

2018 RES-615

CREATING 1.0 FTE EMERGENCY ASSISTANCE (EA) AND INCOME MAINTENANCE
ECONOMIC SUPPORT SPECIALIST (ESS) POSITION IN 2019
DCDHS - EAWS DIVISION

Forward Service Corporation has contracted with Dane County since 2017 to administer the EA program and staff the front desk at the Job Center for EA and W-2 customers. Forward Service has allotted additional administrative funds in its 2019 EA contract with the county sufficient to fund a .75 FTE ESS in recognition of the contracted workload. Economic Assistance and Work Services (EAWS) has sufficient Income Maintenance (IM) administrative funding for the additional .25 FTE. This resolution requests the addition of a 1.0 FTE ESS who will be assigned to 75% contacted duties with Forward Services and 25% IM duties. This collaborative effort between Forward Service, Inc. and Dane County helps to ensure quality customer service and support.

NOW, THEREFORE, BE IT RESOLVED that residents of Dane County would benefit from an additional Economic Support Specialist at the Dane County Job Center to assist them with their Emergency Assistance and W-2 related services; and,

BE IT FURTHER RESOLVED that a 1.0 Economic Support Specialist position (ORG 6062) be created effective May 1, 2019 in the EAWS Division to serve as a resource for Forward Service and EAWS customers.

BE IT FINALLY RESOLVED that the following expenditure accounts be modified in the Department of Human Services:

Expenditure	Account Number	Account Title	Amount
62000	86004	Forward Service Corporation	\$41,025
62000	85284	Income Maintenance	\$13,675
		Total	\$54,700

Expenditure	Account Number	Account Title	Amount
62000	10009	Salaries	\$34,800
62000	10099	Retirement	\$2,700
62000	10108	Social Security	\$2,700
62000	10117	Health	\$14,000
62000	10153	Dental	\$1,100
62000	10171	Disability	\$100
62000	10250	Salary Savings	\$(700)
		Total	\$54,700