



# Dane County

## Minutes - Final Unless Amended by Committee

### Local Emergency Planning Committee

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Monday, February 8, 2016

1:30 PM

Madison Water Utility, 119 E. Olin Ave., Madison, WI

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#### A. Call To Order

Ralph North called the meeting to order at 1:30 p.m.

- Present** 8 - RICH ROTH, CHARLES TUBBS, TRISTEN JORDAN, RALPH NORTH, MARISA TRAPP, BOB SALOV, KAREN MUNT, and TIM MROWIEC
- Excused** 1 - HARRY BARGER
- Absent** 2 - DYLAN BROGAN, and JIM MONTGOMERY

*Others present--Dave Bursack, Beth Klubertanz and Gloria Salov*

#### B. Consideration of Minutes

[2015  
MIN-392](#)

Local Emergency Planning Committee Minutes of 10/12/15

**Attachments:** [2015 MIN-392](#)

Laura Buholca's term did not expire, she resigned. The chemical spill reported by Madison Fire HIT on Brooks Street was Formalin—not Xylene.

A motion was made by MROWIEC, seconded by NORTH, that the minutes be approved as amended.

The motion carried by a voice vote.

#### C. Action Items

1. [2014 RPT-118](#) Organizational Guidelines

**Attachments:** [2014 RPT-118 ORGANIZATIONAL GUIDELINES 2014.pdf](#)  
[ORGANIZATIONAL GUIDELINES 2016](#)

Add on title page under Last Updated: "Reviewed and approved on February 8, 2016." Amend Article IX, Section 1. "...will be distributed to county fire departments. Other public safety agencies may receive a hard copy upon request."

Ralph North moved to approve; seconded by Tristen Jordan. Organizational Guidelines from September 12, 2014, approved as amended for 2016.

The motion carried by a voice vote.

#### D. Presentations

None

#### E. Reports to Committee

Madison Fire HIT Report - Mrowiec

Incidents responded to by the team since the last meeting include:

- 17 gallons of gasoline spill at a BP station
- Fuel spill at a city pump
- Phone consult with West High School on method of disposal for a bleach and vinegar mixture
- Monitored a semi-truck fuel leak in Mount Horeb caused by an auto collision
- Ladder and HIT team responded to a call regarding a cleaner using bleach

## EPCRA Report - Bursack

An EPCRA Planning report was distributed reflecting the tracking and updating of the off-site hazardous materials plans for 182 facilities/farms with reportable amounts of extremely hazardous substances (EHS).

The goal is to complete identified plan updates by March 31 with new plans developed and farm plans updated in the second half work plan cycle (4/1-9/30).

The “Dane County Strategic Planning Response for Hazardous Materials Releases” was distributed at the last LEPC meeting for the annual review. For this year’s update, Dave will email sections to members for comment and compilation. Last year’s update was distributed in November to the Dane County Fire Chiefs and updated in E-sponder. Facility plans and the radiological response plan are also posted in E-sponder. Discussion centered on the best way to distribute the document. The committee agreed to amend the Organizational Guidelines. See “C. Action Items” of these minutes.

The “Report Hazardous Substance Spills” sheet developed by the LEPC a few years ago for outreach purposes is now distributed with final plan updates to facilities for their reference.

WEM gave notification that E-sponder will be discontinued in about two years.

Dane County has a new telephone notification software—ATHOC. Dave reported it is very intuitive and quicker to use. It could be used in hazardous materials emergencies along with other alerts. The application is based on land lines; therefore, cell phone users can register their cell phones on the DCEM web page. Dave Janda is the point contact with questions.

Dave briefed the committee on the Miles Paratus (Ready Soldier) exercise scheduled for Monday, June 6. This is a joint state-wide exercise with WEM, other counties and the Department of Military Affairs at Volk Field and Ft. McCoy. The simulation of an EF4 tornado in Fitchburg will be mapped to the Volk Field venue for live play. The Dane County EOC will provide support on Monday, June 6, from 9:00 a.m.-3:00 p.m. A tabletop exercise will be held in the Dane County EOC on April 27. Karen Munt will share this information with the Inter-Hospital Team to determine their involvement since hospital representatives will participate on June 6. Medical scenarios could be built into the exercise. Dave has applied for EPCRA credit for participation in this exercise.

[2015  
RPT-753](#)

EPCRA Planning FFY 2015

**Attachments:** [2015 RPT-753](#)

[2015  
RPT-755](#)

Report Hazardous Substance Spills

Attachments: [2015 RPT-755](#)

Hazardous Materials Emergency Planning Grant (HMEP)

Dave shared three WEM brochures about EPCRA and presented the idea of creating three similar brochures, only more Dane County specific. The URLs for the WEM brochures and the funding requirements will be emailed to committee members for review. Grant money is distributed on a first-come basis so the committee needs to make a decision by the June meeting whether to apply.

LEPC Membership Reports

- Rich Roth reported the hire of a new fire chief in the City of Fitchburg, Joe Pulvermacher. Previously he was a Battalion Chief/Training Officer for the Oak Creek Fire Department.
- Tim Mrowiec reported two Chiefs retired at Madison Fire. Their replacements are Paul Ripp and Tracey Burris. Madison Fire Department has received a new boat to be used for water rescue. It is equipped with sonar, radar, and an infrared camera. The boat is stored at Fire Station 1 on Dayton Street.
- Ralph North suggested that Paul Schmidt, WI Dept. of Health, Radiation Protection Section, be invited to the next LEPC meeting to present on what a radiological response would look like. There are several facilities in Dane County that have the potential for a radiologic release but don't come under EPCRA planning.

**F. Future Meeting Items and Dates**

The next meeting will be held on Monday, June 13, 2016. Items for discussion may include: Miles Paratus update, HMEP grant, Paul Schmidt presentation and an update on the Enbridge expansion.

**G. Public Comment on Items not on the Agenda**

None

**H. Such Other Business as Allowed by Law**

Committee memberships expire 4/19/16. Dave will forward names to the County Executive for a two-year renewal. There are still vacancies for a Facility Representative and Emergency Medical Representative. If you know of anyone who might be interested in the Emergency Medical Representative vacancy, please forward their name to Dave.

The Enbridge pipeline expansion project is under construction in Marshall. Bob Salov will research their site safety plan requirements for LEPC review regarding Conditional Use Permit #2291 and training for fire departments.

## I. Adjourn

A motion was made by Karen Munt, seconded by Bob Salov, that the meeting be adjourned. The motion carried by a voice vote. Meeting adjourned at 3:00 p.m.

*Minutes respectfully submitted by Beth Klubertanz.*