

# Dane County Contract Addendum Cover Sheet

RES 117

Revised 06/2021

<b>Contract #</b> Admin will assign	13817A
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<b>Dept./Division</b>	Alliant Energy Center	<b>Vendor Name</b>	A&L Cleaning Service
<b>Brief Addendum Title/Description</b>	Cleaning Services	<b>Vendor MUNIS #</b>	22055
		<b>Addendum Term</b>	August 1, 2021-September 30, 2022
		<b>Amount (\$)</b>	\$ 75,000.00

Department Contact Information		Vendor Contact Information	
<b>Contact</b>	Carolyn Clow	<b>Contact</b>	Salvador Guzman
<b>Phone #</b>	267-3985	<b>Phone #</b>	608-622-5324
<b>Email</b>	clow.carolyn@alliantenergycenter.com	<b>Email</b>	alcleaningservice1@yahoo.com
<b>Purchasing Officer</b>	Megan Rogan		

Purchase Order – Maintenance or New PO					
<input type="checkbox"/>	<b>PO Maintenance Needed</b>	<b>Org:</b> AECCOLS	<b>Obj:</b> 10015	<b>Proj:</b>	\$ 75,000.00
	<b>PO#</b> 20211315	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
<input type="checkbox"/>	<b>No PO Maintenance Needed – this addendum does not change the dollar amount of the contract.</b>				
<input type="checkbox"/>	<b>New PO / Req. Submitted</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
	<b>Req#</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
A resolution is required when the total contracted amount first exceeds \$100,000.  Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000	<b>Addendum #</b>	<b>Term</b>	<b>Amount</b>	<b>Resolution</b>	
	Original	10/1/2019-9/30/2022	\$ 90,000.00	<input checked="" type="checkbox"/> None	Res#
	A	10/1/2019-9/30/2022	\$ 75,000.00	<input type="checkbox"/> None	Res# 117, 21-22
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
<b>Total Contracted Amount</b>			<b>\$ 165,000.00</b>		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input type="checkbox"/> Corporation Counsel:	<input type="checkbox"/> Risk Management:	<input type="checkbox"/> No Pre-Approval

APPROVAL	
Dept. Head / Authorized Designee	
McHenry, Brent	Digitally signed by McHenry, Brent Date: 2021.07.28 15:51:29 -05'00'

APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
<b>DOA:</b>	<b>Date In:</b> 7/29/21	<b>Date Out:</b> _____	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

## Goldade, Michelle

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**From:** Goldade, Michelle  
**Sent:** Thursday, July 29, 2021 10:30 AM  
**To:** Hicklin, Charles; Patten (Purchasing), Peter; Gault, David; Lowndes, Daniel  
**Cc:** Stavn, Stephanie; Oby, Joe  
**Subject:** Contract #13817A  
**Attachments:** 13817A.pdf

<b>Tracking:</b>	<b>Recipient</b>	<b>Read</b>	<b>Response</b>
	Hicklin, Charles	Read: 7/29/2021 10:37 AM	
	Patten (Purchasing), Peter		
	Gault, David	Read: 7/29/2021 12:25 PM	Approve: 8/2/2021 1:30 PM
	Lowndes, Daniel		Approve: 7/29/2021 2:37 PM
	Stavn, Stephanie	Read: 7/29/2021 10:38 AM	
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #13817A  
Department: Alliant Energy Center  
Vendor: A & L Cleaning Service  
Contract Description: Provide cleaning services at the Alliant Energy Center (Res 117)  
Contract Term: 8/1/21 – 9/30/22  
Contract Amount: \$75,000.00

### *Michelle Goldade*

Administrative Manager  
Dane County Department of Administration  
Room 425, City-County Building  
210 Martin Luther King, Jr. Boulevard  
Madison, WI 53703  
PH: 608/266-4941  
Fax: 608/266-4425  
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays in accordance with COVID 19 response guidelines.

## Goldade, Michelle

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**From:** Rogan, Megan  
**Sent:** Thursday, July 29, 2021 11:09 AM  
**To:** Goldade, Michelle  
**Subject:** Approve: Contract #13817A

## Goldade, Michelle

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**From:** Krohn, Margaret  
**Sent:** Thursday, August 5, 2021 11:27 AM  
**To:** Goldade, Michelle  
**Subject:** Approve: Contract #13817A

This is ok – and I added it to the agenda for 8/16. PWT must have updated their minutes and it is now logged as approved.

2021 RES-117

**AUTHORIZING AN INCREASE TO THE CLEANING SERVICES CONTRACT FOR  
THE ALLIANT ENERGY CENTER**

The Alliant Energy Center has a variable event volume. To handle this volume, the AEC requires additional assistance to keep the facility clean and operational. A&L Cleaning Service was originally contracted through an RFP process in October 2019.

Additional cleaning services estimated to be \$75,000 are required through the end of the contract, September 30, 2022.

**NOW, THEREFORE BE IT RESOLVED**, that the addendum to the cleaning services contract with A&L Cleaning Services, 5359 Nobel Dr., Unit 211, Madison, WI 53711 is hereby approved.

**BE IT FINALLY RESOLVED**, that the County Executive and County Clerk are authorized to sign the agreement.



# DANE COUNTY CONTRACT

**ADDENDUM #** 13817A

Revised 06/2021

**THIS ADDENDUM**, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and A&L Cleaning Service (hereinafter, "Provider").

## WITNESSETH:

**WHEREAS** Provider and County, by a separate document (hereinafter, the "Master Agreement"), Dane County Contract #13817, have previously entered into a contractual relationship pursuant to which Provider provides cleaning services, and

**WHEREAS** County and Provider wish to amend the Master Agreement in order to add funding to the contract.

**NOW, THEREFORE**, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The Master Agreement, and any amendment or addendum to it, may be executed and transmitted to any other party by legible facsimile reproduction or by scanned legible electronic PDF copy, and utilized in all respects as, an original, wet-inked manually executed document. Further, the Master Agreement and any amendment or addendum thereto, may be stored and reproduced by each party electronically, photographically, by photocopy or other similar process, and each party may at its option destroy any original document so reproduced. All parties hereto stipulate that any such legible reproduction shall be admissible in evidence as the original itself in any judicial, arbitration or administrative proceeding whether or not the original is in existence and whether or not such reproduction was made by each party in the regular course of business. This term does not apply to the service of notices under the Master Agreement, or any subsequent amendment or addendum.
3. To continue the cleaning services at an additional cost of \$75,000.

**IN WITNESS WHEREOF**, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

**FOR PROVIDER:**



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Salvador Guzman  
A&L Cleaning Service

7-28-21  
Date

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**FOR COUNTY:**

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Joseph T. Parisi  
Dane County Executive

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Date

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Scott McDonell  
Dane County Clerk

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Date