

# Dane County Contract Addendum Cover Sheet

Res 387

Revised 06/2021

<b>Contract #</b> Admin will assign	13817D
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<b>Dept./Division</b>	Alliant Energy Center	<b>Vendor Name</b>	A&L Cleaning Service
<b>Brief Addendum Title/Description</b>	Extend contract for event cleaning services	<b>Vendor MUNIS #</b>	22055
		<b>Addendum Term</b>	12/31/23-04/30/24
		<b>Amount (\$)</b>	\$ 40,000.00

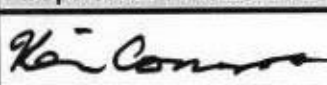
Department Contact Information		Vendor Contact Information	
<b>Contact</b>	Kevin Connors	<b>Contact</b>	Salvador Guzman
<b>Phone #</b>	608 267 3982	<b>Phone #</b>	608 622 5324
<b>Email</b>	connors.kevin@alliantenergycenter.com	<b>Email</b>	alcleaningservice1@yahoo.com
<b>Purchasing Officer</b>	Megan Rogan		

Purchase Order – Maintenance or New PO					
<input type="checkbox"/>	<b>PO Maintenance Needed</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
	<b>PO#</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
<input type="checkbox"/>	<b>No PO Maintenance Needed</b> – <i>this addendum does not change the dollar amount of the contract.</i>				
<input checked="" type="checkbox"/>	<b>New PO / Req. Submitted</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
	<b>Req#</b> 1544	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
A resolution is required when the total contracted amount first exceeds \$100,000.  Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000	Addendum #	Term	Amount	Resolution	
	Original	10/1/2019-09/30/2022	\$ 90,000.00	<input checked="" type="checkbox"/> None	Res#
	A	10/1/2019-09/30/2022	\$ 75,000.00	<input type="checkbox"/> None	Res# 117,2021-2022
	B	10/01/2019-09/30/2023	\$ 300,000.00	<input type="checkbox"/> None	Res# 286, 2020-2021
	C	10/01/2019-12/31/2023	\$ 195,000.00	<input type="checkbox"/> None	Res# 096, 2023-2023
	D	12/31/2023-04/30/2024	\$ 40,000.00	<input type="checkbox"/> None	Res# 0387, 2023-2024
				<input type="checkbox"/> None	Res#
<b>Total Contracted Amount</b>			<b>\$ 700,000.00</b>		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input type="checkbox"/> Corporation Counsel:	<input type="checkbox"/> Risk Management:	<input type="checkbox"/> No Pre-Approval

APPROVAL
Dept. Head / Authorized Designee


APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 3/27/24	Date Out: _____	<input type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

## Goldade, Michelle

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**From:** Goldade, Michelle  
**Sent:** Wednesday, March 27, 2024 11:18 AM  
**To:** Hicklin, Charles; Krohn, Margaret; Gault, David; Cotillier, Joshua; Rogan, Megan  
**Cc:** Stavn, Stephanie; Oby, Joe  
**Subject:** Contract #13817D  
**Attachments:** 13817D.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 3/27/2024 2:38 PM	Approve: 3/27/2024 7:30 PM
	Krohn, Margaret		
	Gault, David	Read: 3/27/2024 11:35 AM	
	Cotillier, Joshua		Approve: 3/27/2024 12:24 PM
	Rogan, Megan	Read: 3/27/2024 11:41 AM	Approve: 3/27/2024 11:41 AM
	Stavn, Stephanie	Read: 3/27/2024 11:22 AM	
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

As sub to this resolution was drafted but it hasn't been put in Legistar yet...it has a dollar amount of \$40,000 and extends the contract to 4/30/24.

Contract #13817D  
Department: Alliant Energy Center  
Vendor: A & L Cleaning Service  
Contract Description: Provide cleaning services at the Alliant Energy Center (Sub to Res 387)  
Contract Term: 12/31/23 – 4/30/24  
Contract Amount: \$40,000.00

Thanks much,  
Michelle

*Michelle Goldade*  
Administrative Manager  
Dane County Department of Administration  
Room 425, City-County Building  
210 Martin Luther King, Jr. Boulevard  
Madison, WI 53703  
PH: 608/266-4941  
Fax: 608/266-4425  
TDD: Call WI Relay 711

Please note: I am currently working a modified schedule. I work in office Mondays and Wednesdays and work remotely Tuesday, Thursdays and Fridays.

## Goldade, Michelle

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**From:** Gault, David  
**Sent:** Thursday, March 28, 2024 10:12 AM  
**To:** Goldade, Michelle  
**Subject:** Approve: Contract #13817D

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SUB 1 2023 RES-387

**ADDENDUM OF CONTRACT FOR EVENT RELATED CLEANING SERVICES AT THE ALLIANT ENERGY CENTER**

The Alliant Energy Center ~~requires~~currently utilizes a contracted cleaning service because a large number of workers are needed during major events at the facility. RFP #119047 was awarded to A&L Cleaning Service of Madison, WI effective October 1, 2019 to provide cleaning services at the Alliant Energy Center.

The Agreement is currently for a \$660,000 maximum contract cost. Based on the work performed thus far, the Alliant Energy Center ~~requires~~requests an increase to the maximum contract amount of ~~\$840,000~~ through ~~December 31~~April 30, 2024.

**NOW THEREFORE BE IT RESOLVED**, that the contract addendum with A&L Cleaning Service, 5359 Nobel Drive, Unit 211, Madison, WI 53711 is hereby approved.

**BE IT FURTHER RESOLVED**, that following application of the contract for services for the upcoming Midwest Horse Fair event, the Department of administration and the Alliant Energy Center will work with other county departments to explore the availability of non-AEC staff to ~~reduce~~eliminate the use of labor under the contract for the World Dairy and subsequent events. This will include surveying management and employees in the Highway, Land and Water Resources, Administration's Facilities Management division and other county agencies to ~~determine if~~secure staff ~~might be available~~ on a straight time basis or if staff wish to volunteer for overtime work at the AEC outside of their normally scheduled work hours. The Alliant Energy Center will compensate any other department for the time their staff serve at the AEC. The goal of this effort is to ~~reduce or~~ eliminate the need for contract staff.

**BE IT FURTHER RESOLVED**, that the ~~the~~ Department of Administration and the Alliant Energy Center will modify the rate of pay for Limited Term Employees to be consistent with the minimum hourly rate of pay for Janitor 1 (Range 9) currently \$29.46 per hour.

**BE IT FURTHER RESOLVED**, that the ~~the~~ Department of Administration and the Alliant Energy Center will make written appeal to county retirees who will be offered work as Limited Term Employees to assist with this surge work.

**BE IT FINALLY RESOLVED**, that the County Executive and County Clerk are authorized to sign the addendum.



# DANE COUNTY CONTRACT

## ADDENDUM # 13817D

Revised 06/2021

**THIS ADDENDUM**, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and A&L Cleaning Service (hereinafter, "Provider").

### WITNESSETH:

**WHEREAS** Provider and County, by a separate document (hereinafter, the "Master Agreement"), Dane County Contract #13817, have previously entered into a contractual relationship pursuant to which Provider provides cleaning services, and


**WHEREAS** County and Provider wish to amend the Master Agreement in order to extend the term of the contract and add funds.

**NOW, THEREFORE**, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The Master Agreement, and any amendment or addendum to it, may be executed and transmitted to any other party by legible facsimile reproduction or by scanned legible electronic PDF copy, and utilized in all respects as, an original, wet-inked manually executed document. Further, the Master Agreement and any amendment or addendum thereto, may be stored and reproduced by each party electronically, photographically, by photocopy or other similar process, and each party may at its option destroy any original document so reproduced. All parties hereto stipulate that any such legible reproduction shall be admissible in evidence as the original itself in any judicial, arbitration or administrative proceeding whether or not the original is in existence and whether or not such reproduction was made by each party in the regular course of business. This term does not apply to the service of notices under the Master Agreement, or any subsequent amendment or addendum.
3. The term of the contract is extended through April 30, 2024 at an additional cost not to exceed \$40,000.00

**IN WITNESS WHEREOF**, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

**FOR PROVIDER:**

  
\_\_\_\_\_  
Salvador Guzman, Owner

3-27-24  
Date

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**FOR COUNTY:**

\_\_\_\_\_  
Joseph T. Parisi  
Dane County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Scott McDonell  
Dane County Clerk

\_\_\_\_\_  
Date