

Dane County Contract Addendum Cover Sheet

Revised 03/2025

Res 029
significant

BAF # 26160
Acct: Bush
Mgr: NA
Budget Y/N: N

Contract # Admin will assign	16215A
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Dept./Division	Human Services /CYF	Vendor Name	State of WI, Dept. of Children and Families
Brief Addendum Title/Description	DCF is adding a new ARPA funding for Keeping Kids Safe and Putting Families First funds to a current Child Welfare contract.	Vendor MUNIS #	9474
		Addendum Term	1/1/2026 - 12/31/2026
		Amount (\$)	\$ 699,724.36

Department Contact Information		Vendor Contact Information	
Contact	Contract Coordination Assistant	Contact	Justine Girard
Phone #	608-242-6200	Phone #	715-930-1118
Email	dcdhscontracts@danecounty.gov	Email	Justine.Girard@wi.gov
Purchasing Officer			

Purchase Order – Maintenance or New PO					
<input type="checkbox"/>	PO Maintenance Needed PO#	Org:	Obj:	Proj:	
<input checked="" type="checkbox"/>	No PO Maintenance Needed – this addendum does not change the dollar amount of the contract.				
<input type="checkbox"/>	New PO / Req. Submitted Req#	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
A resolution is required when the total contracted amount first exceeds \$100,000. Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000	Addendum #	Term	Amount	Resolution	
	Original	1/1/2026 - 12/31/2026	\$ 20,164,281.31	<input type="checkbox"/> None	Res# 2025 RES 302
	A	1/1/2026 - 12/31/2026	\$ 699,724.36	<input checked="" type="checkbox"/> None	Res# 2026 RES-029
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
Total Contracted Amount			\$ 20,864,005.67		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input type="checkbox"/> Corporation Counsel:	<input type="checkbox"/> Risk Management:	<input checked="" type="checkbox"/> No Pre-Approval

APPROVAL
Dept. Head / Authorized Designee


APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
Slaven, Shelby <small>Digitally signed by Slaven, Shelby Date: 2026.05.19 09:57:59 -0500</small>	SHR 5.12.26

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached		
DOA:	Date In: 5/14/26 Date Out: _____	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Monday, May 18, 2026 3:35 PM
To: Hicklin, Charles; Rogan, Megan; Cotillier, Joshua
Cc: Oby, Joe
Subject: Contract #16215A
Attachments: 16215A.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 5/19/2026 8:12 AM	Approve: 5/19/2026 8:12 AM
	Rogan, Megan	Read: 5/18/2026 3:44 PM	Approve: 5/18/2026 3:44 PM
	Cotillier, Joshua	Read: 5/18/2026 3:55 PM	Approve: 5/18/2026 3:56 PM
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #16215A
Department: Human Services
Vendor: WI Dept of Children & Families
Contract Description: 2026 State County Child Welfare Grant Award – adding APRA Funding (Res 029)
Contract Term: 1/1/26 – 12/31/26
Contract Amount: \$699,724.36

Michelle Goldade

Administrative Manager
Dane County Department of Administration
Room 425, City-County Building
210 Martin Luther King, Jr. Boulevard
Madison, WI 53703
PH: 608/266-4941
Fax: 608/266-4425
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays.

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2026 RES-029

**ACCEPTING DCF ARPA-SLFRF FUNDS
DCDHS –CYF DIVISION**

Dane County Department of Human Services (DCDHS) Children, Youth & Families Service Division (CYF) has been awarded American Rescue Plan Act-State and Local Fiscal Recovery Funds (ARPA-SLFRF) funding from the Wisconsin Department of Children and Families (DCF) for Keeping Kids Safe and Putting Families First. These one-time funds may be used to serve families involved in or at risk of involvement in the child protective services and/or youth justice system in order to prevent deeper system involvement and maintain a child in the home.

This resolution seeks approval to accept the DCF funds total of \$699,724.36.

NOW, THEREFORE, BE IT RESOLVED that the following revenue account be added to the CYF section in the Department of Human Services; and

BE IT FURTHER RESOLVED that the following revenue account(s) be adjusted and that the revenue increase be credited to the County General Fund and transferred from the General Fund to the following expenditure account(s) in the Department of Human Services:

Revenue

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
54000 85150	DCF FAMILY FIRST FUNDS	<u>\$699,724.36</u>
	Total Revenue	<u>\$699,724.36</u>

Expenditure

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
54000 36150	FAMILY FIRST FUNDS	<u>\$599,724.36</u>
50000 22637	CLIENT TRANSPORTATION	<u>\$100,000.00</u>
	Total Expenditure	<u>\$699,724.36</u>

BE IT FINALLY RESOLVED that the County Executive and County Clerk, when required, are hereby authorized and directed to sign the agreement on behalf of Dane County.

16215A



Wisconsin Department of
Children and Families

Governor Tony Evers
Secretary Jeff Pertl
dcf.wisconsin.gov

CONTRACT AMENDMENT

by and between

Wisconsin Department of Children and Families

and

Dane County

CONTRACT NO

437003-C26-0002657-000-13

ASSISTANCE LISTING #

See Funding Table

Additional Federal Award Information

COMMODITY OR SERVICE TITLE

State County Child Welfare Contract

AMENDMENT DESCRIPTION

This amendment adds Appendix F Keeping Kids Safe and Putting Families First Funds (SPARC code 3165) and funding.

CONTRACT TERM

01/01/2026 - 12/31/2026

DCF CONTRACT ADMINISTRATOR

Justine Girard - (715) 930-1118

Justine.Girard@wi.gov

CONTRACT BILLING AND PAYMENT TERMS

SPARC expenses submitted monthly by the 28th of the month, paid the 5th day of the following month.

CONTACT INFORMATION

Dane County

Authorized Signatory

Melissa Agard

contracts@danecounty.gov

Address

1202 Northport Drive

Madison WI 53704

Phone

608-242-7463

CC

Spring Larson

dcdhscontracts@danecounty.gov

Colleen Williams

williams.colleen@danecounty.gov

UEI

M7DYJMKQ9MH7

By initialing here, you certify the Unique Entity Identifier (UEI) is accurate. If you are unsure, please confirm with your finance staff prior to initialing.

A02

Funding Information for Grants managed thru SPARC:

Contractor: Dane County			STAR Supplier ID: 000071906
Commodity or Service Description	Assistance Listing #	SPARC Contract Code Number	Award Amount
Appendix F Keeping Kids Safe and Putting Families First Funds	21.027	3165	\$699,724.36

Allocation amount assumes all prior amendments have been signed.

All Funding allocations are subject to Federal and State budgetary changes.

This is an Amendment of an existing contract for the specific time period, funding, and terms defined. This Amendment is entered into by and between the State of Wisconsin Department of Children and Families and the Contractor listed above. Unless otherwise specified, ALL OTHER TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT, INCLUDING FUNDING, REMAIN IN FULL FORCE AND EFFECT. This Amendment and the Contract, collectively, are the complete agreement of the parties and supersede any prior agreements or representations. The Department and the Contractor acknowledge that they have read the Amendment and understand and agree to be bound by the terms and conditions.


By signing below, I, a representative of the contractor, certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812.

This Amendment becomes null and void if the time between the earlier dated signature and the later dated signature exceeds sixty (60) calendar days, unless waived by the Department.

Signatures

 Melissa Agard
 Dane County Executive

 Date

Signed by:


827BF316C0E44EE...
 Division Administrator John Elliott
 Department of Children and Families

4/28/2026 | 2:18:59 PM CDT

 Date

STATE OF WISCONSIN
Department of Children and Families

APPENDIX F TO THE STATE AND COUNTY
CONTRACT COVERING CHILDREN AND FAMILIES PROGRAMS
Appendix Title: **Keeping Kids Safe and Putting Families First Funds**
(SPARC Lines: 3165)

It is further understood and agreed by both parties through this attachment to the State and County Contract covering the Children and Families Programs that:

I. Funding Description

These funds are intended to advance the purposes of keeping children safe, increasing parental protective capacities, decreasing out of home placements, helping families develop informal supports, reducing maltreatment of children, and keeping families intact. The County may use these funds to serve families involved in or at risk of involvement in the child protective services and/or youth justice system in order to prevent deeper system involvement and maintain a child in the home. Allowable expenses include:

- Case management
- Mental health, AODA, in-home health, and crisis services
- Parenting education and assistance
- Peer Support
- Concrete supports including but not limited to:
 - Food/Clothing Services
 - Housing Assistance
 - Household support
 - Transportation
 - Recreational activities
- Respite
- Social supports
- Supervision/observation
- Basic home management
- Services needed to address issues related to a child-specific need or circumstance

II. Fiscal Conditions and Reporting

These additional funds may be used for all approved purposes in Section I.

Certain costs are explicitly unallowable per Chapter IV of DCF's [Allowable Cost Guide Manual](#).

These additional funds and the clients served by them must be reported to the Department on SPARC Line 3165 by the following schedule:

KKSPFF Start	KKSPFF End	Final Reporting Date
January 1, 2026 01/01/2026	December 31, 2026 12/31/2026	March 1, 2027 03/01/2027

There will be no re-obligation or carryover of funds. There will be no extensions to this appendix beyond December 31, 2026 with all costs reported no later than March 1, 2027.

Certificate Of Completion

Envelope Id: E9B2C6AB-F2A1-89F4-831D-97147DD680F4

Status: Sent

Subject: 0002657 A02 CY26 State County Child Welfare - Amend - Dane

1. Type: Amendment
3. Bureau: AO
4. Contract Start Date: 01/01/2026
5. Contract End Date: 12/31/2026
6. Original Sent Date: 04/29/2026
2. Division: DSP
7. Internal/External: External
8. Full Process ID: 437003-C26-0002657-000-13

Source Envelope:

Document Pages: 3

Signatures: 0

Envelope Originator:

Certificate Pages: 5

Initials: 0

DCF Contracting

AutoNav: Enabled

201 W. Washintgon Ave.

Envelopeld Stamping: Enabled

PO Box 8916

Time Zone: (UTC-06:00) Central Time (US & Canada)

Madison, WI 53708-8916

dcfcontracting@wi.gov

IP Address: 136.226.84.171

Record Tracking

Status: Original

Holder: DCF Contracting

Location: DocuSign

4/29/2026 9:32:04 AM

dcfcontracting@wi.gov

Security Appliance Status: Connected

Pool: StateLocal

Signer Events

Signature

Timestamp

Melissa Agard

Sent: 4/29/2026 9:33:45 AM

contracts@danecounty.gov

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Accepted: 3/16/2026 4:28:50 PM

ID: cc1dbe98-e8da-4149-a275-24ceeb2048b2

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Kayla Johnson

kaylaa.johnson@wisconsin.gov

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Accepted: 2/6/2026 9:17:05 AM

ID: 77a61fd2-754a-4e81-af7c-dd72737467c8

COPIED

Sent: 4/29/2026 9:33:46 AM

Carbon Copy Events	Status	Timestamp
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Justine Girard
justine.girard@wisconsin.gov
Southern Area Section Manager
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
Accepted: 11/15/2021 2:51:32 PM
ID: d78c1c5f-ca92-4b8f-97dd-a8a33aa9ad40

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Sent: 4/29/2026 9:33:46 AM

Spring Larson
dcdhscontracts@danecounty.gov
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
Not Offered via Docusign

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Sent: 4/29/2026 9:33:47 AM
Viewed: 4/29/2026 12:26:52 PM

Colleen Williams
williams.colleen@danecounty.gov
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
Not Offered via Docusign

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Sent: 4/29/2026 9:33:47 AM
Viewed: 4/29/2026 11:17:26 AM

DCF Grants Releases
DCFMBDMSFinGrantsReleases@wi.gov
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
Not Offered via Docusign

In Process

Megan Doll
megan.doll@wisconsin.gov
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
Accepted: 4/24/2026 8:47:04 AM
ID: f8683ff8-1b4d-4217-8398-39d1b3a87021

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	4/29/2026 9:33:48 AM
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Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign "Withdraw Consent"™ form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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electronically from us.

How to contact State of WI:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: dcfcontracting@wisconsin.gov

To advise State of WI of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at dcfcontracting@wisconsin.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to dcfcontracting@wisconsin.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with State of WI

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to dcfcontracting@wisconsin.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari®, 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the "I agree"™ button below.

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- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify State of WI as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by State of WI during the course of my relationship with you.

In Process