

Dane County Contract Addendum Cover Sheet

Revised 06/2021

Res 001
Significant

BAF # 23035
Acct: Seitz
Mgr: Mennig
Budget Y/N: Y

Contract # Admin will assign	15082 / 86604A
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Dept./Division	Human Services /HAA	Vendor Name	Catholic Charities, Inc. Dioceses of Madison
Brief Addendum Title/Description	Increasing contract by \$200,000 (City of Madison 2023 contribution) applied to Program 8140 Day Resource Center.	Vendor MUNIS #	1227
		Addendum Term	1/1/2023 - 12/31/2023
		Amount (\$)	\$ 200,000.00

Department Contact Information		Vendor Contact Information	
Contact	Spring Larson, Contract Coordination Assistant	Contact	Shawn Carney, CEO
Phone #	608-242-6391	Phone #	608-826-8111
Email	dcdhscontracts@countyofdane.com	Email	scarney@ccmadison.org
Purchasing Officer			

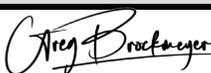
Purchase Order – Maintenance or New PO					
<input type="checkbox"/>	PO Maintenance Needed	Org: 80366	Obj: 36205	Proj:	\$ 200,000.00
	PO# 20230505	Org:	Obj:	Proj:	
<input type="checkbox"/>	No PO Maintenance Needed – this addendum does not change the dollar amount of the contract.				
<input type="checkbox"/>	New PO / Req. Submitted	Org:	Obj:	Proj:	
	Req#	Org:	Obj:	Proj:	

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
<p>A resolution is required when the total contracted amount first exceeds \$100,000.</p> <p>Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000</p>	Addendum #	Term	Amount	Resolution	
	Original	1/1/2023 - 12/31/2023	\$ 679,280.00	<input type="checkbox"/> None	Res#
	A	1/1/2023 - 12/31/2023	\$ 200,000.00	<input type="checkbox"/> None	Res# 2023 - 001
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
Total Contracted Amount			\$ 879,280.00		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input type="checkbox"/> Corporation Counsel:	<input type="checkbox"/> Risk Management:	<input type="checkbox"/> No Pre-Approval

APPROVAL	
Dept. Head / Authorized Designee	
Iheukumere, Astra	Digitally signed by Iheukumere, Astra Date: 2023.04.17 19:11:32 -05'00'

APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	DRG 032823

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 4/18/23	Date Out: _____	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Thursday, April 20, 2023 9:25 AM
To: Hicklin, Charles; Rogan, Megan; Lowndes, Daniel
Cc: Oby, Joe
Subject: Contract #15082
Attachments: 15082.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 4/20/2023 10:07 AM	Approve: 4/20/2023 10:07 AM
	Rogan, Megan	Read: 4/20/2023 9:26 AM	Approve: 4/20/2023 9:26 AM
	Lowndes, Daniel	Read: 4/20/2023 3:37 PM	Approve: 4/20/2023 3:38 PM
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #15082
Department: Human Services
Vendor: Catholic Charities
Contract Description: Contribution to operation of the Day Resource Center (Res 001)
Contract Term: 1/1/23 – 12/31/23
Contract Amount: \$200,000.00

Michelle Goldade

Administrative Manager
Dane County Department of Administration
Room 425, City-County Building
210 Martin Luther King, Jr. Boulevard
Madison, WI 53703
PH: 608/266-4941
Fax: 608/266-4425
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays in accordance with COVID 19 response guidelines.

2023 RES – 001

AUTHORIZING RECEIPT OF FUNDS FROM THE CITY OF MADISON CONTRIBUTING TO OPERATIONS OF THE BEACON DAY RESOURCE CENTER DCDHS – HAA DIVISION

Dane County Department of Human Services (DCDHS) is involved in a public-private partnership between the City of Madison, The United Way, and Catholic Charities, Inc., Diocese of Madison to operate The Beacon day resource center for individuals experiencing homelessness in Dane County.

This resolution is to authorize the receipt of the City of Madison’s 2023 contribution of \$200,000 to this collaborative partnership and to amend the contract for Catholic Charities, Inc., Diocese of Madison for the corresponding amount.

NOW, THEREFORE, BE IT RESOLVED that Dane County authorizes the receipt of \$200,000 from the City of Madison to support operations of The Beacon day resource center in 2023; and

BE IT FURTHER RESOLVED that the following revenue account be added to the Housing Access and Affordability (HAA) Division of the Department of Human Services and that the revenue increase be credited to the County General Fund and transferred from the General Fund to the following expenditure account in the Department of Human Services:

Revenue

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
80366 86430 (NEW)	City of Madison - Beacon	\$200,000

Expenditure

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
80366 36205	Day Resource Center – Shelter Operations	\$200,000

BE IT FINALLY RESOLVED that the following contract be amended and that the County Executive and the County Clerk are hereby authorized and directed to sign the agreement on behalf of Dane County and that the Controller is authorized to make payments for the contract.

<u>Vendor</u>	<u>Amendment Amount</u>
Catholic Charities, Inc., Diocese of Madison	\$200,000

ADDENDUM

THIS ADDENDUM is made and entered into by and between the County of Dane (hereinafter referred to as "COUNTY") and Catholic Charities, Inc., Diocese of Madison (hereinafter "PROVIDER") as of the date representatives of both parties have affixed their respective signatures.

WHEREAS the COUNTY and PROVIDER have previously entered into a Purchase of Service Agreement No. 86604 (hereinafter the "Master Agreement"), pursuant to which PROVIDER has agreed to provide the COUNTY certain services more fully described in the Master Agreement; and

WHEREAS COUNTY and PROVIDER now wish to amend said Master Agreement,

NOW, THEREFORE, in consideration of the above premise and the mutual covenants of the parties the receipt and sufficiency of which is hereby acknowledged by each party for itself, the COUNTY and PROVIDER do agree that the Master Agreement shall continue in full force and effect unchanged in any matter by this addendum, except as specifically set forth herein. This addendum consists of two (2) pages.

<u>Current Cost</u> for 2023	<u>Addendum Amount</u>	<u>Revised Maximum</u> Cost for 2023
\$ 679,280	\$ 200,000	\$ 879,280

IN WITNESS WHEREOF, COUNTY and PROVIDER, by their respective authorized agents, have caused this addendum and its attachments, if any, to be executed, effective as of the date by which all parties hereto have affixed their respective signatures, as indicated below.

Date Signed: 4/11/23

FOR PROVIDER:
[Signature]
Signature
SHAWN P. CARNEY, EXEC. DIRECTOR
Print Name and Title of Signer

Date Signed: _____

Signature

Print Name and Title of Signer

Date Signed: 4/17/2023

FOR COUNTY:
[Signature]
ASTRA IHEUKUMERE, Interim Director,
Department of Human Services

Date Signed: _____

JOE PARISI, County Executive
(when applicable)

Date Signed: _____

SCOTT MCDONELL, County Clerk
(when applicable)

Created: 9/22/2022
 Revised: 2/16/2023
 Contract #: 86604
 Division: HAA
 Provider: Catholic Charities, Inc., Dioceses of Madison
 Funding Period: January 1, 2023 through December 31, 2023

Contract Maximum Service Costs: Subject to the provisions specified elsewhere in this contract, the following summarizes and sets forth the rates and maximum payments available for services under this contract.

Program Number	Program Group	Org.	Obj.	Program Name	SPC	# of Clients	# of Slots	Unit Cost	Unit Quantity	County Cost	Other Revenue*	Total Cost	Reporting Specific
a.	8140	6945	80366	36205	Day Resource Center	106		\$1,670.20	365	\$ 609,623		\$ 609,623	Specific
b.	8143	6945	80366	22637	Transportation Services	107		\$32.82	1,039	\$ 34,130		\$ 34,130	Specific
c.	8148	8148	80366	36300	Direct Assistance	106		\$284.76	80	\$ 17,086		\$ 17,086	Specific
d.	8159	8159	80000	36604	Housing Case Management	106		\$35.00	6,241	\$ 218,441		\$ 218,441	Specific
e.													
f.													
g.													
h.													
i.													
j.													
Total											\$ 879,280.00	\$ -	\$ 879,280.00

*Other Revenue-Include here the source and related amount for each program:

The section below is to be used to further define the information above.

- a. Unit costs are calculated by the provision of shelter, 365 days a year and include funds for 7.5 FTE and operational costs to provide Day Resource Center program. Includes an increase of \$28,868 based on the County Exec's 2023 budget. \$60,000 also added for additional security.
- b. Unit costs include funds for .5 FTE to operate shuttle service 7 days a week from 7:30a - 8:30a and 4pm - 5pm. Includes an increase of \$2818 based on the County Exec's 2023 budget.
- c. Unit cost estimates a maximum of \$250 in direct assistance provided a guest per year. Some assistance could be less, which would provide additional units. Includes a COLA increase of \$1411 based on the County Exec's 2023 budget.
- d. Unit costs include funds for 3.0 FTE and operational costs to provide housing navigation services program. Includes COLA increase of \$18,036 included in the County Exec's 2023 budget.
- e.
- f.
- g.
- h.
- i.
- j.

Standard Program Category (SPC) Code Description:

- a. 106 Housing/Energy Assistance
- b. 107 Transportation
- c. 106 Housing/Energy Assistance
- d. 106 Housing/Energy Assistance
- e.
- f.
- g.
- h.
- i.
- j.
- k.

Contract Manager(s)/Programs:
 Melissa Mennig - Mennig.Melissa@countyofdane.com -(The Beacon and related programs only)
 Jenna Wutrich - wutrich@countyofdane.com (Housing Navigation only)
 Accountant(s)/Programs:
 Dylan Seitz - Seitz.Dylan@countyofdane.com