

Bookmobile RFP

I have spoken with the Purchasing Department about the Bookmobile RFP. According to them, once approved by the Library Board, it does not need approval from any other body. I will create the proposal with input from the Bookmobile Drivers and check it with the Purchasing Department before the April 2 Library Board meeting. Once it is approved for posting, the RFP is open for approximately one month. The lowest bidder receives the bid; however, Wisconsin vendors have the opportunity to match the lowest bid.

Bookmobile repairs

We have had the Bookmobile in the shop several times these past few weeks. Repairs include shocks, a new rear spring, a generator belt replacement, and regular service. We rented a generator from The Home Depot to see us through three days of stops when the generator belt gave out. Upon completing that repair, the Bookmobile had trouble sustaining enough power to accelerate to speeds higher than 40 MPH and up hills. It is currently at Wisconsin Bus who suspects injector problems. I will have more information at our Library Board meeting.

Revamping financials

I have included a different expense form in this packet and am hoping for some feedback. Previously, Claude and I would email an expense report between us to try to update it for the Library Board. I am hopeful that I can use this simpler report to reflect expenses and present a MUNIS Year-To-Date report to the Library Board on the day of our meetings.

Visits to libraries

I have started visits to each Dane County Library to determine what they feel their 2014 accomplishments have been, upcoming challenges, SWOT analysis, and how Dane County Library meetings can be more helpful to them. So far, I have been to Black Earth, Mazomanie and Cross Plain. I will provide updates on my progress and a report on my findings that I will share with the DC Libraries.

Bequest from Renee Becker

We are the beneficiary of a financial gift from Renee Becker, librarian and patron who passed away in 2013 at the age of 90. At the Library Board meeting, I will distribute the biography composed by her niece and executor of her will.