

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Ritt		Resolution No. <u>2020 RES-423</u>
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds <input type="checkbox"/>	

Title of Resolution or Ord. Amd.:

AUTHORIZING THE RECLASSIFICATION OF A CONSERVATION SPECIALIST II TO CONSERVATION TECHNICIAN FOR THE LAND CONSERVATION DIVISION OF LAND & WATER RESOURCES DEPARTMENT

Policy Analysis Statement:

Brief Description of Proposal -

The Department of Land & Water Resources – Land Conservation has identified the need to reclassify the vacant Conservation Specialist II position #2614 to a Conservation Technician. This position has been vacant for over six months. The Department of Administration has recommended approval of this request.

Current Policy or Practice -

Reclassifications of staff require County Board approval.

Impact of Adopting Proposal -

The Land Conservation Division provides conservation planning assistance and engineering technical services to landowners throughout Dane County that are focused on reducing soil erosion and nutrient loading to surface water. Converting the vacant Conservation Specialist II position to a Conservation Technician will allow the division to address the backlog and continue providing timely services to the landowners of Dane County.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
 - Increases Rev. Budget
 - Increases Exp. Budget
 - Decreases Rev. Budget
 - Decreases Exp. Budget
 - Increases Position Authority
 - Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

This will reclassify the vacant Conservation Specialist II position #2614 to a Conservation Technician. This position has been vacant for over six months. The Department of Administration has recommended approval of this request.

Prepared By:

Agency: Land & Water Resources	Division: Land Conservation
Prepared by: Janet Crary	Date: 3/23/21 Phone: 224-3730
Reviewed by:	Date: Phone: