

# Dane County Contract Addendum Cover Sheet

Res 292

Revised 06/2021

**Contract #**  
Admin will assign

15018E

<b>Dept./Division</b>	Dane County Department of Waste and Renewables	<b>Vendor Name</b>	SCS Engineers
<b>Brief Addendum Title/Description</b>	Business Development Plan, as outlined in 2(E)(2) of the Scope of Proposals, is removed from the project scope.	<b>Vendor MUNIS #</b>	21897
		<b>Addendum Term</b>	2023-2026
		<b>Amount (\$)</b>	-\$ 139,070.00

Department Contact Information		Vendor Contact Information	
<b>Contact</b>	Wyeth Augustine-Marceil	<b>Contact</b>	Sherren Clark
<b>Phone #</b>	608-590-9534	<b>Phone #</b>	608-224-2830
<b>Email</b>	augustine-marceil.wyeth@danecounty.gov	<b>Email</b>	sclark@scsengineers.com
<b>Purchasing Officer</b>	Pete Patten		

Purchase Order – Maintenance or New PO					
<input type="checkbox"/>	<b>PO Maintenance Needed</b>	<b>Org:</b> SWRODFLD	<b>Obj:</b> 58103	<b>Proj:</b>	(\$ 139,070.00)
	<b>PO#</b> 20231491-00	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
<input type="checkbox"/>	<b>No PO Maintenance Needed</b> – <i>this addendum does not change the dollar amount of the contract.</i>				
<input type="checkbox"/>	<b>New PO / Req. Submitted</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
	<b>Req#</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
<b>A resolution is required when the total contracted amount first exceeds \$100,000.</b>  <b>Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000</b>	<b>Addendum #</b>	<b>Term</b>	<b>Amount</b>	<b>Resolution</b>	
	Original	2023-2026	\$ 643,750.00	<input type="checkbox"/> None	Res# 277, 2022
	A	2023-2026	\$ 13,250.00	<input type="checkbox"/> None	Res#
	B	2023-2026	\$ 6,400.00	<input type="checkbox"/> None	Res#
	C	2023-2026	\$ 14,875.00	<input type="checkbox"/> None	Res#
	D	2023-2026	\$ 0.00	<input type="checkbox"/> None	Res#
	E	2023-2026	(\$ 139,070.00)	<input type="checkbox"/> None	Res# 2024-292
<b>Total Contracted Amount</b>			<b>\$ 539,205.00</b>		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input type="checkbox"/> Corporation Counsel:	<input type="checkbox"/> Risk Management:	<input type="checkbox"/> No Pre-Approval

APPROVAL	
<b>Dept. Head / Authorized Designee</b>	
Wienkes, Roxanne	Digitally signed by Wienkes, Roxanne Date: 2025.01.15 08:39:51 -06'00'

APPROVAL – Contracts Exceeding \$100,000	
<b>Director of Administration</b>	<b>Corporation Counsel</b>

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached		
<b>DOA:</b>	<b>Date In:</b> 1/30/25 <b>Date Out:</b>	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

## Goldade, Michelle

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**From:** Goldade, Michelle  
**Sent:** Tuesday, February 4, 2025 10:18 AM  
**To:** Hicklin, Charles; Patten (Purchasing), Peter; Gault, David; Cotillier, Joshua  
**Cc:** Stavn, Stephanie; Oby, Joe  
**Subject:** Contract #15018E  
**Attachments:** 15018E.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 2/4/2025 1:46 PM	Approve: 2/4/2025 1:47 PM
	Patten (Purchasing), Peter	Read: 2/4/2025 11:32 AM	Approve: 2/5/2025 8:06 AM
	Gault, David	Read: 2/4/2025 11:48 AM	Approve: 2/4/2025 11:49 AM
	Cotillier, Joshua		Approve: 2/4/2025 12:47 PM
	Stavn, Stephanie	Read: 2/4/2025 3:44 PM	
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #15018E  
Department: Waste & Renewables  
Vendor: SCS Engineers  
Contract Description: Addendum to remove the Business Development Plan scope of the project (Res 292)  
Contract Term: 1/1/25 – 12/31/26  
Contract Amount: (\$139,070.00)

*Michelle Goldade*

Administrative Manager  
Dane County Department of Administration  
Room 425, City-County Building  
210 Martin Luther King, Jr. Boulevard  
Madison, WI 53703  
PH: 608/266-4941  
Fax: 608/266-4425  
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays.

## 2024 RES-292

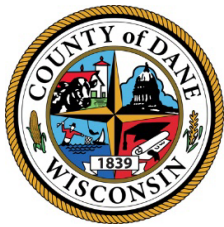
## ADDENDUM #5 TO THE CONTRACT FOR SUSTAINABILITY CAMPUS DEVELOPMENT ASSISTANCE

The Department of Waste and Renewables awarded Contract #15018 to SCS Engineers in the amount of \$643,750.00 for Sustainability Campus Development Assistance at Dane County Landfill Site No.3, RFP #321006.

Dane County Department of Waste and Renewables has determined that a decrease to the contract and to PO 20231491 by \$139,070.00 is necessary, as the Business Development Plan as outlined in section 2(E)(2) of the Scope of Proposals has been removed from the original project scope.

**BE IT FURTHER RESOLVED** that the County Executive and the County Clerk be authorized to sign the Addendum #5 Agreement; and

**BE IT FINALLY RESOLVED** that the Department of Waste and Renewables be directed to ensure complete performance of the Addendum #5 Agreement.



# DANE COUNTY CONTRACT

## ADDENDUM # 15018E

Revised 11/2024

**THIS ADDENDUM**, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and SCS Engineers (hereinafter, "Provider").

### WITNESSETH:

**WHEREAS** Provider and County, by a separate document (hereinafter, the "Master Agreement"), Dane County Contract # 15018, have previously entered into a contractual relationship pursuant to which Provider provides Sustainability Campus Development assistance, and

**WHEREAS** County and Provider wish to amend the Master Agreement in order to remove the Business Development Plan, as outlined in 2(E)(2) of the Scope of Proposals, from the project scope.

**NOW, THEREFORE**, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The Master Agreement, and any amendment or addendum to it, may be executed and transmitted to any other party by legible facsimile reproduction or by scanned legible electronic PDF copy, and utilized in all respects as, an original, wet-inked manually executed document. Further, the Master Agreement and any amendment or addendum thereto, may be stored and reproduced by each party electronically, photographically, by photocopy or other similar process, and each party may at its option destroy any original document so reproduced. All parties hereto stipulate that any such legible reproduction shall be admissible in evidence as the original itself in any judicial, arbitration or administrative proceeding whether or not the original is in existence and whether or not such reproduction was made by each party in the regular course of business. This term does not apply to the service of notices under the Master Agreement, or any subsequent amendment or addendum.
3. The term of the contract is amended to remove services for development of a Business Development Plan, at a reduced cost of \$139,070.

**IN WITNESS WHEREOF**, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

**FOR PROVIDER:**



\_\_\_\_\_  
Sherren Clark  
Project Director, SCS Engineers

1/31/2025

\_\_\_\_\_  
Date

\* \* \*

**FOR COUNTY:**

\_\_\_\_\_  
Melissa Agard  
Dane County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Scott McDonell  
Dane County Clerk

\_\_\_\_\_  
Date