

# CONTRACT COVERSHEET

NOTE: Shaded areas are for County Executive review.

<b>DEPARTMENT</b> <b>ALLIANT ENERGY CENTER</b>	<b>CONTRACT/ADDENDUM #:</b> <b>9890 A</b>																											
1. This contract, grant or addendum: <input checked="" type="checkbox"/> AWARDS <input type="checkbox"/> ACCEPTS	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center;">Contract</td> <td style="width: 34%; text-align: center;">If Addendum, please include original contract number</td> <td style="width: 33%; text-align: center;">Addendum</td> </tr> <tr> <td style="text-align: center;">↓</td> <td></td> <td style="text-align: center;">↓</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;">POS</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;">Co Lessee</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;">Co Lessor</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;">Intergovernmental</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;">Purchase of Property</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;">Property Sale</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;">Other:</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>	Contract	If Addendum, please include original contract number	Addendum	↓		↓	<input type="checkbox"/>	POS	<input type="checkbox"/>	<input type="checkbox"/>	Co Lessee	<input type="checkbox"/>	<input type="checkbox"/>	Co Lessor	<input type="checkbox"/>	<input type="checkbox"/>	Intergovernmental	<input type="checkbox"/>	<input type="checkbox"/>	Purchase of Property	<input type="checkbox"/>	<input type="checkbox"/>	Property Sale	<input type="checkbox"/>	<input type="checkbox"/>	Other:	<input checked="" type="checkbox"/>
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<input type="checkbox"/>	Other:	<input checked="" type="checkbox"/>																										
2. This contract is discretionary <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO																												
3. Term of Contract or Addendum: From: <u>JUNE 1, 2014</u> To: <u>DECEMBER 31, 2014</u>																												
4. Amount of Contract or Addendum <b>Estimate of \$75,000</b>																												
5. Purpose: Addendum to extend contract 9890 to supplement AEC Electricians with additional outside electricians to serve various customers.																												
6. Vendor or Funding Source: <b>AEC customer invoices</b>																												
7. MUNIS Vendor Code: <b>3114</b>																												
8. Bid/RFP Number: <b>Addendum to contract 9890</b>																												
9. If grant: Funds Positions? <input type="checkbox"/> YES <input type="checkbox"/> NO Will require on-going or matching funds? <input type="checkbox"/> YES <input type="checkbox"/> NO																												
10. Are funds included in the budget? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO																												
11. Account No. & Amount, Org. & Obj. <u>AEC - most cost centers - 10015</u> Amount \$ <u>70,000</u> Account No. & Amount, Org. & Obj. <u>AEC - most cost centers - 21944</u> Amount \$ <u>5,000</u> Account No. & Amount, Org. & Obj. _____ Amount \$ _____																												
12. Is a resolution needed: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If "YES," please attach a copy of the Resolution. If Resolution has already been approved by the County Board, Resolution No. & date of adoption <u>Res 204</u>																												
13. Does Domestic Partner equal benefits requirement apply? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO																												
14. Director's Approval																												

### CONTRACT REVIEW/APPROVALS

Initials	Received	Ftnt	Date In	Date Out
<u>MG</u>	Received	_____	<u>7/7/14</u>	_____
<u>CA</u>	Controller	_____	_____	<u>7-15-14</u>
<u>WJ</u>	Corporation Counsel	_____	<u>7-8-14</u>	<u>7-8-14</u>
<u>SA</u>	Risk Management	_____	<u>7/8/14</u>	<u>7/8/14</u>
<u>SA</u>	ADA Coordinator	_____	<u>7/8/14</u>	<u>7/8/14</u>
<u>RA</u>	Purchasing Agent	_____	<u>7/9/14</u>	<u>7/9/14</u>
_____	County Executive	_____	_____	_____

### VENDOR

<b>Vendor Name &amp; Address</b> H&H Electric Inc. 3201 Latham Dr. Madison, WI 53713
<b>Contact Person</b> William Howe
<b>Phone No.</b> 608-273-4464
<b>E-mail Address</b> bhowe@hhelectric.com

**Footnotes:**

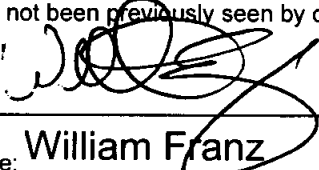
1. \_\_\_\_\_
2. \_\_\_\_\_

<b>Return To:</b> Name/Title: <u>Bill Franz - CFO</u> Dept.: <u>Alliant Energy Center of Dane County</u>
Phone: <u>608-267-3985</u> Mail Address: <u>1919 Alliant Energy Center Way</u>
E-mail: <u>franz@alliantenergycenter.com</u> <u>Madison, WI 53713</u>

**CERTIFICATION**

The attached contract: *(Check as many as apply)*

- conforms to Dane County's standard Purchase of Services Agreement form in all respects
- conforms to Dane County's standard Purchase of Services Agreement form with modifications and is accompanied by a revision copy<sup>1</sup>
- is a non-standard contract which has been reviewed or developed by corporation counsel which has not been changed since that review/development
- is a non-standard contract previously reviewed or developed by corporation counsel which has been changed since that review/development; it is accompanied by a revision copy<sup>1</sup>
- is a non-standard contract not previously reviewed by corporation counsel; it is accompanied by a revision copy
- contains non-standard/indemnification language which has been reviewed or developed by risk management and which has not been changed since that review/development
- contains non-standard insurance/indemnification language which has been changed since review/development or which has not been previously seen by risk management; it is accompanied by a revision copy
- contains non-standard affirmative action/equal opportunity language which has been reviewed or developed by contract compliance and which has not been changed since that review/development
- contains non-standard affirmative action/equal opportunity language which has been changed since the earlier review/development by contract compliance or which has not been previously seen by contract compliance; it is accompanied by a revision copy<sup>1</sup>

Date: 06/30/14 Signed:   
 Telephone Number: 608-267-3985 Print Name: William Franz

**MAJOR CONTRACTS REVIEW (DCO Sect. 25.20)** This review applies only to contracts which both exceed \$100,000 in disbursements or receipts and which require county board review and approval.

**EXECUTIVE SUMMARY** *(Attach additional pages, if needed).*

1. **Department Head**  Contract is in the best interest of the County.  
Describe any deviations from the standard contracting process and any changes to the standard Purchase of Services Form Agreement.

Date: 06/30/2014 Signature: \_\_\_\_\_

2. **Director of Administration**  Contract is in the best interest of the County.  
Comments:

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

3. **Corporation Counsel**  Contract is in the best interest of the County.  
Comments:

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

<sup>1</sup>A revision copy is a copy of the contract which shows the changes from the standard contract or previously revised/developed contract my means of overstrikes (indicating deletions from the standard language) and underlining (showing additions to the standard language).



EXHIBITION HALL ■ VETERANS MEMORIAL COLISEUM ■ WILLOW ISLAND ■ ARENA

Date: July 3, 2014

To: Joe Parisi  
County Executive

From: Bill Franz  
Asst. Ctr. Mgr – CFO

Subject: Addendum of Contract for Electrician Services at the Alliant Energy Center

Description: The Alliant Energy Center uses electricians to serve its various events. The electricians supply electrical connections; phone service; Internet service; sound systems; computer connections; and Wi-Fi assistance. At larger events it is necessary for the Center to have more than the two full-time electricians on its staff. A five-year agreement, with five one-year options was awarded to H&H Electric effective June 1, 2009 to provide supplemental electrician services.

When it came time to exercise the first of the option years it was discovered that it would violate the County's five year contract limitation for the purchase of goods and services. Because this was not discovered until just before the renewal date it was too late to go through the RFP process. In addition, with the opening of the New Holland Pavilions this fall, the Center anticipates significant changes in the way contracted electrician services will be utilized in the future. Therefore we are preparing a revised Request for Proposal to reflect the anticipated changes. Both Purchasing and H&H have agreed to extend the existing agreement until December 31, 2014 to allow time for the new Request for Proposal process to be completed.

Amount: The estimated cost for outside electrician services from June 1 through December 31 is \$75,000.

Funding Source: Electrician services are paid for through rent and electric and sound revenue billed to the shows that utilize the services.

ADDENDUM OF AGREEMENT

**THIS ADDENDUM**, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and H & H Electric Company, Inc. (hereinafter, "Provider").

**WITNESSETH:**

**WHEREAS** Provider and County, by a separate document (hereinafter, the "Master Agreement"), Purchase of Services Agreement No. 9890, have previously entered into a contractual relationship pursuant to which Provider provides on-call engineering services for airport planning, engineering, etc.

**WHEREAS** County and Provider wish to amend the Master Agreement in order to *extend the term of the contract*.

**NOW, THEREFORE**, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The term of the contract is extended through December 31st, 2014.

**IN WITNESS WHEREOF**, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

**FOR COUNTY:**

Date Signed: \_\_\_\_\_

Date Signed: \_\_\_\_\_

**FOR PROVIDER:**

Date Signed: 6-20-14 \_\_\_\_\_ *wt*