



JOE PARISI
DANE COUNTY EXECUTIVE

Dane County Department of Human Services
Division of Children, Youth & Families

Director – Shawn Tessmann
Division Administrator – Martha Stacker, Ph.D.

MEMO

TO: The Personnel and Finance Committee

FROM: Elizabeth Folco, Social Worker

DATE: 9/27/2021

RE: Mileage

Hi, my name is Elizabeth Folco. I have been made aware that I missed the deadline for my June mileage by 20 days. I apologize, but would ask that you reconsider reimbursing me this one time. I work part-time for Dane County Human Services in youth justice. I have been going over my hours recently so I have prioritized the families I work with. They have needed a lot of support lately. I put them first, then I have I have worked to get things documented. Last I have thought about me and getting my mileage in. I had it on my to do list several times, but was unable to get to it. I will be more mindful in the future to make sure it is done on time. I just ask you to please allow me this one exception. Thank you for your consideration.

CC: Shawn Tessmann
Martha Stacker
Bethany Matson