



Dane County

Minutes - Final Unless Amended by Committee

Airport Commission

Wednesday, June 14, 2017

5:30 PM

Robert B. Skuldt Conference Room at the Airport

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A. Call To Order

Chair Haight called the meeting to order at 5:30PM.

Present: 5 - DENNIS O'LOUGHLIN, PAUL RUSK, SALLY PROBASCO, WILLIAM HAIGHT
and PERRY ARMSTRONG

Excused: 3 - DONALD ESPOSITO JR., ANDREW SCHAUER and MAUREEN McCARVILLE

Staff in attendance: Livingston; Jones and Ladell

*Members of the Public: Delta Airlines employees: Abby McCoy; Theresa Habeck;
Paula Cooper; and William Andrew Elbert*

Pledge of Allegiance

The Pledge was recited.

B. Consideration of Minutes

1. [2017
MIN-081](#) Airport Commission Minutes, May 10, 2017

Attachments: [2017 MIN-081 Airport Cmsn Minutes 5 10 17](#)

A motion was made by Cmsnr. PROBASCO, seconded by Cmsnr. ARMSTRONG,
that the Minutes be approved. The motion carried by a voice vote. (5-0)

Chair Haight moved item I. Public Comment on Items not on the Agenda, to this point of the agenda to address members of the Public, Delta Airline employees, who were in attendance to inquire regarding the status of proposed changes to the Airport Employee Parking Lot. Director Livingston reported on the status of the project highlighting the fact that the current employee parking lot is at capacity. Enhanced security and lighting will be a priority. Aspects of the project may begin this summer, with the construction of the actual lot, possibly next spring. Discussion ensued followed by a short question and answer period. The Chair and Commissioners thanked the Delta Airline employees for their input and assured them that staff would keep all of the Airport tenants up to date regarding the status of the proposed parking lot.

C. Reports of Subcommittees - none

D. Referrals (Resolutions & Ordinance Amendments)

1. [2017 RES-072](#) AUTHORIZING FIVE YEAR LEASE WITH MADISON COLLEGE FOR A PARKING LOT ADJACENT TO THE DANE COUNTY REGIONAL AIRPORT

Sponsors: RUSK, McCARVILLE, O'LOUGHLIN and SCHAUER

Attachments: [2017 RES-072](#)
[2017 RES-072 Fiscal Note](#)
[2017 RES-072 LEASE NO. DCRA 2016-07](#)

JONES explained the 5 year lease. A motion was made by Cmsnr. O'LOUGHLIN, seconded by Cmsnr. ARMSTRONG, that the Resolution be recommended for approval. The motion carried by a voice vote. (5-0)

E. Items Requiring Commission Action

1. Mileage and Per Diems for Airport Commission members in attendance at this meeting, June 14, 2017

A motion was made by Cmsnr. O'LOUGHLIN, seconded by Cmsnr. PROBASCO, to approve mileage and per diem for commission members in attendance at this, June 14, 2017 meeting of the Airport Commission. Motion carried by a voice vote. (5-0)

F. Presentations - none

There were no presentations.

G. Reports to Commission

1. Activity Report

Director Livingston reported that for the month of April, the Airport realized a 2.3% increase in enplanements over the same month last year. Year-to-date, enplanements were up by 8.4%. An increase over the summer is expected, but not as robust as last summer.

Livingston also reported that to meet both airport safety and security requirements and ensure local first response agencies are familiar with airport grounds, a full-scale FAA triennial exercise was recently held at the airport. The exercise was coordinated by Airport Director of Operations and Public Safety, Michael Stephens with leaders of Dane County Emergency Management, in conjunction with Airport Operations and other Personnel, area Fire Departments, Emergency Medical Personnel, many volunteer "victims," and area hospitals and their personnel responded to a two-part simulated emergency. The exercise not only benefited the airport, but allowed local hospital personnel to acquire/retain their required certifications, as well.

2. Air Park Matters

Deputy Director Jones updated the members on Air Park Matters and recent and future activity.

3. FAA Grant Update

Director Livingston was pleased to announce the award of a \$4 million FAA "Discretionary Grant" administered through the Wisconsin Department of Transportation. The grant will allow the Airport to begin work on Taxiway M. The Airport was 1 of 12 airports to receive such funding enabling early commencement of Taxiway M. (see next item)

4. Taxiway M Update

Livingston reported that the bidding process was nearly complete for the Taxiway M \$20 million project. The initial phase of project is scheduled for August to October, 2017 with closure of a runway while the National Guard is deployed, lessening impact to the Guard. Mead and Hunt will provide oversight to the project to ensure the highest quality end product. The aforementioned discretionary grant that was awarded by the FAA and executed through the Wisconsin Department of Transportation will allow for the timely commencement of the project.

5. Air Service Update

Director Livingston reported that Airport Marketing and Communications Director, Brent Kyzer-McHenry attended the Airports Council International "JumpStart" Conference, June 5-7, 2017 in Providence, Rhode Island. Livingston stated that airlines currently serving Dane County Regional Airport are more than pleased with the strong Madison market. In addition, regular meetings are held with the potential new airlines and those currently serving Dane County to consider the feasibility of adding direct flights and/or using larger aircraft in the future to destinations such as Seattle, Boston, Salt Lake City, and San Francisco. Commissioners asked a few questions and were pleased with the status of current and potential air service.

H. Future Meeting Items and Dates

Next Meeting of the Airport Commission is tentatively scheduled for, Wed., July 12, 2017 @ 5:30pm, or Call of the Chair

I. Public Comment on Items not on the Agenda

Item moved up after Item B-1. See above.

J. Such Other Business as Allowed by Law

K. Adjourn

A motion was made by Cmsnr. O'LOUGHLIN, seconded by Cmsnr. PROBASCO, to adjourn. Motion carried by a voice vote. (5-0) The meeting adjourned at 6:30PM.

Minutes respectfully submitted on behalf of William Haight, Chair

WH:cjl

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LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Airport Administrative Office - Christine Ladell (608) 246-3381 or Call WI Relay TTY 7-1-1