

2017 OA-051

AMENDING CHAPTER 15 OF THE DANE COUNTY CODE OF ORDINANCES,  
REGARDING PROCEEDINGS OF ADMINISTRATIVE AGENCIES

The County Board of Supervisors of the County of Dane does ordain as follows:

ARTICLE 1. Unless otherwise expressly stated herein, all references to section and chapter numbers are to those of the Dane County Code of Ordinances.

ARTICLE 2. Section 15.01 is amended to read as follows:

**15.01 PURPOSE.** It is the purpose of this chapter to define the scope of authority and the nature of the diverse administrative agencies, boards and commissions within the county governmental structure and to establish guidelines for the exercise of administrative authority. ~~An administrative agency is defined to be any b~~boards or commissions are created by the county board, and all or some of the members ~~of which~~ are appointed by the county executive with the concurrence of the county board.

ARTICLE 3. Section 15.02 is amended to read as follows:

**15.02 OPEN MEETINGS REQUIRED. (1)** It is declared to be the express policy of this chapter to grant the public the fullest information regarding the affairs of county government. To implement this policy, all meetings of administrative agencies, boards and commissions shall be publicly held and open to all persons~~the public in conformance with the Wisconsin Open Meetings Law, Wis. Stat. Chap. 19, Subchapter V. at all times except as expressly provided in subsection (2) below.~~

~~(2) No meeting in closed session or adjournment of a meeting into closed session shall be made without a public announcement of the general nature of the business to be discussed in closed session. Closed sessions may only be held for the following purposes:~~

~~(a) Deliberating after a judicial or quasi-judicial hearing;~~

~~(b) Considering the employment, dismissal, promotion, demotion, compensation or discipline of any public employee unless an open meeting is requested by the employee;~~

~~(c) Discussion of matters relating to crime detection or prevention;~~

~~(d) Deliberating or negotiating on the purchase of public property, the investing of public funds or conducting other public business which for competitive, bargaining or market reasons requires closed meetings;~~

~~(e) Discussion of matters relating to union and management contract negotiations;~~

~~(f) Discussion of matters relating to financial, medical, social or personal histories or other data that may have a tendency to damage reputations; and~~

~~(g) Conferences between an administrative agency and an attorney who represents them, including attorneys of the office of the corporation counsel or~~

47 | ~~district attorney, concerning the legal rights and duties of such agency with~~  
48 | ~~regard to matters within its jurisdiction.~~

49 |  
50 | ARTICLE 4. Section 15.03 is amended to read as follows:

51 | **15.03 QUORUM REQUIRED.** No action of an ~~administrative agency board or~~  
52 | ~~commission~~ shall have any force or effect unless such action was taken by a  
53 | quorum of its members. Unless otherwise specified by law, a quorum shall mean  
54 | the majority of the duly appointed and qualified membership of the agency board  
55 | or commission present in-person at the meeting in which the action is  
56 | considered. The fact that one or more members abstain from voting on a  
57 | particular question shall not void an otherwise legitimate quorum.

58 |  
59 | ARTICLE 5. Section 15.04 is amended to read as follows:

60 | **15.04 ~~SUBCOMMITTEES AND CONSULTANTS~~ GENERAL PROVISIONS.** (1)  
61 | ~~An administrative agency board or commission~~ may use information, conferences  
62 | and consultations as a means of obtaining information and viewpoints and the  
63 | advice of interested persons.

64 | ~~(2)(a) As authorized by resolution adopted by the County Board and approved~~  
65 | ~~by the County Executive, an agency may appoint subcommittees of their~~  
66 | ~~membership or of experts, interested persons or members of the public to advise~~  
67 | ~~it with respect to any matter pending before it. The powers of such committee,~~  
68 | ~~however, shall be advisory only.~~

69 | **(2)(ba)** All subcommittees in existence as of the effective date of this  
70 | ordinance shall be dissolved on December 31, 2017 unless continuation is  
71 | approved by resolution adopted by the County Board and approved by the  
72 | County Executive.

73 | **(cb)** Unless the resolution authorizing a subcommittee specifies a sunset  
74 | date for the subcommittee, each subcommittee shall be dissolved unless  
75 | reauthorized by resolution by December 31<sup>st</sup> of the year following its most recent  
76 | authorization.

77 | **(3)** Nothing in this section shall be construed to authorize the agencies to enter  
78 | into consultation contracts involving the expenditure of funds without the approval  
79 | of the county board.

80 | **(4)** Unless otherwise authorized by law, the county executive shall appoint all  
81 | members to commissions and boards. Commissions and boards shall comply  
82 | with the procedural requirements specified in this ordinance.

83 | **(5)** For all boards and commissions the terms of members shall be established  
84 | as hereafter provided:

85 | **(a)** Unless otherwise required by law, citizen members shall serve staggered  
86 | three year terms which shall end on the third Tuesday in April or as soon  
87 | thereafter as a successor is appointed and qualified.

88 | **(b)** The terms of county supervisor members shall be:

89 | 1. Two (2) years in length and shall coincide with their term of election, thus  
90 | ending on the third Tuesday in April, if the terms of citizen members on the  
91 | particular board or commission are three (3) years or less in length; or

92 2. The same number of years in length as the term of citizen members if such  
93 citizen member terms are four (4) years or longer. In the event of a term of four  
94 years or longer for county supervisor members, the completion of the term of  
95 such county supervisor member shall be contingent upon remaining a duly  
96 elected county supervisor.  
97 (c) Unless otherwise prohibited by law, the term of any member of a board or  
98 commission whose membership is based on his or her status as a county board  
99 supervisor, shall automatically terminate as of the date on which he or she no  
100 longer holds the office of county board supervisor. This provision is not subject  
101 to subsection (2) of this section.  
102 (d) Unless otherwise prohibited by law, the term of any member of a board or  
103 commission whose membership is based on his or her status as an official of a  
104 city, village or town shall automatically terminate as of the date on which he or  
105 she no longer holds the referenced municipal office or position. This provision is  
106 not subject to subsection (2) of this section.  
107 (e) In any event, the term of a board or commission member shall continue until  
108 a successor is duly appointed and qualified.  
109 (f) All appointments to fill vacancies occurring within a term shall be for the  
110 remainder of the unexpired term.  
111 (6) Members of a board or commission who fail to attend three consecutive  
112 meetings without good and sufficient reason, shall be removed at the discretion  
113 of the Dane County Executive. The board or commission chair shall notify the  
114 County Executive if a member is subject to removal under this subsection.  
115 (7) (a) To the extent permitted by law, all non-supervisor members of boards or  
116 commissions organized under this chapter shall be compensated at the same  
117 per diem rate as is paid to county board supervisors for each day an agency  
118 meeting is attended, to a maximum of sixty (60) meetings per year for any one  
119 agency.  
120 (8) Per diems shall not be authorized in the following instances:  
121 (a) For any elected official of any city, village or town who serves on an  
122 administrative agency in an official capacity as a representative of his or her  
123 municipality;  
124 (b) For county personnel, other than supervisors, except that the county  
125 employee member of the equal opportunity commission shall be compensated as  
126 are other commission members for attending meetings occurring at times when  
127 the employee-member is not in pay status.  
128 (9) Any member of a board or commission claiming meeting payments or  
129 expenses, or both, shall submit a completed claim form to the controller before  
130 payment is made. The controller is hereby authorized to return to any claimant  
131 any incomplete, inaccurate or illegible claim and no meeting payments or  
132 expenses shall be paid until the claim is completed according to the requirements  
133 of the claim form. Except no claim shall be paid without finance committee  
134 approval if submitted more than 45 days after the month in which the meeting  
135 occurred.

136 | (10) Unless otherwise expressly provided, members of boards and  
137 | commissions shall receive mileage reimbursement for attending meetings equal  
138 | to that paid county officials and employees.  
139 |

140 | ARTICLE 6. Section 15.05 is amended to read as follows:

141 | **15.05 PROCEDURAL RULES.** ~~Any agency may enact procedural rules~~  
142 | ~~governing its proceedings which are not otherwise in conflict with this chapter or~~  
143 | ~~other legal requirements. However, no agency may by rule provide for the~~  
144 | ~~passage of a motion by less than a majority vote of those present and voting.~~  
145 | Unless otherwise required by statute, boards and commissions will follow county  
146 | board procedural rules in Chapter 7. All questions not covered by county board  
147 | rules shall be governed by the most recent edition of Robert's Rules of Order.  
148 |

149 | ARTICLE 7. Section 15.06 is amended to read as follows:

150 | **15.06 JUDICIAL OR QUASI-JUDICIAL ADMINISTRATIVE PROCEEDINGS.**

151 | (1) This section applies in every case where the board or commission agency  
152 | decision is required by law to be made on the record after notice and an  
153 | opportunity for an agency hearing.

154 | (2) All such interested persons, as determined by the board or commission  
155 | agency itself (subject to any applicable law, court ruling or board order), shall be  
156 | given notice and an opportunity to be heard in any judicial or quasi-judicial  
157 | proceeding either in person or by an attorney of the person's choice.

158 | (a) The notice, unless personal service is required by law, shall be served by  
159 | certified mail and shall include:

- 160 | 1. A statement of the time, place and nature of the hearing;
- 161 | 2. A statement of the legal authority and jurisdiction under which the hearing is  
162 | to be held;
- 163 | 3. A reference to the particular sections of the statutes and ordinances involved;  
164 | and
- 165 | 4. A short, plain statement of the matters asserted by the proponent of this  
166 | action which is to be decided in the proceeding.

167 | (b) Opportunity shall be afforded all parties to respond and present evidence  
168 | and argument on all issues involved.

169 | (c) Unless otherwise precluded by law, informal disposition may be made of any  
170 | contested case by stipulation, agreed settlement, consent order or default.

171 | (d) The record of a judicial or quasi-judicial proceeding shall contain:

- 172 | 1. All pleadings, motions and intermediate rulings;
- 173 | 2. All evidence received or considered by the administrative agencyboard or  
174 | commission;
- 175 | 3. A statement of any matters officially noticed;
- 176 | 4. All questions and offers of proof, objections and rulings thereon;
- 177 | 5. All proposed findings and exceptions;
- 178 | 6. All decisions, opinions and reports by the officer or agencyboard or  
179 | commission presiding at the hearing;

180 7. All staff memoranda and data submitted to the hearing officer or members of  
181 the administrative agency board or commission in connection with their  
182 consideration of the case.

183 (e) Oral proceedings or any part thereof shall be transcribed at the request of  
184 any interested person. The cost of transcription shall be borne equally among  
185 the parties involved in the proceedings.

186 (f) Findings of fact shall be based exclusively on the evidence presented at the  
187 proceedings and on matters officially noticed.

188 (3) In all judicial or quasi-judicial proceedings, the following rules of evidence  
189 shall apply:

190 (a) Irrelevant, immaterial or unduly repetitious evidence shall be excluded;

191 (b) Hearsay evidence shall not be accepted unless direct evidence is not  
192 available and the hearsay evidence is otherwise reliable;

193 (c) Rules of privilege recognized by law shall be respected;

194 (d) Documentary evidence may be received in the form of copies of excerpts if  
195 the original is not available; and

196 (e) Notice may be taken of officially cognizable facts.

197 (4) A final decision of an administrative agency board or commission shall be in  
198 writing or stated on the record. All final decisions shall include findings of fact  
199 and conclusions of law, separately stated. Interested parties shall be notified  
200 either personally or by certified mail of any decision or order. Upon request such  
201 notification shall include a copy of the decision or order.

202 (5) In any contested judicial or quasi-judicial proceedings, members or  
203 employees of the agency board or commission to render the decision or to make  
204 findings of fact and conclusions of law shall not communicate directly or indirectly  
205 with any party to the proceedings on any matter relating to the proceedings  
206 except upon notice and opportunity for all parties to participate.

207 (6) Any interested person who has exhausted all administrative remedies  
208 available within an agency board or commission and who is aggrieved by a final  
209 decision in a contested case is entitled to judicial review of the agency's decision  
210 by filing a petition for a writ of certiorari in accordance with section 252.04 of the  
211 Wisconsin Statutes within 30 days after the decision has been served.

212  
213 ARTICLE 8. Section 15.07 is amended to read as follows:

214 **15.07 FORMS.** Administrative agencies Boards or commissions may prepare  
215 and utilize any forms which are necessary or desirable to the accomplishment of  
216 the objectives of the agency body and may require any person to utilize such  
217 forms as a prerequisite to initiating action by the agency body.

218  
219 ARTICLE 9. Section 15.08 is amended to read as follows:

220 **15.08 MINUTES.** All administrative agencies shall make and keep minutes of all  
221 official proceedings and record the same in the office of the county clerk. Minutes  
222 of all meetings of boards and commissions shall be kept by staff.

ARTICLE 10. Section 15.09 is amended to read as follows:

**15.09 POSTING OF SCHEDULED MEETINGS.** ~~Except where the circumstances preclude such action, all administrative agencies shall prepare an agenda of the matters to be discussed at each scheduled meeting and this agenda shall be prominently displayed in the office of the county clerk for at least five days immediately preceding the scheduled meeting. Where the circumstances preclude posting the agenda for five or more days, the agenda shall be posted as far in advance as the circumstances permit.~~

(1) A copy of the agenda, including the time and place of the meeting and of the matters to be discussed, shall be given to the county clerk by noon on the Friday prior to the week in which the meeting will occur for posting on the bulletin board in his or her office and such other place(s) in the City-County Building which provide prompt and sufficient notice to the public as soon as possible after scheduling. In the event that exceptional circumstances prevent a meeting from being posted by noon on Friday before the meeting is to occur, the agenda must be posted no less than 24 hours prior to the meeting and the County Clerk should be alerted immediately.

(2) No committee may take action on any item which has not been posted with the agenda as specified in subsection (6) hereof (24 hour notice) unless:

(a) A delay to comply with the provisions of subsection (6) hereof would result in needless expense to Dane County, would endanger health or safety or would render any action of the committee meaningless, and

(b) There can be demonstrated a good faith effort to provide as much notice as possible to the public and the news media of the consideration of the item to be added to the agenda, and

(c) The special consideration is not an attempt to avoid the provisions of the Dane County Board rules, and

(d) Notice of the special consideration has been posted with the committee agenda for at least two hours as required by sec. 19.84(2), Wis. Stats.

(3) The minutes of any meeting during which an item receives such special consideration shall indicate that the consideration was an addition to the posted agenda and that the minimum posting requirements have been met.

(4) The procedures in this rule shall apply to meetings called under emergency situations insofar as practicable. In no case may an emergency meeting be held without at least a two hour notification and an attempt to inform the news media of the time, place and subject matter to be considered.

(5) Members constituting at least one less than a majority of the committee may call a meeting of the committee or place a particular item on the agenda if, after a request to do so, the chairperson fails or refuses to call a meeting or place any particular item on the agenda.

(6) In the event a scheduled meeting must be canceled, the chairperson shall provide timely notification to the county clerk and other committee members and to the public. In the event a committee meeting is cancelled on the day of the scheduled meeting, the chair shall arrange for conspicuous written notice to be posted at the entrance of the location where the meeting was to be held, and on the county website.

272 | (7) In order to encourage civic participation, meetings of County Board  
273 | committees shall not be scheduled on holidays or on the day of any general  
274 | election.

275 |  
276 | ARTICLE 11. Section 15.10 is amended to read as follows:

277 | **15.10 OFFICERS.** (1) Unless otherwise specified, each administrative  
278 | agencyboard or commission shall elect from among its membership a  
279 | chairperson, and vice-chairperson ~~and secretary~~ and shall assign the duties of  
280 | each.

281 | (2) County board supervisors are eligible to serve as officers of administrative  
282 | agencies, but the offices of chairperson and vice-chairperson may not both be  
283 | held by supervisors unless by a unanimous vote of the administrative agency's  
284 | members.

285 |  
286 | ARTICLE 12. Section 15.11 is amended to read as follows:

287 | **15.11 SCOPE OF ADMINISTRATIVE POWERS.** Administrative  
288 | agenciesBoards and commissions shall exercise all of those powers specified in  
289 | this chapter or otherwise provided by law, those powers reasonably implied by  
290 | those specified powers and those powers which are essential to the carrying out  
291 | of the specified powers.

292 |  
293 | ARTICLE 13. Section 15.115 is amended to read as follows:

294 | **15.115 AGENCYBOARD OR COMMISSION WORK PLANS.** Every  
295 | administrative agencyboard or commission subject to this chapter, including  
296 | subcommittees appointed pursuant to s. 15.04(2), shall submit an annual work  
297 | plan to the County Board and the County Executive by September 1<sup>st</sup> of each  
298 | year.

299 |  
300 | ARTICLE 14. Section 15.12(7) is rescinded:

301 | ~~(7) (a) The women's issues committee shall be a permanent advisory committee~~  
302 | ~~to the commission and shall consist of thirteen members. Members shall be~~  
303 | ~~elected, with all county employees and county elected officials comprising the~~  
304 | ~~electorate.~~

305 | ~~(b) Members shall serve staggered two-year terms. Elections will be held in the~~  
306 | ~~first week of June. During each annual election, as near as possible, individuals~~  
307 | ~~will be elected from five categories, with each category proportionately~~  
308 | ~~represented as described: three persons who are equal employment opportunity~~  
309 | ~~protected group members; four persons who are in clerical positions, two~~  
310 | ~~persons who are in paraprofessional positions; two persons who are in~~  
311 | ~~professional positions; and, two persons who are Dane County Board members.~~  
312 | ~~In even years two equal employment opportunity (EEO) protected group~~  
313 | ~~employees will be elected, two clerical, one paraprofessional, one professional~~  
314 | ~~and one Dane County Board member. In odd years one EEO protected group~~  
315 | ~~employee will be elected, two clerical, one paraprofessional, one professional~~  
316 | ~~and one Dane County Board member. Members may be re-elected to additional~~  
317 | ~~two-year terms.~~

318 ~~(c) Nominations will be made during the first week of May. If, in any election,~~  
319 ~~there are insufficient nominees in any of the categories, members at large will be~~  
320 ~~elected. The at-large member will be the first runner-up candidate from all other~~  
321 ~~represented category candidates. The balance of status categories will be~~  
322 ~~restored in the subsequent election. All new members will be seated at the July~~  
323 ~~meeting following the annual election. All elected members have voting rights.~~

324 ~~(d) It shall be the duty of the women's issues committee to:~~

- 325 ~~1. Address issues, problems and concerns of women employees as a collective~~  
326 ~~body;~~
- 327 ~~2. Serve as a communication network for women's work-related concerns;~~
- 328 ~~3. Provide a forum for women on work-related issues affecting them;~~
- 329 ~~4. Respond to affirmative action and equal opportunity issues as they affect~~  
330 ~~women employees;~~
- 331 ~~5. Identify education and training needs, and when appropriate, promote~~  
332 ~~training workshops or seminars;~~
- 333 ~~6. Facilitate exchange of information and statistical data between the office of~~  
334 ~~equal opportunity and the personnel division;~~
- 335 ~~7. Promote increased representation of women in all levels of employment,~~  
336 ~~where under-utilization and under-representation have been identified; and,~~
- 337 ~~8. Consider such issues as the equal opportunity commission, county board or~~  
338 ~~county executive may bring to the committee and report thereon.~~

339  
340 ARTICLE 15. Section 15.13(1) is amended to read as follows:

341 **15.13 AIRPORT COMMISSION. (1)** The airport commission shall consist of  
342 ~~nineseven~~ members. ~~FiveThree~~ of the members shall be county board  
343 supervisors, ~~threetwo~~ of whom shall be appointed from districts with the majority  
344 of their populations residing within the City of Madison and ~~twoone~~ of whom shall  
345 be appointed from districts with the majority of their populations residing outside  
346 the City of Madison. At least one of the ~~citycounty board~~ supervisors shall be  
347 appointed from District 2, 6, 12, 17, 18 or ~~224~~. Four members shall be citizen  
348 members, one of whom shall reside in the City of Madison, east of the Capitol,  
349 and one of whom shall reside in the City of Madison, west of the Capitol, one of  
350 whom shall be from eastern Dane County outside the City of Madison, and one  
351 of whom shall be from western Dane County outside the City of Madison.

352  
353 ARTICLE 16. Section 15.15(1) is amended to read as follows:

354 **15.15 HUMAN SERVICES BOARD. (1)** The human services board shall consist  
355 of ~~seven (7) to~~ nine (9) members. Three (3) of the board's members shall be  
356 county board supervisors. One supervisor member shall also be a member of  
357 the health and human needs committee and one shall also be a member of the  
358 public protection and judiciary committee. One member shall be a member of  
359 the area agency on aging board at the time of appointment to the human  
360 services board. At least one member shall be either an individual, or a family  
361 member of an individual, who receives or has received human services. The  
362 remainder of the board's members shall be consumers of services or citizens-at-  
363 large. Members shall be chosen on the basis of recognized ability and



364 demonstrated interest in human services. No public or private provider of  
365 services may be appointed.

366 **(2)** Citizen Members shall serve three-year terms ending on the third Tuesday  
367 in April or as soon thereafter as successors are appointed and qualified.

368 ~~(a) Original appointments to the human services board shall be for staggered~~  
369 ~~terms so that 3 terms shall expire in 1990, 4 terms in 1991 and 4 terms in 1992,~~  
370 ~~the county executive to designate the length of each appointee's term at the time~~  
371 ~~of appointment. Appointments to fill vacancies after the original appointments~~  
372 ~~shall be for terms of three years each. All appointments shall be made by the~~  
373 ~~county executive and are subject to county board confirmation.~~

374  
375 ARTICLE 17. Section 15.15(8) is rescinded.

376 ~~(8) In addition to its other duties, the board of health shall also serve as an~~  
377 ~~adjunct to the human services board and shall advise the human services board~~  
378 ~~with respect to those functions set forth in sec. 15.24.~~

379  
380 ARTICLE 18. Section 15.165 is rescinded in its entirety.

381 ~~15.165 CHILDREN COME FIRST COMMISSION. (1) The Dane County~~  
382 ~~Children Come First Commission shall consist of eleven voting members and~~  
383 ~~four ex-officio members.~~

384 ~~(a) The commission's voting membership shall consist of the county executive or~~  
385 ~~designee; the Dane County District Attorney or designee; two county board~~  
386 ~~supervisors appointed by the county board chairperson; the president of the~~  
387 ~~Madison Metropolitan School District Board or designee; the president of the~~  
388 ~~board of the Dane County CESA or designee; two citizens who are parents of~~  
389 ~~children with SED, appointed by the county executive; one citizen with expertise~~  
390 ~~in managed health care, appointed by the county executive; one citizen with~~  
391 ~~expertise in mental health services, appointed by the county executive; and one~~  
392 ~~attorney with guardian ad litem experience, nominated by the chief judge and~~  
393 ~~appointed by the county executive.~~

394 ~~(b) The ex-officio members shall consist of the secretary of the Wisconsin~~  
395 ~~Department of Health Services or designee; the chief juvenile circuit court judge~~  
396 ~~of Dane County or designee; and two representatives from non-profit human~~  
397 ~~service agencies familiar with the needs of children and families with disabilities,~~  
398 ~~designated by the county executive.~~

399 ~~(c) Appointments by the county chairperson and county executive require county~~  
400 ~~board confirmation. Designations of members, where authorized, do not require~~  
401 ~~confirmation.~~

402 ~~(2) Citizen members, together with the attorney member, shall serve~~  
403 ~~staggered three-year terms ending on June 30th.~~

404 ~~(2a) Transitional provision. The county executive shall designate the initial~~  
405 ~~terms of the citizen and attorney appointees so that two appointments expire in~~  
406 ~~each of the first two years and one in the third year. Thereafter, all citizen and~~  
407 ~~attorney appointments shall be for three-year terms except that an appointment~~  
408 ~~to replace a member who leaves during a term of office shall be for the balance~~  
409 ~~of the unexpired term.~~

410 ~~(3) Ex-officio members shall serve at the pleasure of their respective~~  
411 ~~appointing authority. Ex-officio members shall not be entitled to vote on any~~  
412 ~~matter before the commission but shall be entitled to participate in all debate~~  
413 ~~except that relating to procedural and organizational matters. Ex-officio~~  
414 ~~members shall not be eligible for per diems or expenses.~~  
415 ~~(4) The term of office on the commission for persons holding elected~~  
416 ~~office shall expire simultaneously with the term of elected office in effect when~~  
417 ~~appointed or seated as a commission member. The term of office for the~~  
418 ~~president of the board of the Dane County GESA shall expire as of the date he or~~  
419 ~~she no longer holds such office.~~  
420 ~~(5) A designee may be removed at any time, at the pleasure of the~~  
421 ~~appointing authority.~~  
422 ~~(6) The commission shall have the authority to oversee the CCF~~  
423 ~~program's implementation within approved state and county budgetary and policy~~  
424 ~~frameworks, and to develop recommendations to the human services director,~~  
425 ~~the county board and the county executive for the future of the program. This~~  
426 ~~authority includes the following responsibilities:~~  
427 ~~(a) Approve a mission statement for the human services department's provision~~  
428 ~~of services to children with Severe Emotional Disturbance (SED).~~  
429 ~~(b) Act as a consortium to continue to pursue a broader partnership for the~~  
430 ~~program including, but not limited to, pursuing added funding.~~  
431 ~~(c) Assess how the program relates to other service programs operating at the~~  
432 ~~county or local level and take steps to work with other programs to avoid~~  
433 ~~duplication of activities.~~  
434 ~~(d) Ensure that relevant systems enter into meaningful interagency agreements~~  
435 ~~relative to service provision and coordination that reflect the mission of the~~  
436 ~~program.~~  
437 ~~(e) Review and approve policies and procedures relative to the children and~~  
438 ~~families to be served, processes for enrollment and disenrollment, and provision~~  
439 ~~of services.~~  
440 ~~(f) Approve relevant contracts or hire staff, or both, for the provision of needed~~  
441 ~~services for the program or to support the commission as necessary, within~~  
442 ~~approved county budget authority.~~  
443 ~~(g) Review and approve policies and procedures and make recommendations to~~  
444 ~~the human services director related to the provision of clinical expertise~~  
445 ~~necessary for the program.~~  
446 ~~(h) Ensure that sufficient data is collected to effectively evaluate the program's~~  
447 ~~compliance with desired outcomes.~~  
448 ~~(i) Regularly report to the community on the CCF program performance and~~  
449 ~~plans.~~  
450 ~~(7) Notwithstanding s. 15.72(1), there shall be no payment of per diems to~~  
451 ~~members except that county board supervisors shall be entitled to receive~~  
452 ~~meeting payments in accordance with chapter 6 provisions.~~  
453  
454  
455

456 ARTICLE 19. Section 15.18(2) is rescinded.  
457 ~~(2) Members shall serve staggered three-year terms which shall expire in April~~  
458 ~~or as soon thereafter as a successor is appointed and qualified. A member~~  
459 ~~appointed while a county board supervisor shall be considered a citizen~~  
460 ~~appointee from and after the date he or she no longer serves on the county~~  
461 ~~board. No person may serve more than two consecutive three-year terms.~~  
462 ~~Annual election of officers shall occur in May of even-numbered years. The~~  
463 ~~board chair shall inform the county executive of any member missing three~~  
464 ~~consecutive meetings.~~

465  
466 ARTICLE 20. Section 15.195 is rescinded in its entirety.  
467 ~~**15.195 AGRICULTURAL ADVISORY COUNCIL.** (1) The Dane County~~  
468 ~~Agricultural Advisory Council shall consist of 11 members appointed by the~~  
469 ~~county executive. Two shall be members of the Dane County Board of~~  
470 ~~Supervisors. Nine members shall be citizens, including six persons who are~~  
471 ~~either active or retired farmers and who come from a variety of types and sizes of~~  
472 ~~agricultural operations, from small to large, and including dairy, livestock, crop,~~  
473 ~~and specialty operations; a representative from the Farmers Home~~  
474 ~~Administration and two persons with expertise in areas such as agricultural~~  
475 ~~marketing or financial planning.~~  
476 ~~(2) County board members of the council shall serve two-year terms concurrent~~  
477 ~~with supervisory terms of office. Citizen members shall serve staggered three-~~  
478 ~~year terms.~~  
479 ~~(2a) *Transitional provision.* The county executive shall designate the~~  
480 ~~initial terms of the citizen appointees so that three terms expire in each of the first~~  
481 ~~three years. Thereafter, all citizen appointments to successor terms shall be for~~  
482 ~~three year terms except that appointments for unexpired terms shall be for the~~  
483 ~~balance of the term only.~~  
484 ~~(3) The council shall:~~  
485 ~~(a) Advise the county board and the county executive on all agricultural matters,~~  
486 ~~including the implementation of county efforts to promote healthy, working rural~~  
487 ~~communities;~~  
488 ~~(b) Identify new markets for agriculture, generally, including biotechnology,~~  
489 ~~value-added processing and Community Supported Agriculture (CSA)~~  
490 ~~opportunities;~~  
491 ~~(c) Monitor and help in publicizing cooperative marketing approaches to~~  
492 ~~coordinate product delivery and provide other services;~~  
493 ~~(d) Investigate means to assist farmers in retirement planning, such as inclusion~~  
494 ~~in the State of Wisconsin retirement plan, other pooled investment accounts, and~~  
495 ~~other retirement options;~~  
496 ~~(e) Provide assistance to those who would like to become farmers as well as~~  
497 ~~farmers facing times of financial hardship by developing information about~~  
498 ~~available financial resources and loan programs and make recommendations to~~  
499 ~~the ways and means committee regarding the county's legislative agenda on~~  
500 ~~state farm financing programs;~~

- 501 ~~(f) Monitor federal and state agricultural policy and make recommendations to~~  
502 ~~the ways and means committee regarding the county's legislative agenda;~~  
503 ~~(g) Work with the county's legislative lobbyist to research and report on state and~~  
504 ~~federal programs and resources available to Dane County to address the~~  
505 ~~economic needs of farmers; and~~  
506 ~~(h) Make recommendations and advise the county board and the county~~  
507 ~~executive on such other agricultural issues as either may from time to time refer~~  
508 ~~to the council.~~  
509 ~~(4) The council shall make annual reports to the county board and the county~~  
510 ~~executive on its activities.~~  
511 ~~(5) The department of planning and development shall provide staff support~~  
512 ~~for the council, with assistance from the UW-Extension Dane County Office and~~  
513 ~~other county departments, as necessary.~~

514  
515 ARTICLE 21. Section 15.20 is rescinded in its entirety.

516 ~~**15.20 ALLIANT ENERGY CENTER OF DANE COUNTY ADVISORY**~~  
517 ~~**COMMISSION.** (1) The Alliant Energy Center of Dane County Advisory~~  
518 ~~Commission shall consist of ten (10) members, nine of whom shall be appointed~~  
519 ~~by the county executive. Three of the county executive's appointees shall be~~  
520 ~~members of the Dane County Board of Supervisors, the chair or the chair's~~  
521 ~~designee of the Public Works & Transportation committee, the chair or the chair's~~  
522 ~~designee of the executive committee and one of whom shall reside in supervisory~~  
523 ~~district 4 or 23. The county executive shall also appoint six (6) members who~~  
524 ~~shall be citizens of Dane County and shall include representatives with expertise~~  
525 ~~in areas such as business management, marketing, design, conference planning,~~  
526 ~~trade show needs, athletics and the performing arts. The remaining one (1)~~  
527 ~~member shall be nominated by the Town of Madison and appointed by the~~  
528 ~~County Board Chair.~~

529 ~~(2) County board members of the commission shall serve two-year terms~~  
530 ~~concurrent with supervisory terms of office. Citizen members appointed by the~~  
531 ~~county executive shall serve staggered three-year terms. The term of the~~  
532 ~~member from the Town of Madison shall be three years.~~

533 ~~(2a) *Transitional provision.* The county executive shall designate the~~  
534 ~~initial terms of the citizen appointees so that two terms expire each of the first~~  
535 ~~three years. Thereafter, all citizen appointments to successor terms shall be for~~  
536 ~~three-year terms.~~

537 ~~(3) The commission shall make recommendations and advise the center~~  
538 ~~manager, the county executive, the Dane County Board of Supervisors and the~~  
539 ~~Dane County Public Works & Transportation Committee on strategies for unifying~~  
540 ~~and strengthening physical and program components of all buildings, activities~~  
541 ~~and services at the center, as well as such other subjects dealing with the center~~  
542 ~~which may be suggested by the committee.~~

543 ~~(4) The center manager and the center staff shall provide staff assistance to the~~  
544 ~~commission.~~

545 ~~(5) Per diems for members shall be paid from the Alliant Energy Center of Dane~~  
546 ~~County budget.~~

547 ARTICLE 22. Section 15.21 is amended to read as follows:  
548 **15.21 EMERGENCY MEDICAL SERVICES COMMISSION.** (1) The emergency  
549 medical services commission shall consist of ten members, ~~three~~ two of whom  
550 shall be members of the Dane County Board of Supervisors. Of the seven  
551 citizen members, one shall be the Dane County EMS Medical Director, one shall  
552 be the City of Madison Fire Department Medical Director, one shall be an  
553 emergency medical technician who has served or is serving in an administrative  
554 capacity with a local Dane County EMS District, one shall be an administrative  
555 representative of the Dane County hospital community and three shall be  
556 individuals with an interest in emergency medical services.

557 ~~(2) Dane County Board of Supervisor members shall serve two-year concurrent~~  
558 ~~terms ending on the third Tuesday in April of the even-numbered years or as~~  
559 ~~soon thereafter as their successors are appointed and confirmed.~~

560 ~~(2m) The terms of citizen appointees serving on January 1, 1991 shall expire as~~  
561 ~~of April 16, 1991. Thereafter, citizen appointees, except the medical directors,~~  
562 ~~shall serve two-year terms expiring on the third Tuesday of April of odd-~~  
563 ~~numbered years.~~ A citizen member appointed in his or her capacity as a medical  
564 director shall continue to serve throughout the term of his or her contract as a  
565 medical director.

566 ~~(4) Members of the emergency medical services commission who fail to attend~~  
567 ~~three consecutive meetings without good and sufficient reason, shall be removed~~  
568 ~~at the discretion of the Dane County Executive.~~

569 ~~(5) Appointments to the Dane County Emergency Medical Services Commission~~  
570 ~~shall be made by the Dane County Executive subject to confirmation by the Dane~~  
571 ~~County Board of Supervisors.~~

572 ~~(63)~~ The Dane County Department of Emergency Management shall provide  
573 such staff assistance as may be required to carry out the functions of the  
574 emergency medical services commission.

575 ~~(74)~~ The emergency medical services commission shall make recommendations  
576 and advise the Dane County Board of Supervisors and the Dane County Public  
577 Protection & Judiciary Committee on matters pertaining to a county-wide pre-  
578 hospital emergency medical services system including, but not limited to, the  
579 following:

580 **(a)** To provide quality assurance monitoring of pre-hospital emergency medical  
581 services system.

582 **(b)** To analyze, evaluate and make recommendations for improvements to the  
583 pre-hospital emergency medical services system.

584 **(c)** To analyze, evaluate and make recommendations on EMS issues related to  
585 public safety communications.

586 **(d)** To develop, implement and monitor training programs designed to meet the  
587 needs of the pre-hospital emergency medical services system.

588 **(e)** To provide assistance to Dane County area ambulance services.

589 **(f)** To assist in county coordination of emergency medical services disaster  
590 planning and response.

591 **(g)** To promote programs directed at prevention of injury and disease.

- 592 (h) To serve as a contact for the various federal, state and area EMS-related  
593 agencies, as well as EMS agencies in contiguous counties.
- 594 (8) The commission shall make recommendations and advise the Dane County  
595 Board of Supervisors, the board's designated standing committee and the public  
596 safety communications ~~advisory center~~ board on matters pertaining to:
- 597 (a) the training of persons dispatching emergency medical services to county  
598 residents;
- 599 (b) procedures used by such persons in the course of performing those duties;
- 600 (c) quality assurance for emergency medical dispatching by the county's public  
601 safety communications center; and
- 602 (d) such other matters relating to emergency medical communications services  
603 as may be required to comply with statutory and licensing requirements and  
604 regulations of state and federal agencies.

605  
606 ARTICLE 23. Section 15.255 is amended to read as follows:

607 **15.255 FOOD COUNCIL.** (1) The Dane County Food Council shall consist of 9  
608 members with an interest in local food issues to be appointed as follows:

- 609 (a) ~~ThreeTwo~~ county board supervisors appointed by the county executive,  
610 ~~including one supervisor who is a member of the Environment, Agriculture &~~  
611 ~~Natural Resources Committee, and one supervisor who is a member of the UW~~  
612 ~~Extension Committee.~~
- 613 (b) ~~ThreeFive~~ citizen members appointed by the county board chair ~~of the Dane~~  
614 ~~County UW Extension Committee~~ to represent urban agriculture, community food  
615 security, ~~and~~ nutrition, food grower/producer, food processing/waste, and food  
616 retail/distribution concerns.
- 617 ~~(c) Three citizen members appointed by the chair of the Environment,~~  
618 ~~Agriculture and Natural Resources Committee to represent food~~  
619 ~~grower/producer, food processing/waste, and food retail/distribution concerns.~~
- 620 ~~(2) Supervisor members shall serve two year terms, which shall coincide with~~  
621 ~~their term of election, thus ending on the third Tuesday in April of even numbered~~  
622 ~~years. Citizen members shall serve staggered three year terms ending on the~~  
623 ~~third Tuesday in April.~~
- 624 ~~(32)~~ The Council shall:
- 625 (a) Explore issues and develop recommendations to create an economically,  
626 socially and environmentally sustainable local food system for the Dane County  
627 region.
- 628 (b) Develop strategies to increase the amount of locally produced food the  
629 County and other local governments purchase.
- 630 (c) Develop strategies to assist and empower local food producers in concert  
631 with other local entities such as the UW Center for Integrated Agriculture, Dane  
632 County - UW Extension and others.
- 633 (d) Work with and assist local municipalities to implement projects which  
634 promote local food, agriculture and economic development.
- 635 (e) Promote the use of local foods to improve the health and nutrition of its local  
636 residents.

637 (f) Develop long-term strategies and find opportunities to educate and inform a  
638 wide range of citizens about the Council's activities and seek citizen advice,  
639 comments and suggestions for building a better local food system.

640 (g) Seek grants and other supplemental funding from foundations, state and  
641 federal governments, institutions of higher education and other sources to carry  
642 out the Council's work.

643 (43) The Food Council shall make an annual report of findings and  
644 accomplishments to the Dane County Executive and Board of Supervisors.

645 (54) The Dane County UW Extension Department shall staff and support the  
646 Food Council.

647

648 ARTICLE 24. Section 15.26 is amended to read as follows:

649 **15.26 HOUSING AUTHORITY.**

650 (1) The housing authority shall consist of five commissioners who are not  
651 connected in an official capacity with any political party. At least one  
652 commissioner, but not more than two, shall be a county board supervisor, and  
653 one shall be ~~The chairperson of the health and human needs committee shall~~  
654 ~~appoint one of its members as an ex-officio member of the authority unless the~~  
655 ~~authority already has a voting member who is~~ a member of the health and  
656 human needs committee.

657 (2) The commissioners shall serve staggered five-year terms ending on the third  
658 Tuesday in April or as soon thereafter as their successors are appointed and  
659 qualified. One commissioner shall be appointed each year.

660 (3) ~~No compensation shall be paid to the commissioners but they shall be~~  
661 ~~reimbursed for the reasonable expenses incurred in the performance of their~~  
662 ~~duties.~~

663 (4) The authority may call upon the office of the corporation counsel for such  
664 legal services and the office of the county clerk for such audit and accounting  
665 services as it may require and may appoint, within the budgetary limitations  
666 established by the county board, such other staff assistance as may be required  
667 to carry out its assigned functions.

668 (5) The authority shall exercise the following powers in accordance with sections  
669 66.40 - 66.404 of the Wisconsin Statutes. The authority may prepare, carry out,  
670 acquire, lease and operate housing projects approved by the county board. It  
671 may take over any housing project undertaken by other governmental bodies,  
672 when approved by the county board, by any means other than eminent domain.  
673 It may acquire privately owned property by any means, including eminent  
674 domain, with the approval of the county board and sell any or all of its interest in  
675 said property. It may contract for services, work or facilities in connection with a  
676 housing project and lease or rent property at the rents and charges the authority  
677 shall establish. It may investigate dwelling conditions within the county and the  
678 means of improving such conditions. It may invest any funds within its control  
679 and may issue bonds from time to time in its discretion, the principal and interest  
680 to be secured by its revenues or a part thereof.

681 | **(6)** The authority shall be advisory to the health and human needs committee of  
682 | the county board on major issues and with respect to budget and policy matters  
683 | relating to housing issues.  
684 |

685 | ARTICLE 25. Section 15.265 is amended to read as follows:

686 | **15.265 LAKES AND WATERSHED COMMISSION.**

687 | **(1)** The board of commissioners of the lakes and watershed commission shall  
688 | consist of the following persons, all of whom shall be residents of Dane County:

689 | **(a)** the county executive or his or her designee;

690 | **(b)** the mayor of the City of Madison or his or her designee;

691 | **(c)** two (2) county board supervisors representing districts located entirely within  
692 | the City of Madison;

693 | **(d)** two (2) county board supervisors representing districts located entirely  
694 | outside the City of Madison;

695 | **(e)** (1) member of the Yahara Lakes Association;

696 | **(ef)** one member meeting the criteria set forth in s. 33.44(1)(e), Wis. Stats., and  
697 | selected according to the procedures set forth in said statute;

698 | **(fg)** one member meeting the criteria set forth in s. 33.44(1)(f), Wis. Stats., and  
699 | selected according to the procedures set forth in said statute; and

700 | **(gh)** one member meeting the criteria set forth in s. 33.44(1)(g), Wis. Stats., and  
701 | selected according to the procedures set forth in said statute.

702 | **(1m)** The county executive shall appoint the members listed under sub. 1(c) to  
703 | (g) subject to confirmation by the county board.

704 | **(1n)** In making the appointments under sub. (1)(c) and (d), the county executive  
705 | shall appoint persons who will represent the diverse interests of the urban and  
706 | rural communities in improving the water quality and the scenic and  
707 | environmental value of the county surface waters and groundwaters.

708 | **(2)(a)** The term of a member appointed under sub. (1)(c) to (g) begins on the  
709 | third Tuesday in April of the year in which the member is appointed and ends on  
710 | the third Tuesday in April in the third year following the year in which the member  
711 | is appointed.

712 | **(b)** If a commissioner appointed under sub. (1)(c) or (d) is not reelected to the  
713 | county board during his or her term on the commission, he or she may continue  
714 | to serve on the commission until the position is filled as provided in par. (c).

715 | **(c)** Vacancies occurring during the term of any commissioner appointed under  
716 | sub. (1)(c) to (g) shall be filled within 90 days in the manner provided in s.  
717 | 17.27(1n), Wis. Stats. A commissioner appointed to fill a vacancy may be  
718 | reappointed for subsequent full terms.

719 | **(2h)** FiveSix commissioners shall constitute a quorum for the transaction of  
720 | business.

721 | **(2j)** The board of commissioners shall meet at least quarterly and at other times  
722 | on the call of the chairperson or on the petition of any 5 members.

723 | **(2n)** Any action by the board of commissioners shall require the affirmative vote  
724 | of the majority of members present and voting.  
725 |  
726 |



727 ARTICLE 26. Section 15.27 is amended to read as follows:

728 **15.27 LIBRARY BOARD.**

729 (1) The library board shall consist of ~~nin~~seven members, one of whom shall be  
730 a school district administrator who may appoint a representative. At least one but  
731 no more than two members~~and two of whom~~ shall be county board supervisors.  
732 One of the supervisor members shall reside in a municipality which is subject to  
733 the county library tax and the other supervisor shall reside in a municipality which  
734 provides services to the county library service. The remaining members shall be  
735 citizen members. The board shall include representatives of existing library  
736 boards under s. 43.54, Wis. Stats., and persons residing in municipalities not  
737 served by libraries.

738 ~~(3) The members of the board shall be reimbursed for their reasonable expenses~~  
739 ~~incurred in the performance of their duties.~~

740

741 ARTICLE 27. Section 15.275 is rescinded in its entirety.

742 ~~**15.275 LIVING WAGE REVIEW COUNCIL.** (1) The Dane County Living Wage~~  
743 ~~Review Council shall consist of seven members appointed by the county~~  
744 ~~executive and confirmed by the county board. A majority of the members shall~~  
745 ~~be persons with an interest in and knowledge of business, labor or economics, or~~  
746 ~~any combination thereof, and may include service contractors. Not more than~~  
747 ~~three members shall be county board supervisors.~~

748 ~~(2) Members shall serve staggered three-year terms. County board members of~~  
749 ~~the council who are not re-elected or who resign during the term of office as a~~  
750 ~~supervisor shall likewise cease to serve on the council as of the date of leaving~~  
751 ~~the office of county board supervisor.~~

752 ~~(2a) *Transitional provision.* The county executive shall designate the~~  
753 ~~initial terms of appointees so that two terms expire in each of the first two years~~  
754 ~~and three in the third year. Thereafter, all appointments to successor terms shall~~  
755 ~~be for three year terms except that appointments for unexpired terms shall be for~~  
756 ~~the balance of the term only.~~

757 ~~(3) The council shall:~~

758 ~~(a) Review the implementation of the Living Wage ordinance.~~

759 ~~(b) Develop recommendations on future adjustments to the living wage level~~  
760 ~~beyond the amounts specified in s. 25.015(1)(c) by July 1, 2012 for consideration~~  
761 ~~in county budget preparation and possible ordinance revision to take effect~~  
762 ~~January 1, 2013.~~

763 ~~(c) Develop recommendations for specific measures to review the impact of the~~  
764 ~~living wage requirement on the affected workforce, purchase of service agencies~~  
765 ~~and contracted or provided services.~~

766 ~~(5) The department of administration shall provide staff support for the council,~~  
767 ~~with assistance from other county departments, as necessary.~~

768

769 ARTICLE 28. Section 15.30(4) is amended to read as follows:

770 (4) The commission may call upon the parkss director to provide such staff  
771 services as shall be necessary to carry out its assigned functions.

772

ARTICLE 29. Section 15.32 is rescinded in its entirety.

~~**15.32 SOLID WASTE AND RECYCLING COMMISSION.** (1) The solid waste and recycling commission shall consist of nine (9) members; one (1) each from the Dane County Public Works & Transportation Committee and the Dane County Park Commission; two (2) members of the Dane County Board of Supervisors, one representing a district in which the majority of the area of the district is located in the City of Madison, and one representing a district in which the majority of the area is located outside the City of Madison; one (1) each from a city of the second class utilizing the services of the Dane County Waste Management Program, from one of the other cities and villages utilizing the services of the program, from a town utilizing the services of the program and from a municipality which either has a county sanitary landfill site within its boundaries or is located within one (1) mile of such a site; and, one (1) citizen member with special knowledge or interest in the area of solid waste management.~~

~~(2) The county supervisor members shall serve two-year concurrent terms ending on the third Tuesday in April of the even-numbered years or as soon thereafter as successors are appointed and qualified. The citizen members shall serve staggered three-year terms which shall expire on January 31 or as soon thereafter as their successors are appointed and qualified. To stagger the terms of non-supervisor members, one such member shall be appointed in one year and two non-supervisor members in each of the other two (2) years of the three-year term cycle.~~

~~(3) It shall be the duty of the commission to serve in an advisory capacity to the members of the Public Works & Transportation Committee to make recommendations, in writing, to the committee on such subjects relating to solid waste management as the committee may suggest. It is the duty of the commission to initiate research and to gather information regarding subjects pertaining to solid waste management with special attention to recycling. The commission shall involve the public in its discussions and shall perform such other duties as may from time to time be included in the Dane County Solid Waste Management Ordinance.~~

~~(4) The members of the commission shall receive the same per diem and mileage for attendance at meetings as county board supervisors receive pursuant to section 6.03(2), Dane County Ordinances.~~

ARTICLE 30. Section 15.33 is amended to read as follows:

**15.33 CULTURAL AFFAIRS COMMISSION.** (1) The cultural affairs commission shall consist of ~~thirteen (13)~~eleven (11) members, ~~three (3)~~one (1) of whom shall be county board supervisors and ten (10) of whom shall be citizen members.

~~(2) The county supervisor members shall serve two-year concurrent terms ending on the third Tuesday in April of the even-numbered years or as soon thereafter as successors are appointed and qualified. The citizen members shall serve staggered three-year terms which shall expire on June 30 or as soon thereafter as their successors are appointed and qualified.~~

~~(52) It shall be the duty of the commission to:~~

- 819 (a) Assist in the planning, coordination and promotion of county and local  
820 programs with an historic, cultural or festival nature.
- 821 (b) Oversee the provision of county services and the allocation of county money  
822 to cultural programs, encouraging maximum service and accountability in return  
823 for tax dollars.
- 824 (c) Plan and execute the publication of information materials such as a  
825 promotional brochure on the county as a whole; instructional packets and  
826 slide/tape presentations for use in schools and by organizations; and assist in  
827 publishing the "Guide to Historic Dane County."
- 828 (d) Unify and publicize the many county information services, both to prevent  
829 duplication and to improve accessibility to county government while minimizing  
830 confusion.
- 831 (e) Create opportunities for cultural exchange and increased interdependence of  
832 communities, especially for the purpose of sharing plays, histories, crafted  
833 materials, etc., ~~and continue with other activities which are in the spirit of the~~  
834 ~~bicentennial.~~

835  
836 ARTICLE 31. Section 15.40(1) is amended to read as follows:

837 **15.40 COMMUNITY DEVELOPMENT BLOCK GRANT COMMISSION.** (1) The  
838 Community Development Block Grant (CDBG) Commission shall consist of 13  
839 members appointed by the county executive, all of whom shall be residents of  
840 Dane County with interest and expertise in housing, economic development, and  
841 community services. The commission's membership shall consist of:

- 842 (a) Two county board supervisors ~~representing districts located wholly outside~~  
843 ~~the City of Madison, one of whom is a member of the Personnel & Finance~~  
844 ~~Committee;~~
- 845 (b) Nine members who are residents of and who will serve as representatives of  
846 those towns, villages and cities which are participants in the housing &  
847 community development partnership; and
- 848 (c) Two at-large citizen members.

849  
850 ARTICLE 32. Section 15.42 is rescinded in its entirety.

851 ~~**15.42 POVERTY COMMISSION.**~~

852 ~~(1) The commission shall consist of eleven (11) members, including five (5) to~~  
853 ~~seven (7) county supervisors, three (3) to five (5) citizen members, and the~~  
854 ~~County Executive or his or her designee. The County Board Chair shall appoint~~  
855 ~~the supervisor members, including one (1) representative from the Health and~~  
856 ~~Human Needs Committee, and one (1) representative from the Public Protection~~  
857 ~~and Judiciary Committee. The additional supervisors should be appointed from~~  
858 ~~the Personnel and Finance Committee, Equal Opportunities Commission, a~~  
859 ~~committee engaged in economic and workforce development, a transportation~~  
860 ~~committee, a homelessness or housing committee, or other committees related~~  
861 ~~to poverty. The County Board Chair shall appoint the citizen members, including:~~  
862 ~~one (1) member representing a federally-funded anti-poverty community action~~  
863 ~~agency serving Dane County, one (1) member whose income within the last 5~~  
864 ~~years was at or below 200 percent of the federal poverty level, and one (1)~~

865 | ~~member who represents an institution or agency engaged in anti-poverty~~  
866 | ~~research, policy or analysis.~~

867 | ~~(2) The county supervisor members shall serve two-year concurrent terms~~  
868 | ~~ending on the third Tuesday in April of the even-numbered years or as soon~~  
869 | ~~thereafter as successors are appointed and qualified. The citizen members shall~~  
870 | ~~serve staggered three-year terms which shall expire on June 30 or as soon~~  
871 | ~~thereafter as their successors are appointed and qualified.~~

872 | ~~(3) County appointed committees that deal with homeless issues will meet jointly~~  
873 | ~~with the Poverty Commission two times per year.~~

874 |  
875 | ARTICLE 33. Section 15.44 is amended to read as follows:

876 | **15.44 DANE COUNTY YOUTH COMMISSION. (1)** The Dane County Youth  
877 | Commission shall consist of eleven (11) members consisting of the following:  
878 | Two county board supervisors, one of whom shall also be a member of the  
879 | county board's Health and Human Needs Committee; one representative from  
880 | the Madison Metropolitan School District; one representative from another  
881 | school district within Dane County; one direct youth service provider; and six (6)  
882 | citizen members, two of whom shall be under the age of twenty-five (25) at the  
883 | time of appointment, to be appointed by the county executive, subject to the  
884 | approval of the county board, for two-year terms.

885 | **(2)** It shall be the function of the youth commission to encourage and promote  
886 | youth participation and responsibility in planning and decision-making which  
887 | affects them; to conduct youth needs and services assessments and work with  
888 | agency personnel and citizens including youth in establishing community  
889 | priorities, planning and program development; to facilitate coordination of youth  
890 | programs and services; to work with planning and funding agencies on  
891 | development and allocation of funding in the youth service area; to work with  
892 | local communities in identifying and planning to meet youth needs; to work with  
893 | agencies in development and implementation of procedures designed to monitor  
894 | the efficiency and effectiveness of youth service delivery throughout Dane  
895 | County, and to submit appropriate reports and recommendations to the county  
896 | board after consultation with a standing committee designated by the board.

897 | ~~(3) The new two-year terms shall commence on the third Tuesday of April, 1980,~~  
898 | ~~with the appointment of five (5) members, with the additional appointment of four~~  
899 | ~~(4) members whose terms shall commence on the third Tuesday of April, 1981.~~  
900 | ~~The present members of the commission shall serve until their terms expire or~~  
901 | ~~the third Tuesday of April, 1981, whichever is sooner.~~

902 | **(43)** The health and human needs committee shall review and approve  
903 | any budgets, resolutions or ordinance amendments prepared by or referred to  
904 | the commission. The commission shall be advisory to the health and human  
905 | needs committee of the county board on major issues and with respect to budget  
906 | and policy matters.

907 |  
908 |  
909 |  
910 |

ARTICLE 34. Section 15.48 is created to read as follows.

**15.48. EMPLOYEE-MANAGEMENT INSURANCE ADVISORY COMMISSION.**

**(1) The Employee-Management Insurance Advisory Commission shall consist of 18 members consisting of the following: two (2) county board supervisors who are both members of the Personnel and Finance Committee; one (1) elected department head selected by the elected department heads; one (1) member from each of the recognized labor organizations or employee groups, except that EGI 720 may select two (2) members; two (2) retired employee representatives; and two (2) additional employees to represent the balance of county employees not represented by the above.**

**(2) The Employee-Management Insurance Advisory Commission shall meet from time to time as the need arises, at the call of the Chair, to discuss employee benefits related to health insurance, dental insurance, life insurance, disability insurance, deferred compensation, hardship withdrawal requests and other employee benefit programs which may be in effect or proposed as a fringe benefit for County elected officials and employees.**

**(3) The Commission shall meet with the County Executive or their designee and the Personnel and Finance Committee to discuss existing or proposed changes to employee insurance benefits.**

ARTICLE 35. Section 15.71 thru 15.725 are rescinded in their entirety.

~~**15.71 GENERAL PROVISION FOR ESTABLISHING THE TERMS OF COMMISSION AND BOARD MEMBERS.**~~

~~**(1) For all boards and commissions created after July 1, 1979, the terms of members shall be established as hereafter provided:**~~

~~**(a) The length of terms of citizen members shall be as provided in the ordinance creating the board or commission. Terms of citizen members shall be staggered where possible and shall end on either June 30, January 31 or the third Tuesday in April, unless otherwise required by law.**~~

~~**(b) The terms of county supervisor members shall be:**~~

~~**1. Two (2) years in length and shall coincide with their term of election, thus ending on the third Tuesday in April, if the terms of citizen members on the particular board or commission are three (3) years or less in length; or**~~

~~**2. The same number of years in length as the term of citizen members if such citizen member terms are four (4) years or longer. In the event of a term of four years or longer for county supervisor members, the completion of the term of such county supervisor member shall be contingent upon remaining a duly elected county supervisor.**~~

~~**(c) Unless otherwise prohibited by law, the term of any member of an administrative agency whose membership is based on his or her status as a county board supervisor, shall automatically terminate as of the date on which he or she no longer holds the office of county board supervisor. This provision is not subject to subsection (2) of this section.**~~

~~**(d) Unless otherwise prohibited by law, the term of any member of an administrative agency whose membership is based on his or her status as an official of a city, village or town shall automatically terminate as of the date on**~~

957 | which he or she no longer holds the referenced municipal office or position. This  
958 | provision is not subject to subsection (2) of this section.

959 | ~~(2) In any event, the term of a board or commission member shall continue until  
960 | a successor is duly appointed and qualified.~~

961 | ~~(3) All appointments to fill vacancies occurring within a term shall be for the  
962 | remainder of the unexpired term.~~

963 |  
964 | ~~**15.72 COMPENSATION OF APPOINTEES.** (1) To the extent permitted by law,  
965 | all non-supervisor members of administrative bodies or agencies organized  
966 | under this chapter shall be compensated at the same per diem rate as is paid to  
967 | county board supervisors for each day an agency meeting is attended, to a  
968 | maximum of sixty (60) meetings per year for any one agency.~~

969 | ~~(2) Per diems shall not be authorized in the following instances:~~

970 | ~~(a) For any elected official of any city, village or town who serves on an  
971 | administrative agency in an official capacity as a representative of his or her  
972 | municipality;~~

973 | ~~(b) For county personnel, other than supervisors, except that the county  
974 | employee member of the equal opportunity commission shall be compensated as  
975 | are other commission members for attending meetings occurring at times when  
976 | the employee member is not in pay status.~~

977 | ~~(3) Any member of an administrative agency claiming meeting payments or  
978 | expenses, or both, shall submit a completed claim form to the controller before  
979 | payment is made. The controller is hereby authorized to return to any claimant  
980 | any incomplete, inaccurate or illegible claim and no meeting payments or  
981 | expenses shall be paid until the claim is completed according to the requirements  
982 | of the claim form. Except no claim shall be paid without finance committee  
983 | approval if submitted more than 45 days after the month in which the meeting  
984 | occurred.~~

985 | ~~(4) Unless otherwise expressly provided, members of administrative agencies  
986 | shall receive mileage reimbursement for attending meetings equal to that paid  
987 | county officials and employees.~~

988 |  
989 | ~~**15.725 COMPENSATION FOR SUBCOMMITTEE.** Persons subject to the  
990 | provisions of sec. 15.72 shall receive compensation for subcommittee work in  
991 | accordance with the provisions of sec. 6.03.~~

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994 |  
995 | *[EXPLANATION: This amendment requires approval by the County Executive  
996 | and County Board Chair prior to appointment of subcommittees and requires any  
997 | such appointed subcommittee to submit an annual work plan.]*  
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999 |

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