

Contract Cover Sheet

Res 32

Note: Shaded areas are for County Executive review.

Department: HUMAN SERVICES		Contract/Addendum # H3-88 13099			
1. This contract, grant or addendum: <input type="checkbox"/> AWARDS <input checked="" type="checkbox"/> ACCEPTS		Contract Addendum			
2. This contract is discretionary <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		If Addendum, please include original contract number			
3. Term of Contract or Addendum: 6/1/17 - 5/31/18 25,000		<input type="checkbox"/> POS <input type="checkbox"/> <input type="checkbox"/> Grant <input type="checkbox"/> <input type="checkbox"/> Co Lease <input type="checkbox"/> <input type="checkbox"/> Co Lessor <input type="checkbox"/> <input type="checkbox"/> Intergovernmental <input type="checkbox"/> <input type="checkbox"/> Purchase of Property <input type="checkbox"/> <input type="checkbox"/> Property Sale <input type="checkbox"/> <input checked="" type="checkbox"/> Other <input type="checkbox"/>			
4. Amount of Contract or Addendum: \$ 25,000		Funding Source			
5. Purpose: NA – Not required when Human Services signs.					
6. Vendor or Funding Source: Oscar Remnebohm Foundation (ORF)					
7. MUNIS Vendor Code: 27608					
8. Bid/RFP Number:					
9. Requisition Number:					
10. If grant: Funds Positions? <input type="checkbox"/> Yes <input type="checkbox"/> No Will require on-going or matching funds? <input type="checkbox"/> Yes <input type="checkbox"/> No					
11. Are funds included in the budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
12. Account No. & Amount, Org & Obj. _____ Amount \$ _____		Account No. & Amount, Org & Obj. _____ Amount \$ _____			
Account No. & Amount, Org & Obj. _____ Amount \$ _____					
13. If this contract awards funds, a purchase requisition is necessary. Enter requisition # & year _____					
14. Is a resolution needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please attach a copy of the Resolution. If Resolution has already been approved by the County Board, Resolution No. & date of adoption 32 attached					
15. Does Domestic Partner equal benefits requirement apply? <input type="checkbox"/> Yes <input type="checkbox"/> No					
16. Director's Approval: <i>Symon Green</i>					
Human Services Only	a. Dane County Res. #		Approvals	Initials	Date
	b. HSD Res. ID#		g. Accountant	kc	5-1-17
	c. Program Manager Name	Chance	h. Supervisor	<i>[Signature]</i>	5/1/17
	d. Current Contract Amount		i. To Provider		—
	e. Adjustment Amount		j. From Provider		—
	f. Revised Contract Amount		k. Corporation Counsel	Det	5-2-17
Contract Review/Approvals				Vendor	
Initials	Ftnt	Date In	Date Out	Vendor Name/Address	
<i>Mg</i> Received	—	5-4-17	—	ORF	
<i>OB</i> Controller	—	—	5/7/17	Steven Skolaski, President	
N/A Corporation Counsel	See "k" above	—	—	PO box 5187	
<i>dl</i> Risk Management	—	5/8/17	5/8/17	Madison WI 53707-0187	
<i>Gc</i> Purchasing	—	5/8/17	5/8/17	E-mail Address	
County Executive	—	—	—		

Footnotes: 3AF 17073

Return to: Name/Title: Spring Larson, CCA Phone: 608-242-6391 E-mail Address: Larson.spring@countyofdane.com	Dept.: Human Services Mail Address: 1202 Northport Drive
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Certification

The attached contract: [check as many as apply]

- conforms to Dane County's standard Purchase of Services Agreement form in all respects
- conforms to Dane County's standard Purchase of Services Agreement form with modifications and is accompanied by a revision copy¹
- is a non-standard contract which has been reviewed or developed by corporation counsel and which has not been changed since that review/development
- is a non-standard contract previously review or developed by corporation counsel which has been changed since that review/development; it is accompanied by a revision copy¹
- is a non-standard contract not previously reviewed by corporation counsel; it is accompanied by a revision copy
- contains non-standard/indemnification language which has been reviewed or developed by risk management and which has not been changed since that review/development
- contains non-standard insurance/indemnification language which has been changed since review/development or which has not been previously seen by risk management; it is accompanied by a revision copy
- contains non-standard affirmative action/equal opportunity language which has been reviewed or developed by contract compliance and which has not been changed since that review/development
- contains non-standard affirmative action/equal opportunity language which has been changed since the earlier review/development by contract compliance or which has not been previously seen by contract compliance; it is accompanied by a revision copy¹

Date: 5-3-17

Signed: 

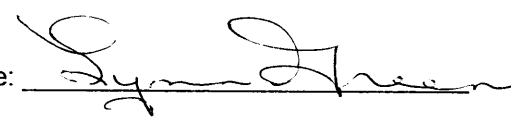
Telephone Number 242-6469 Print Name: Lynn Green

Major Contracts Review (DCO Sect. 25.20) This review applies only to contracts which both exceed \$100,000 in disbursements or receipts and which require county board review and approval.

Executive Summary (attach additional pages, if needed).

1. **Department Head** Contract is in the best interest of the County.
Describe any deviations from the standard contracting process and any changes to the standard Purchase of Services Form Agreement.

Date: 5-3-17

Signature: 

2. **Director of Administration** Contract is in the best interest of the County.
Comments:

Date: _____

Signature: _____

3. **Corporation Counsel** Contract is in the best interest of the County.
Comments:

Date: 5/2/17

Signature: 

¹ A revision copy is a copy of the contract which shows the changes from the standard contract or previously revised/developed contract by means of overstrikes (indicating deletions from the standard language) and underlining (showing additions to the standard language).

GUARANTEE AND PAYMENT AGREEMENT
FIUNDING LEASE FOR THE NORTHSIDE MADISON EARLY CHILDHOOD INITIATIVE

THIS GUARANTEE AND PAYMENT AGREEMENT (the "Agreement") is by and between Oscar Rennebohm Foundation, Inc. (hereinafter referred to as "ORF") and the County of Dane, (hereinafter referred to as "COUNTY"). The contact persons for each organization shall be as follows:

For ORF: Steven Skolaski, P.O. Box 5187, Madison, Wisconsin 53705-0187;
(608) 274-1916, and

For COUNTY: Lynn Green, 1202 Northport Dr., Madison, WI 53704; (608) 242-6469.

1. PURPOSE. ORF and COUNTY are partners in an initiative called the Northside Madison Early Childhood Initiative to provide home visitation services, employment support and housing assistance to families with young children in order to improve racial and socio-economic achievement gaps in school and in the community. In furtherance of this joint initiative and in order to facilitate COUNTY entering into a lease with Sherman Plaza, Inc. for office space to support the initiative and consistent with the terms and conditions of that certain letter dated April 1, 2017 from Steven F. Skolaski, President of ORF, to Lynn Green, Director of Dane County Department of Human Services, ORF agrees to make certain monthly rent payments with respect to the lease (the "Lease") between COUNTY and Sherman Plaza, Inc. for space located at 2830 Dryden Terrace, Madison WI 53704 (the "Premises") as more particularly set forth herein.

2. FUNDING. The total annual rent due and payable under the Lease for the period (the "Term") from June 1, 2017 through May 31, 2018 is \$22,000.00 (the "Annual Rent"). The Annual Rent is payable in twelve monthly installments of \$1,833.33 each (the "Monthly Rent"). ORF will pay COUNTY the Monthly Rent due and payable for each month of the Term on or before the date fifteen days in advance of the date when the applicable Monthly Rent payment is due, provided that in no event shall ORF's total payment obligation hereunder exceed \$22,000.00 for the Term. In addition ORF will pay COUNTY \$3,000 for the purchase of one land-line phone and internet service for the Premises on or before June 15, 2017. This Agreement may be extended for another one (1) year term (the "Extension Term"), provided that the parties mutually agree to the terms of such an extension, and the extension is memorialized in a writing signed by ORF and COUNTY.

3. GUARANTEE. ORF guarantees payment under the terms of this Agreement, which is not revocable. Amendment to the terms of the Lease, if any, will not affect terms of funding under this Agreement, except in the event any such amendment reduces the annual rent and/or the monthly rent payable under the Lease in which case the Annual Rent and Monthly Rent amounts set forth herein automatically shall be reduced to reflect the actual annual rent and monthly rent due and payable under the Lease.

4. HOLD HARMLESS. ORF will defend and hold COUNTY harmless against any and all liability, and claims arising as a result of ORF's failure to fulfill its obligations under this Agreement. This obligation survives the term of the lease.

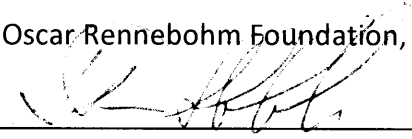
5. ENTIRE AGREEMENT. The entire agreement of the parties is contained herein superseding any and all oral agreements, negotiations, and other agreements between the parties relating to the subject matter hereof.

6. COUNTERPARTS. The parties may evidence their agreement to the foregoing upon one or several counterparts of this instrument, which together shall constitute a single instrument.

7. CHOICE OF LAW. This Lease shall be governed by the laws of the State of Wisconsin and any legal action shall be brought in Dane County.

IN WITNESS WHEREOF, the parties, by their respective authorized agents, have set their hands and seals to this Agreement which shall be effective as of the day and date by which both parties have executed this Agreement.

For Oscar Rennebohm Foundation, Inc.:

BY:  Date: 4/19/2017
Steven Skolaski, President

For County of Dane:

BY: _____ Date: _____
Joseph T. Parisi
County Executive

BY: _____ Date: _____
Scott McDonell
County Clerk