

**DANE COUNTY AREA AGENCY ON AGING BOARD**  
**ACCESS COMMITTEE**  
**JOB DESCRIPTION**

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The Access Committee is appointed by the Chair of the Area Agency on Aging Board (AAA) and approved by the AAA Board. It will be composed of no less than seven members and shall include the AAA Board Chair, Vice Chair, and Secretary. The majority of the committee membership must be AAA Board members. The Chair of the Access Committee is appointed by the AAA Board Chair, and the Committee Vice Chair is elected annually in September by committee members.

The Access Committee establishes the procedures and guidelines on issues of access such as elder abuse and neglect, case management, transportation, benefits counseling, caregiver issues, and information and assistance. Recommendations and position statements of the Access Committee shall be submitted to the full AAA Board for further action. The Access Committee shall:

1. Perform studies and develop issue papers; and make recommendations on prevention and other issues and trends related to older adults.
2. Develop, review, and update minimum standards for Focal Points serving seniors in Dane County.
3. Develop, review, and update minimum standards for all case managers serving older adults.
4. Research, review, and update the case management formula on factors and weights that are considered to be the primary indicators of the greatest economic and social issues of elderly persons.
5. Advocate for older adults, including those with disabilities, in order for them to maintain their full potential, enhance their quality of life, and affirm the dignity and value of older adults by supporting their choices for living in their own community.
6. Oversee the Caring for the Caregiver Program and receive periodic reports.
7. Oversee the Benefit Specialist Program and receive periodic reports.
8. Advocate for the Elder Abuse program and receive periodic reports from staff.
9. Participate in activities of the ADRC and other committees and groups working toward common goals.
10. Conduct listening sessions at various sites in Dane County involving the needs of focal points and seniors specific to the area.
11. Conduct listening sessions with the various service providers concerning issues affecting older adults.
12. Regularly monitor growth and trends in aging population statistics.
13. Review committee description annually.

*Approved as amended: 5/24/05*  
*Approved by Access Committee: 4/23/13*  
*Approved by AAA Board: 11/12/13*

## 2014 AAA Access Committee

*A Standing Committee of the Area Agency on Aging Board*

Name	Phone	Address	E-Mail
Ashok Bhargava, <i>Vice Chair</i>	238-6302 (home)	5631 Longford Terr #102 Fitchburg, WI 53711	ashokbhargava1@yahoo.com
Gerald Derr	837-6494 (home)	7747 CTH N Sun Prairie, WI 53590	ghderr@frontier.com
Elaine DeSmidt	246-2700 (home)	4709 Milwaukee St Madison, WI 53714	(None)
Jon Hochkammer, <i>Chair</i>	663-7150 (home)	198 Acker Ct Verona, WI 53593	hochkammer@wicounties.org
Chris Johnson	455-4701 (home)	541 Union Rd Brooklyn, WI 53521	chrisjohnson541@frontier.com
Myra Josephson	846-3423 (home)	649 Springbrook Cir DeForest, WI 53532	mydickjos@charter.net
Paul H. Kusuda	222-2780 (home)	200 Tompkins Dr Madison, WI 53719	phkmail.k@gmail.com
Esther Olson	335-3207 (cell) 424-3207 (home)	957 Severson Rd Belleville, WI 53508	emolson2@wisc.edu
Judith Wilson	221-9555 (home)	4522 E. Buckeye Rd Madison, WI 53716	juda5760@msn.com
Staff	Phone	Address	E-Mail
Cheryl Batterman, <i>Area Agency on Aging Manager</i>	261-9789 (work)	2865 N. Sherman Ave Madison, WI 53704	batterman.cheryl@countyofdane.com

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Updated 1/23/14

**DANE COUNTY AREA AGENCY ON AGING BOARD  
LEGISLATIVE/ADVOCACY COMMITTEE  
JOB DESCRIPTION**

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The Legislative/Advocacy Committee is appointed by the Chair of the Area Agency on Aging Board (AAA) and approved by the AAA Board. It will be composed of no less than seven members, two of whom are members of the AAA Board. The Chair of the Legislative/Advocacy Committee is appointed by the AAA Board Chair and the Committee Vice Chair is elected annually in September by committee members; they will report periodically to the AAA Board. Positions taken by the Legislative/Advocacy Committee shall reflect the approved Dane County Legislative Agenda. The Legislative/Advocacy Committee may also make recommendations to the AAA Board on evolving senior issues. The Legislative/Advocacy Committee shall:

1. Set priorities for action on issues that affect older adults of Dane County.
2. Research issues in developing priorities and taking position.
3. Develop links with groups providing services or advocating for older adults and the constituency concerned about aging issues in Dane County, especially the Dane County Focal Points and other agencies serving older adults.
4. Follow deliberations of official bodies on positions taken by the Committee and report those actions to the aging constituency.
5. Advocate with respect to positions taken by the Committee with federal, state, county, and local bodies responsible for taking action on those positions by:
  - a. Communicating by letter, email, phone calls, public hearings, meetings, and personal contacts with public officials responsible for implementing the positions.
  - b. Urging the Elderly Advocacy Network (EAN) and other groups to act on positions of the Committee.
  - c. Providing educational opportunities for candidates for public office and public officials.
  - d. Reporting to the AAA Board.
  - e. Meeting with Dane County Lobbyist and others interested in legislative and advocacy.
6. Participate with other groups to implement positions taken by the Committee.
7. Execute other related assignments as needed.

*Approved by Legislative/Advocacy Committee: 8/22/12*

*Approved by AAA Board: 9/5/12*

## 2014 AAA Legislative/Advocacy Committee

*A Standing Committee of the Area Agency on Aging Board*

<b>Name</b>	<b>Phone</b>	<b>Address</b>	<b>E-Mail</b>
Rob Gundermann	232-3408 (work)	Alzheimer's & Dementia Alliance of WI 517 N Segoe Rd #301 Madison, WI 53705	gundermann@alzisc.org
Tom Frazier	770-0605 (cell)	59 Hawks Landing Cir #312 Verona, WI 53593	tomfrazier21@gmail.com
Myra Josephson	846-3423 (home)	649 Springbrook Cir DeForest, WI 53532	mydickjos@charter.net
Faisal Kaud	249-2924 (home)	10 Badeau Cir Madison, WI 53704	fakaud@wisc.edu
Paul H. Kusuda	222-2780 (home)	200 Tompkins Dr Madison, WI 53716	phkmail.k@gmail.com
Laura LaFleur	251-8405 x 12 (work)	South Madison Coalition of the Elderly 128 E Olin Ave #110 Madison, WI 53713	lafleur@smcelder.com
Esther Olson, <i>Vice Chair</i>	424-3207 (home)	957 Severson Rd Belleville, WI 53508	emolson2@wisc.edu
Mary Pike	231-1572 (home)	53 Cherokee Cir #103 Madison, WI 53704	pmcpke@aol.com
Ingrid Thompson	838-7117 x 203 (work)	McFarland Senior Outreach 5915 Milwaukee St McFarland, WI 53558	ingrid.thompson@mcfarland.wi.us
Paul Van Rooy, <i>Chair</i>	244-0169 (home)	113 Sauthoff Rd Madison, WI 53704	jeangvr113@gmail.com
Diane Walder	442-7248 (home)	926 Nancy Ln Madison, WI 53704	diane.walder@att.net
<b>Staff</b>	<b>Phone</b>	<b>Address</b>	<b>E-Mail</b>
Cheryl Batterman, <i>Area Agency on Aging Manager</i>	261-9789 (work)	2865 N Sherman Ave Madison, WI 53704	batterman.cheryl@countyofdane.com
Mickey Beil, <i>Dane County Legislative Lobbyist</i>	266-4576 (work)	210 MLK Jr. Blvd #421 Madison, WI 53703	beil.mickey@countyofdane.com

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Updated 1/14/14

# DANE COUNTY AREA AGENCY ON AGING BOARD NUTRITION/WELLNESS COMMITTEE DESCRIPTION

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The Nutrition/Wellness Committee is appointed by the Chair of the Area Agency on Aging Board (AAA) and approved by the AAA Board. It will be composed of no less than seven members, two of whom are members of the AAA Board. A majority of all committee members shall be 60 years of age or older. The Chair of the Nutrition/Wellness Committee is appointed by the AAA Board Chair and the Committee Vice Chair is elected annually in September by committee members; they will report periodically to the AAA Board. Positions taken by the Nutrition/Wellness Committee shall reflect the approved Dane County Legislative Agenda and follow the state policies. The Nutrition/Wellness Committee may also make recommendations to the AAA Board on evolving senior issues.

The Nutrition/Wellness Committee advises the Senior Nutrition Program on all matters relating to the delivery of nutrition and nutrition supportive services. An emphasis on Prevention and Prevention Programs is included in the philosophy and activities of the Nutrition/Wellness Committee.

The Nutrition/Wellness Committee shall:

1. Promote policies and programs that enhance and increase the nutritional status of senior adults and prevent more costly health problems.
2. Meet with participants at senior dining centers to ask about their satisfaction with the meals, as well as programs and services connected with the meals.
3. Survey consumers and staff regarding transportation issues related to participation in the Senior Nutrition Programs.
4. Review specific Senior Nutrition Program policies as indicated by state policies as needing local determinations.
5. Develop and recommend standards for senior dining centers and home-delivered meals for use in contracts and site reviews.
6. Review meal and participant data regarding each senior dining site and/or home delivered meal provider and make recommendations to the AAA Board about the locations and performance of Dane County nutrition providers.
7. Educate the public about the benefits and costs of the Senior Nutrition Program.
8. Assist staff with special projects, such as measuring outcomes and assisting with provider reviews.
9. Review and make recommendations regarding Prevention Programs.
10. Represent and speak on behalf of nutrition program participants and programs.
11. As a liaison group, act as a communications clearinghouse between the nutrition and prevention programs and the general public.
12. Make contacts with potential nutrition and prevention program volunteers and participants, and with potential Nutrition/Wellness Committee members.
13. Set annual goals for program improvements.
14. Review committee description as needed.

*Approved by Nutrition/Wellness Committee: 2/12/13*

*Approved by AAA Board: 2/26/13*

## 2014 AAA Nutrition/Wellness Committee

*A Standing Committee of the Area Agency on Aging Board*

Name	Phone	Address	E-Mail
Camie Andrews (UW-Extension/Alternate)	224-3720 (work)	WNEP/Cooperative Ext 1 Fen Oak Ct Madison, WI 53716	andrews.camie@countyofdane.com
Elaine DeSmidt, <i>Chair</i>	246-2700 (home)	4709 Milwaukee St Madison, WI 53714	(None)
Patrick Downing	527-2472 (home)	256 Tyvand Rd Blanchardville, WI 53516	downing@countyofdane.com
Caryl Farrell	835-7088 (home)	913 Foxfield Rd Oregon, WI 53575	carylfarrell@hotmail.com
Mary Hill	249-0714 (home)	3517 N Sherman Ave Madison, WI 53704	madmaryhill@charter.net
Vera Riley, <i>Vice Chair</i>	798-2182 (home)	8260 Stagecoach Rd Cross Plains, WI 53528	verariley@aol.com
Pat Saltz	274-6469 (home)	6225 Putnam Rd Madison, WI 53711	(None)
Tracy Smith (UW-Extension/Primary)	224-3714 (work)	WNEP/Cooperative Ext 5201 Fen Oak Dr Madison, WI 53718	smith.tracy@countyofdane.com
Lois Wertz	835-7796 (home)	555 Scott St Oregon, WI 53575	werl005@charter.net
Staff	Phone	Address	E-Mail
Mary Browning, <i>Dane County Nutritionist</i>	261-5678 (work)	2865 N Sherman Ave Madison, WI 53704	browning.mary@countyofdane.com
Angela Velasquez, <i>AAA Aging Program Specialist</i>	261-9700 (work)	2865 N Sherman Ave Madison, WI 53704	velasquez.angela@countyofdane.com

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