

DANE COUNTY VETERANS SERVICE OFFICE



Joseph T. Parisi
Dane County Executive

Daniel A. Connery
Veterans Service Director

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TO: PERSONNEL AND FINANCE - MARGARET KROHN

FROM: DAN CONNERY - VETERANS SERVICE OFFICE

SUBJECT: REIMBURSEMENT FOR TRAVEL; EXCEPTION TO COUNTY ORD. 20.08

DATE: 07/10/2023

I am respectfully writing today to ask for an exception to Dane County Ordinance 20.08 - *Reporting Required* [within 60 days], to issue a \$52.40 reimbursement check for Janelle Gallatin for her April 2023 mileage.

Janelle submitted her mileage reimbursement form timely; however, her reimbursement form did not make it to the Controller's office within the required 60 days.

Thank you for your time and attention to this matter,

A handwritten signature in black ink, appearing to be "Dan Connery", written in a cursive style.

Dan Connery