

DANE COUNTY
POLICY AND FISCAL NOTE

☒ Original	☐ Update	Substitute No. _____
Sponsor: Sup. Richelle Andrae		Resolution No. 2025 RES-447
Vote Required: Majority ☒		Ordinance Amendment No. _____
Two-Thirds _____		3/4 _____

Title of Resolution or Ord. Amd.:

Awarding Contract to the Wisconsin State Law Library

Policy Analysis Statement:

Brief Description of Proposal -

This resolution approves a 3 year contract that updates the current contract and ongoing addendum agreements with the Wisconsin State Law Library (WSLL) to provide law library services to the Dane County Courthouse and to residents at the Dane County Jail.

Current Policy or Practice -

The Clerk of Court and Sheriff's Office currently use the state to provide this service. This contract updates the agreement and creates a three year renewal.

Impact of Adopting Proposal -

Continued ability to provide statutory legal library services to jail residents and provide law library services to patrons at the Dane County Courthouse.

Contains reporting requirement to board/committee- **No** Board/committee name: Cadence: **N/A**

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- ☐ No Fiscal Effect
☐ Results in Revenue Increase
☒ Results in Expenditure Increase
☐ Results in Revenue Decrease
☐ Results in Expenditure Decrease

Budget Effect (check all that apply)

- ☒ No Budget Effect
☐ Increases Rev. Budget
☐ Increases Exp. Budget
☐ Decreases Rev. Budget
☐ Decreases Exp. Budget
☐ Increases Position Authority
☐ Decreases Position Authority
Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

The fiscal agreement with the WSLL had not been updated for 3 years. WSLL is currently providing services awaiting reimbursement from this contract. Contract contains required future updates to WSLL staff and service costs. Cost increases after 2026 are not currently budgeted but will be reviewed in 2027 budget. Contract accounts for limits to service and expenditure increase if budget is not approved. Increase for 2027 is \$19,450, increase for 2028 is \$2,200. There is no increase or budget impact for 2026 from previous contract.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services									
Operating Expenses									
Contractual Services									
Capital									
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

Prepared By:

Agency: Clerk of Court
Prepared by: Jeff Okazaki
Reviewed by:

Division:
Date: 4/15/27
Date:

Phone:
Phone: