

Contract Cover Sheet

Note: Shaded areas are for County Executive review.

| | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------|-----------------|--|--|------------------------------|--------------------------|--------------------------------|--------------------------|-----------------------------------|--------------------------|------------------------------------|--------------------------|--|--------------------------|---|--------------------------|--|--------------------------|--------------------------------|--------------------------|
| Department Public Works, Highway & Transportation | Contract/Addendum # 12823A | | | | | | | | | | | | | | | | | | | | |
| 1. This contract, grant or addendum: <input checked="" type="checkbox"/> AWARDS <input type="checkbox"/> ACCEPTS | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Contract</td> <td style="width: 50%;">Addendum</td> </tr> <tr> <td colspan="2" style="text-align: center; font-size: small;">If Addendum, please include original contract number</td> </tr> <tr> <td><input type="checkbox"/> POS</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Grant</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Co Lease</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Co Lessor</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Intergovernmental</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Purchase of Property</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Property Sale</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Other</td> <td><input type="checkbox"/></td> </tr> </table> | Contract | Addendum | If Addendum, please include original contract number | | <input type="checkbox"/> POS | <input type="checkbox"/> | <input type="checkbox"/> Grant | <input type="checkbox"/> | <input type="checkbox"/> Co Lease | <input type="checkbox"/> | <input type="checkbox"/> Co Lessor | <input type="checkbox"/> | <input type="checkbox"/> Intergovernmental | <input type="checkbox"/> | <input type="checkbox"/> Purchase of Property | <input type="checkbox"/> | <input type="checkbox"/> Property Sale | <input type="checkbox"/> | <input type="checkbox"/> Other | <input type="checkbox"/> |
| Contract | | Addendum | | | | | | | | | | | | | | | | | | | |
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| <input type="checkbox"/> POS | | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Grant | | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Co Lease | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Co Lessor | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Intergovernmental | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Purchase of Property | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Property Sale | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Other | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | |
| 2. This contract is discretionary <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | | | | | | | | | | | | | | | | |
| 3. Term of Contract or Addendum: 7/12/2016 - 6/30/2017 | | | | | | | | | | | | | | | | | | | | | |
| 4. Amount of Contract or Addendum: \$128,516.00 | | | | | | | | | | | | | | | | | | | | | |
| 5. Purpose: Add funds (\$33,518.00) to existing contract for construction administration services. | | | | | | | | | | | | | | | | | | | | | |
| 6. Vendor or Funding Source: Vendor: Mead & Hunt Inc. | | | | | | | | | | | | | | | | | | | | | |
| 7. MUNIS Vendor Code: 5096 | | | | | | | | | | | | | | | | | | | | | |
| 8. Bid/RFP Number: 316025 | | | | | | | | | | | | | | | | | | | | | |
| 9. If grant: Funds Positions? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Will require on-going or matching funds? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | | | | | | | | | | | | | | | | |
| 10. Are funds included in the budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | | | | | | | | | | | | | | | | |
| 11. Account No. & Amount, Org & Obj. <u>LWLEGACY 58759</u> Amount \$ <u>128,516.00</u> Account No. & Amount, Org & Obj. _____ Amount \$ _____ Account No. & Amount, Org & Obj. _____ Amount \$ _____ | | | | | | | | | | | | | | | | | | | | | |
| 12. If this contract awards funds, a purchase requisition is necessary. Enter requisition # & year _____ | | | | | | | | | | | | | | | | | | | | | |
| 13. Is a resolution needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please attach a copy of the Resolution. If Resolution has already been approved by the County Board, Resolution No. & date of adoption <u>Res107</u> | | | | | | | | | | | | | | | | | | | | | |
| 14. Does Domestic Partner equal benefits requirement apply? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | | | | | | | | | | | | | | | | |
| 15. Director's Approval: | | | | | | | | | | | | | | | | | | | | | |

| Contract Review/Approvals | | | | Vendor | |
|--|-------|---------------|---------------|------------------------------------|--|
| Initials | Ftnt | Date In | Date Out | Vendor Name | |
| <u>MG</u> Received | _____ | <u>3/6/17</u> | _____ | Mead & Hunt, Inc. | |
| <u>ENT</u> Controller | _____ | _____ | <u>3/6/17</u> | Contact Person | |
| <u>[Signature]</u> Corporation Counsel | _____ | <u>3-6-17</u> | <u>5-6-17</u> | Carson Mettel, PE - Vice President | |
| <u>[Signature]</u> Risk Management | _____ | <u>3/6/17</u> | <u>3/6/17</u> | Phone No. | |
| <u>PCP</u> Purchasing | _____ | <u>3/6/17</u> | <u>3/6/17</u> | (608) 273-6380 | |
| _____ County Executive | _____ | _____ | _____ | E-mail Address | |
| | | | | carson.mettel@meadhunt.com | |

Footnotes:

- 1.
- 2.

| | |
|--|---|
| Return to: Name/Title: Traci Genz / Clerk-Typist Phone: (608)266-4018 E-mail Address: genz@countyofdane.com | Dept.: Public Works - Engineering Division Mail Address: 1919 Alliant Energy Center Way Madison, WI 53713 |
|--|---|

Certification

The attached contract: *[check as many as apply]*

- conforms to Dane County's standard Purchase of Services Agreement form in all respects
- conforms to Dane County's standard Purchase of Services Agreement form with modifications and is accompanied by a revision copy¹
- is a non-standard contract which has been reviewed or developed by corporation counsel and which has not been changed since that review/development
- is a non-standard contract previously review or developed by corporation counsel which has been changed since that review/development; it is accompanied by a revision copy¹
- is a non-standard contract not previously reviewed by corporation counsel; it is accompanied by a revision copy
- contains non-standard/indemnification language which has been reviewed or developed by risk management and which has not been changed since that review/development
- contains non-standard insurance/indemnification language which has been changed since review/development or which has not been previously seen by risk management; it is accompanied by a revision copy
- contains non-standard affirmative action/equal opportunity language which has been reviewed or developed by contract compliance and which has not been changed since that review/development
- contains non-standard affirmative action/equal opportunity language which has been changed since the earlier review/development by contract compliance or which has not been previously seen by contract compliance; it is accompanied by a revision copy¹

Date: 3/6/17

Signed: 

Telephone Number (608)266-4798

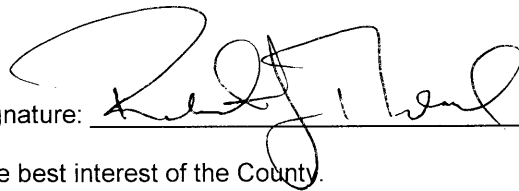
Print Name J. Eric Urtes, AIA

Major Contracts Review (DCO Sect. 25.20) This review applies only to contracts which both exceed \$100,000 in disbursements or receipts and which require county board review and approval.

Executive Summary (attach additional pages, if needed).

1. **Department Head** Contract is in the best interest of the County.
Describe any deviations from the standard contracting process and any changes to the standard Purchase of Services Form Agreement.

Date: 3/6/17

Signature: 

2. **Director of Administration** Contract is in the best interest of the County.
Comments:

Date: _____

Signature: _____

3. **Corporation Counsel** Contract is in the best interest of the County.
Comments:

Date: _____

Signature: _____

¹ A revision copy is a copy of the contract which shows the changes from the standard contract or previously revised/developed contract by means of overstrikes (indicating deletions from the standard language) and underlining (showing additions to the standard language).

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| 8. Bid/RFP Number: 316025 | | | | | | | | | | | | | | | | | | | | | |
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| Contract Review/Approvals | | | | Vendor |
|-------------------------------|-------|---------------|---------------|------------------------------------|
| Initials | Ftnt | Date In | Date Out | Vendor Name |
| <u>MG</u> Received | _____ | <u>3/6/17</u> | _____ | Mead & Hunt, Inc. |
| <u>EM</u> Controller | _____ | _____ | <u>3/6/17</u> | Contact Person |
| <u>JM</u> Corporation Counsel | _____ | <u>3-6-17</u> | <u>3-6-17</u> | Carson Mettel, PE - Vice President |
| <u>SM</u> Risk Management | _____ | <u>3/6/17</u> | <u>3/6/17</u> | Phone No. |
| <u>PCP</u> Purchasing | _____ | <u>3/6/17</u> | <u>3/6/17</u> | (608) 273-6380 |
| _____ County Executive | _____ | _____ | _____ | E-mail Address |
| | | | | carson.mettel@meadhunt.com |

Footnotes:

- 1.
- 2.

| | |
|--|---|
| Return to: Name/Title: Traci Genz / Clerk-Typist Phone: (608)266-4018 E-mail Address: genz@countyofdane.com | Dept.: Public Works - Engineering Division Mail Address: 1919 Alliant Energy Center Way Madison, WI 53713 |
|--|---|

COUNTY OF DANE

ARCHITECTURAL / ENGINEERING PROFESSIONAL SERVICES AGREEMENT

AMENDMENT OF AGREEMENT

Date: March 3, 2017

Project No.: RFP 316025

Agreement No.: 12823 A

THIS AGREEMENT is between the County of Dane, by its Department of Public Works, hereinafter referred to as "COUNTY", and Mead & Hunt, Inc., 2440 Deming Way, Middleton, WI 53562, hereinafter called the "A/E".

WITNESSETH

WHEREAS, COUNTY has secured architectural / engineering services for a project described as follows:

Engineering Design Services for Tenney Park Lock and Spillway Rehabilitation

WHEREAS, A/E and COUNTY, by a separate document, Architectural / Engineering Professional Services Agreement No. 12823 (hereafter, "Agreement"), did on July 18, 2016 enter into a contractual relationship pursuant to which A/E is to provide architectural & engineering services in the design of the rehabilitation and repair of the Tenney Park Boat Lock and adjacent Spillway, and,

WHEREAS, A/E and COUNTY wish to amend the Agreement in order to obtain additional services for Construction Administration in the post-bid construction phase of the project (the Construction Administration Phase was noted in the Agreement to be negotiated with the A/E firm following the Bid phase under ARTICLE 2).

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Agreement shall remain in full force and effect unchanged in any manner by this amendment except as changes are expressly set forth herein. This Amendment shall control only to the extent of any conflict between the terms of the Agreement and this Amendment.
2. **ARTICLE 2**, of the Agreement is amended by changing the following paragraph to read:

2.F .Construction Phase:

- 2.F.1) The Construction Administration phase of the project has been negotiated between the A/E and the COUNTY (based on a proposal dated February 9, 2017 from Mead & Hunt, Inc.). The Construction Administration fee compensation that was negotiated is on a lump sum basis and will be added in this Amendment to the Agreement as listed in ARTICLE 4. All of the requirements described in ARTICLE 2 - Construction Phase, following this paragraph as shown in the original Agreement, shall be in effect under this Amendment of Agreement.

3. **ARTICLE 4**, of the Agreement is amended by changing the following paragraphs to read:

4.A.1) COUNTY will pay A/E a lump sum fee of \$95,000.00 for design services to proceed through completion of Phase 1 through 3 (Study through Bidding Phase) and will pay A/E an additional lump sum fee of \$33,518.00 for Construction Administration services. If additional Compensation is requested by the A/E beyond these lump sum fees it shall be granted only upon written authorization by the COUNTY. Any authorized additional fee will be ~~will be~~ computed following design hours outlined in Paragraph 4.B. of the Agreement.

4.A.1) b The A/E was authorized to proceed through completion of Phase 1 through 3 (Study through Bidding Phase) and now is authorized to proceed through the completion of Construction Administration. The A/E fee for Construction Administration is limited to \$33,518.00. until written instructions to proceed are provided by the COUNTY following a submitted request for additional scope and fee is approved by the COUNTY.

IN WITNESS WHEREOF, COUNTY and the A/E have executed this Amendment as of the above date.

MEAD & HUNT, INC.

COUNTY OF DANE

Carson Mettel 3/6/2017
Signature Date

Joseph T. Parisi, County Executive Date

Carson Mettel
Printed Name

Scott McDonell, County Clerk Date

Vice President
Title

39-0793822
Federal Employer Identification Number (FEIN)

