

**DANE COUNTY
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. 2020 RES-289
Vote Required:		Ordinance Amendment No. _____
Majority X	Two-Thirds	

Title of Resolution or Ord. Amd.:

**AUTHORIZING LEASE AT LEOPOLD WAY #108 FOR EARLY CHILDHOOD INITIATIVE PROGRAM
DCDHS – PEI DIVISION**

Policy Analysis Statement:

Brief Description of Proposal -

Dane County Department of Human Services (DCDHS) – Prevention & Early Intervention (PEI) Division is involved in a program of providing more localized services in communities identified as needing those services the most. One such program is the Early Childhood Initiative (ECI) Program. This program leases office space in a building owned by The Fairways Apartments and managed by Wisconsin Management Company, Inc., located at 3301 Leopold Way, #108, Fitchburg, Wisconsin.

The current lease expires on December 31, 2020 and ECI desires to continue leasing this space for another year, through December 31, 2021.

Current Policy or Practice -

Leases require County Board approval.

Impact of Adopting Proposal -

The space will be utilized by the ECI program. A portion of the space is used by Forward Service Corporation to provide education and employment services to families.

Fiscal Estimate:

Fiscal Effect (check all that apply) -		Budget Effect (check all that apply)	
<input checked="" type="checkbox"/> No Fiscal Effect		<input checked="" type="checkbox"/> No Budget Effect	
<input type="checkbox"/> Results in Revenue Increase		<input type="checkbox"/> Increases Rev. Budget	
<input type="checkbox"/> Results in Expenditure Increase		<input type="checkbox"/> Increases Exp. Budget	
<input type="checkbox"/> Results in Revenue Decrease		<input type="checkbox"/> Decreases Rev. Budget	
<input type="checkbox"/> Results in Expenditure Decrease		<input type="checkbox"/> Decreases Exp. Budget	
		<input type="checkbox"/> Increases Position Authority	
		<input type="checkbox"/> Decreases Position Authority	
		Note: if any budget effect, 2/3 vote is required	

Narrative/Assumptions about long range fiscal effect:

The landlord has agreed to continue the lease at the same rate of \$585 per month for a 2 bedroom/office space unit. The total rate of the term period is \$7,020 which includes utilities except electricity and telephone.

This lease begins January 1, 2021 through December 31, 2021 and therefore, there is no net impact for the year.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes	\$0		\$0	
Operating Expenses	\$0		\$0		Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

N/A

Prepared By:

Agency:		Division:	
Prepared by:	Der Xiong	Date:	11/10/2020
Reviewed by:	Chad Lillethun	Date:	11/17/2020
		Phone:	242-6314
		Phone:	242-6431