

**DANE COUNTY  
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: _____		Resolution No. 2018 RES-193
Vote Required: Majority <input checked="" type="checkbox"/> Two-Thirds <input type="checkbox"/>		Ordinance Amendment No. _____

**Title of Resolution or Ord. Amd.:**

AWARD OF CONTRACT FOR INMATE LAUNDRY AND LINEN SERVICE

**Policy Analysis Statement:**

Brief Description of Proposal -

Request approval for award of a 5-year contract to Madison United Healthcare Linen, Ltd. for inmate laundry and linen service. The existing contract for laundry and linen service expires September 30, 2018. Dane County engaged in a competitive bid process, Bid #11 8063, for laundry and linen service to inmates. Madison United Linen, Ltd., of 1310 West Badger Road, Madison, Wisconsin, 53713, was the successful bidder in the competitive bid process.

Current Policy or Practice -

Contracts in excess of \$100,000 require County Board approval.

Impact of Adopting Proposal -

To maintain adequate levels of sanitation and prevent the spread of disease, the Dane County Jail must provide laundry service to inmates. Clothing, linens, and bedding of all inmates must be laundered on a regular schedule and when tendered at inmate release and before being reissued.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- No Fiscal Effect  
 Results in Revenue Increase  
 Results in Expenditure Increase  
 Results in Revenue Decrease  
 Results in Expenditure Decrease

Budget Effect (check all that apply) -

- No Budget Effect  
 Increases Rev. Budget  
 Increases Exp. Budget  
 Decreases Rev. Budget  
 Decreases Exp. Budget  
 Increases Position Authority  
 Decreases Position Authority  
 Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

N/A

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services	\$47,100		\$188,400		State				
Capital					Other				
Total	\$47,100	\$0	\$188,400	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

N/A

**Prepared By:**

Agency:	Dane County Sheriff's Office	Division:	Administrative Services
Prepared by:	Lillian Radivojevich	Date:	8/15/18
Reviewed by:	Jeff Hook, Chief Deputy	Phone:	284.4801
		Phone:	284.6167