

FUND TRANSFER REQUEST FORM 2014 FTR-077

AGENCY Land & Water Resource ORGANIZATION Parks DATE 10-27-14

TRANSFER AMOUNT(S) FROM				FOR ACCOUNTING USE ONLY			
Amount in Whole \$\$	Account Title	Account Number	Budget Amount	Encumbered Amount	Expended Amount	Balance	
1	\$3,000	Donation Revenue	LWRPKOP 81566				
2							
3							
4							
5							
6							
7							
6							

TRANSFER AMOUNT(S) TO				FOR ACCOUNTING USE ONLY			
Amount in Whole \$\$	Account Title	Account Number	Budget Amount	Encumbered Amount	Expended Amount	Balance	
1	\$2,787	LTE -Cap Springs Expense	LWRPKOP 10092				
2	\$ 213	Social Security Expense	LWRPKOP 10108				
3							

EXPLANATION	ACTION			
To increase the LTE-Cap Springs Expense account due to The Friends of Capital Springs having donated \$3,000 towards a Naturalist LTE for conducting educational activities associated with the Lussier Family Heritage Center and the Capital Springs Recreation Area. These funds shall carry forward until expended.	Dept/Committee	Date	Approved	Denied
	Oversight Committee			
	Controller			
	County Executive			
	Finance Committee			
Initial Request to be submitted to Controller for fund availability. The Department Head will assume responsibility for getting oversight committee approval before submitting request.				