



Bid Waiver Form

Short Description of Goods/Services	Child Care Certification and Child Care Resource and Referral
--	---

Date	01/29/2020
Department	Human Services
Name	Roxana Vega
Email	vega@countyofdane.com
Phone	608-242-7470
Purchasing Agent	Dane County Human Services

Vendor Name	Community Coordinated Child Care, Inc. (4-C)
Vendor MUNIS #	1510
Requisition #	
Requisition Year	2021 - 2025
Total Cost	\$ 1,848,500 - estimated 5-year cost; 2020 cost - \$369,700
Vendor Quote Attached	<input type="checkbox"/> Yes – Quote is required to be attached.

Provide a detailed description of the goods/services intended to be purchased:

4C provides family daycare certification and resource and referral services to all family day care center in Dane County who choose to become regulated and county funded families. These services include:

- family daycare certification and re-certification of child care centers;
- site reviews and educational services for the certified providers;
- assistance to county funded families with information about providers, oversight and referrals for collateral services;
- conducting home visits with every eligible applicant provider; and
- monitoring attendance records for certified family providers.



Bid Waiver Form

Procurement Exception List	
<input type="checkbox"/>	Emergency Procurement
<input checked="" type="checkbox"/>	Only one vendor possesses the unique and singularly available ability to meet the Department's requirements
<input type="checkbox"/>	Unique and specific technical qualifications are required
<input type="checkbox"/>	A special adaptation for a special purpose is required
<input checked="" type="checkbox"/>	A unique or opportune buying condition exists

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception chosen:

4C provides services as part of a system which is funded by other agencies such as the City of Madison, Supporting Families Together Association and United Way. In addition, the County has already invested significantly in this organization through the duration of this contracting relationship.

4C provides a comprehensive service in child care certification and resource and referral which is not duplicated by any other organization in the area. 4C integrates a food program serving low income children at local day cares. They also provide training and support for early learning educators.

4C's expertise and experience in the Wisconsin Shares Program, as well as the reputation they hold with the State of Wisconsin would be difficult to duplicate.

Bid Waiver Approval (Purchasing Use Only)

Under \$36,000 Controller Approval	Date

\$36,000 or over Personnel & Finance Committee Approval	Date