



## Bid Waiver Form

<b>Short Description of Goods/Services</b>	Disabled and Hearing Impaired Case Management
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<b>Date</b>	February 3, 2020
<b>Department</b>	Human Services
<b>Name</b>	Beth Freeman
<b>Email</b>	freeman.beth@countyofdane.com
<b>Phone</b>	242.6448
<b>Purchasing Agent</b>	Carolyn Clow

<b>Vendor Name</b>	Access to Independence
<b>Vendor MUNIS #</b>	85
<b>Requisition #</b>	
<b>Requisition Year</b>	2021 - 2025
<b>Total Cost</b>	\$ 191,025 - estimated 5-year cost; 2020 cost - \$38,205
<b>Vendor Quote Attached</b>	<input type="checkbox"/> Yes – Quote is required to be attached.

**Provide a detailed description of the goods/services intended to be purchased:**

Access to Independence provides deaf and hard of hearing individuals the support they need to remain safe in their own homes and community by identifying resources, coordinating supportive services, and assisting them in developing a safety plan.



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Procurement Exception List	
<input type="checkbox"/>	Emergency Procurement
<input type="checkbox"/>	Only one vendor possesses the unique and singularly available ability to meet the Department's requirements
<input checked="" type="checkbox"/>	Unique and specific technical qualifications are required
<input type="checkbox"/>	A special adaptation for a special purpose is required
<input type="checkbox"/>	A unique or opportune buying condition exists

**Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception chosen:**

Access to Independence (ATI) is a unique provider in that it is the only contract Dane County Department of Human Services has focused on providing case management and other supports to individuals who are deaf and hard of hearing. ATI is the only known provider to provide services to this group of individuals with the goal of ensuring they are aware of and have access to those supports that will allow them to live as independently as possible in the community.

## Bid Waiver Approval (Purchasing Use Only)

<b>Under \$36,000 Controller Approval</b>	<b>Date</b>
<b>\$36,000 or over Personnel &amp; Finance Committee Approval Date</b>	