



DANE COUNTY DEPARTMENT of PUBLIC WORKS, HIGHWAY and TRANSPORTATION

Commissioner / Director

Joe Parisi

County Executive

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Gerald J. Mandli

TO: Chair and Members of the Personnel and Finance Committee

FROM: Gerald J. Mandli, Commissioner / Director

DATE: September 21, 2021

RE: Skilled Laborer Position Vacant for More Than Six Months, Position #830

County Ordinance 29.52(15) requires the Personnel and Finance Committee and the County Executive to approve filling positions that are vacant longer than six (6) months. Skilled Laborer position #830 for the Department of Public Works, Highway and Transportation was left unfilled for more than 6 months. There is now a need to fill this position.

What is the nature of the work or what is the essential function of the position? Skilled Laborers perform road construction and maintenance work and are essential to winter snow plow operations. This position needs to be filled to ensure there is sufficient staffing for snow plowing.

How has this function been fulfilled without this position?

Summer operations were covered by other staff.

What will be the impact on the Department's function and mission if the position remains vacant?

The Highway Department will not have sufficient staff to cover snow plow operations.