type="checkbox"/> Results in Expenditure Decrease	<input type="checkbox"/> Decreases Exp. Budget
	<input type="checkbox"/> Increases Position Authority
	<input type="checkbox"/> Decreases Position Authority
	Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses	\$6,500				Federal				
Contractual Services					State				
Capital					Other				
Total	\$6,500	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

None

Prepared By:

Agency: Airport	Division: Administration	Phone: 246-3384
Prepared by: Doug Pickard	Date: 07/14/16	Phone: 246-3391
Reviewed by: Kim Jones	Date: 07/14/16	