



Dane County

Minutes - Final Unless Amended by Committee

Area Agency on Aging Board

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Monday, February 4, 2019

3:45 PM

AAA/ADRC, 2865 N. Sherman Ave., Room 109
Madison, WI 53704

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A. Call To Order

Staff & Guests Present: Cheryl Batterman, Ruth Hellenbrand, Jim Krueger, Neal Minogue, Sally Jo Spaeni, Howard Thomas, Angela Velasquez, and Margie Zutter

Chair Kretschman called the meeting to order at 3:52 pm.

Present 7 - FRAN BARMAN-PAULSON, TED BUNCK, CAROLE L. KRETSCHMAN, DIANNE LEIGH, RICHARD KILMER, NIKOLE JONES, and MELISSA RATCLIFF
Absent 3 - MATT VELDRAN, SRIDEVI MOHAN, and PAMELA FLAD

B. Consideration of Minutes

[2018](#) MINUTES FROM DECEMBER 17, 2018
[MIN-406](#)

Attachments: [2018_1217_AAA Board Mtg](#)

A motion was made by RATCLIFF, seconded by KILMER, that the minutes be approved. The motion carried by the following vote:

Ayes: 7 - BARMAN-PAULSON, BUNCK, KRETSCHMAN, LEIGH, KILMER, JONES and RATCLIFF

Absent: 3 - VELDRAN, MOHAN and FLAD

C. Action Items

1. COMMITTEE DESCRIPTIONS (ACCESS, LEGISLATIVE/ADVOCACY)

[2018](#)
[ACT-319](#)

ACCESS COMMITTEE DESCRIPTION DRAFT 2019

Attachments: [Access Committee Description DRAFT 2019](#)

AAA Manager Cheryl Batterman stated the Access Committee proposed making no changes to the committee description. The January meeting of the Legislative/Advocacy Committee meeting was cancelled due to inclement weather, so that committee description will come before the Board in March.

A motion was made by RATCLIFF, seconded by BARMAN-PAULSON, to approve the Access Committee Description as presented. The motion carried by the following vote:

Ayes: 7 - BARMAN-PAULSON, BUNCK, KRETSCHMAN, LEIGH, KILMER, JONES and RATCLIFF

Absent: 3 - VELDRAN, MOHAN and FLAD

Veldran arrived at 3:56 pm.

Present 8 - FRAN BARMAN-PAULSON, TED BUNCK, CAROLE L. KRETSCHMAN, DIANNE LEIGH, MATT VELDRAN, RICHARD KILMER, NIKOLE JONES, and MELISSA RATCLIFF

Absent 2 - SRIDEVI MOHAN, and PAMELA FLAD

2. COMMITTEE APPOINTMENTS

Batterman stated Barbara Boustead and Carol Lorenz applied to join AAA's Access Committee, and Anna Lezotte applied to join AAA's Legislative/Advocacy Committee. Background on each applicant's credentials was provided by Batterman.

A motion was made by VELDRAN, seconded by RATCLIFF, to appoint Barbara Boustead and Carol Lorenz to the AAA Access Committee, and to appoint Anna Lezotte to the AAA Legislative/Advocacy Committee. The motion carried by the following vote:

Ayes: 8 - BARMAN-PAULSON, BUNCK, KRETSCHMAN, LEIGH, VELDRAN, KILMER, JONES and RATCLIFF

Absent: 2 - MOHAN and FLAD

D. Presentations

1. OUTSIDE THE BOX -- AN EXPERIENCE OF BEING OLDER IN DANE COUNTY

[2018](#) WAAN MEDICARE ISSUE BRIEF 2019 DRAFT
[PRES-103](#)

Attachments: [WAAN Medicare Issue Brief 2019 DRAFT](#)

Bunck distributed and discussed a Wisconsin Aging Advocacy Network draft issue paper entitled "Medicare: Providing Healthcare Coverage for More than One Million Wisconsinites." The document highlights the collective concerns of the statewide professional core member organizations listed on page 3. Batterman will email WAAN's other current federal and state issue briefs to Board members.

2. AAA GRANTS BACKGROUND

[2018](#) AAA GRANTS BACKGROUND
[PRES-104](#)

Attachments: [AAA Grants](#)

Batterman provided an overview of the Leck, Mally, and Kusuda grants—which are awarded annually. AAA Aging Program Specialist Angela Velasquez provided an overview of the Medicare Improvements for Patients and Providers Act (MIPPA) and the State Health Insurance Assistance Programs (SHIP) grants, and provided background on the one-time grant that allowed creation of a part-time Dementia Capable Crisis Worker position that will be expanded to full-time in 2019 using Dane County general purpose revenue.

3. 2018 LECK/MALLY GRANT PRESENTATIONS: COOKING FOR OLDER ADULTS

[2018](#) 2018 LECK-MALLY GRANT FINAL REPORT
[PRES-099](#)

Attachments: [2018 Leck-Mally Grant Final Report Cooking Class](#)

[2018
PRES-105](#)

LACK-MALLY GRANTS PRESENTATION PHOTOS

Attachments: [2018 Leck-Mally Grant Presentations Photos](#)

NewBridge Madison Fund Development & Programs Director Jim Krueger and NewBridge Madison Programs & Events Coordinator Ruth Hellenbrand, both of whom worked for the former North/Eastside Senior Coalition (NESCO), thanked the Board on behalf of the three Focal Points involved – Colonial Club Senior Activity Center, DeForest Area Community & Senior Center, and NESCO – for the Leck and Mally grant funding that was used to offer the “Cooking for One or Two” and “Healthy Soul Food Cooking” classes. Krueger and Hellenbrand shared anecdotes about seniors who participated, relayed examples of positive feedback, and stated it’s their hope the classes can be continued in the future. Both lauded UW Hospital-The American Center Learning Kitchen staff for their warm interactions with seniors and willingness to change recipes to satisfy participants’ tastes. Velasquez reported a representative from Dane County Consolidated Food Service (CFS), the Senior Nutrition Program’s largest caterer, attended one of the soul food cooking classes and shared CFS will use a “healthy” class recipe for oven-fried chicken, cornbread, collard greens, and sweet potato pie in February. Participants of both classes received copies of the recipes, which also were posted on the Center for Wellness at The American Center website. Velasquez and Batterman attended a “Cooking for One or Two” class session and were impressed with the quality of the programming.

E. Reports to Board**1. STATE & FEDERAL REPORT (MINOGUE)**

Neal Minogue, Supervisor of the Wisconsin Bureau of Aging and Disability Resources (BADR) Office on Aging, reported staff who have met Andrea Palm, the newly appointed Secretary of the Wisconsin Department of Health Services, have very favorable impressions. Palm, in conjunction with Governor Tony Evers, is expected to appoint a new Division of Public Health Administrator soon.

Several key positions at BADR remain open, including the Senior Community Services Employment Program coordinator, the Evidence-Based Health Promotion Program coordinator, and a Regional Quality Specialist post. BADR’s hiring requests are being approved and in process.

The Administration for Community Living (ACL) recently completed its two-day review of BADR’s progress toward its 2015-18 State Aging Plan goals. Minogue reported ACL continues to focus on cost per unit of service, accurate data reporting by states, and the establishment of measureable goals within state aging plans.

2 BOARD MEMBER REPORTS**a. AAA ACCESS COMMITTEE (BARMAN-PAULSON, FLAD, MOHAN)**

The January meeting was cancelled. The next meeting is 8 February 2019.

b. AAA LEGISLATIVE/ADVOCACY COMMITTEE (BUNCK)

The January meeting was cancelled. The next meeting is 27 February 2019.

c. AAA NUTRITION/WELLNESS COMMITTEE (BARMAN-PAULSON, KRETSCHMAN & LEIGH)

The committee, which meets bimonthly, has not convened since the December Board meeting. The next meeting is 15 February 2019.

d. DANE COUNTY HEALTH & HUMAN NEEDS COMMITTEE (KILMER, VELDRAN)

No report.

e. DANE COUNTY HUMAN SERVICES BOARD (RATCLIFF)

Ratcliff reported the Dane County Executive Committee amended the Dane County Code of Ordinances to increase Human Services Board membership from seven to nine in an effort to reduce quorum issues. County Executive Joe Parisi is expected to appoint a new citizen member, and a determination is yet to be made whether the second new position will be a County Board Supervisor or community member. The Human Services Board's meeting scheduled for 6 February 2019 was cancelled due to lack of quorum.

f. DANE COUNTY SPECIALIZED TRANSPORTATION COMMISSION (VELDRAN)

Veldran reported the Commission continues work on the Coordinated Public Transit – Human Services Transportation Plan. Adoption of the final plan is targeted for March or April 2019. Veldran reported Transit Solutions' Group Access Food Pantry Program, which currently serves Madison, Monona, and Middleton, will be expanding into more rural areas of Dane County.

3. BOARD MEMBER STATUS

Jones reported the Dane County Executive Committee is scheduled to consider the County Executive's appointment of Fitchburg resident Donald Ashbaugh to the AAA Board at its meeting on 7 February 2019. If the County Board approves the appointment, the AAA Board will return to full membership at 11. When the new member joins the AAA Board, a second Board member will be sought to serve on the Legislative/Advocacy Committee as stipulated by AAA Board Bylaws. There also is a AAA Board position open on the Specialized Transportation Commission.

Kilmer departed at 5:05 pm.

- Present** 7 - FRAN BARMAN-PAULSON, TED BUNCK, CAROLE L. KRETSCHMAN, DIANNE LEIGH, MATT VELDRAN, NIKOLE JONES, and MELISSA RATCLIFF
- Absent** 3 - SRIDEVI MOHAN, PAMELA FLAD, and RICHARD KILMER

4. CHAIR & STAFF REPORTS

Batterman reported that due to strong positive feedback from participants of "Welcome to Medicare" seminars provided by AAA Elder Benefit Specialist staff, two additional seminars will be added to the original schedule of four for 2019. The seminars are conducted on Saturday mornings at locations throughout Dane County and draw 20-35 participants. Batterman is in the process of scheduling the additional seminars. EBS staff also present at monthly Dane County Employee Relations Division retirement sessions, and will present this month for the first time at the Employee Relations Division's once-per-year retirement workshop.

Batterman encouraged Board members to take a copy of the 2019-2021 Dane County Aging Plan that was finalized in December. AAA staff are in the process of assigning 2019 goals to the AAA subcommittees as well as setting benchmarks for measurement of progress toward the goals.

Velasquez reported Dane County is adding "Healthy Living with Chronic Pain" to its lineup of evidence-based health promotion programs. Seven leaders have been recruited and will receive training. The 2019 class schedule is set.

Velasquez reported the Senior Nutrition Program, for the first time in several years, had funding to provide two shelf-stable emergency meals to home-delivered meals recipients. The meals were delivered in December ahead of two episodes of inclement weather in January that led to caterers closing and no meals being delivered. Velasquez lauded a group from the Colonial Club, which got together on Saturday, 26 January to purchase food for homebound seniors, then packaged and delivered it on 27 January ahead of a winter storm and cold snap that shuttered the Senior Nutrition Program on 28, 30, and 31 January. AAA's Nutrition/Wellness Committee will discuss seeking funding in the 2020 AAA Budget for shelf-stable meals for the 2020 winter season during its February meeting.

Velasquez reported a group of residents at the Community Development Authority's Triangle housing community in Madison – Gay Braxton Apartments, Brittingham Apartments, Karabis Apartments, and Parkside Apartments and Townhomes -- recently reinstated a resident organization to focus on the betterment of lives of all residents who reside in the Triangle. More than 20 percent of residents voted in elections to install five officers. Velasquez, who will present at the Triangle this month on appreciating diversity, stated it's exciting to see senior and disabled residents taking charge of their community in such a positive way.

Batterman is working closely with case managers at NewBridge Madison, the organization created by the merger of the four Madison aging coalitions, to create standard operating procedures for its program that can be used as a countywide template.

Batterman reported meetings in 2018 with case managers at each of the Dane County Focal Points identified Ethics and Boundaries Training as a major need due to case managers' varying experience, educational and training levels. A mandatory four-hour Ethics and Boundaries Training was conducted on 18 January 2019. University of Wisconsin-Madison Professor Tracy Schroepfer was the presenter for the training, which is accredited by the National Association of Social Workers. Ethics and Boundaries Training will become a yearly requirement for all Focal Point case managers.

F. Future Meeting Items and Dates

NEXT MEETING: MONDAY, 4 MARCH 2019, 3:45 PM @ AAA/ADRC

G. Public Comment on Items not on the Agenda

RSVP of Dane County Executive Director Margie Zutter reported the organization's federal funding source, the Corporation for National and Community Service (CNCS), reduced the minimum monthly hours requirement for Foster Grandparents Program volunteers from 15 hours to five hours – a move that will help many current participants remain active in the program and bolster recruitment efforts.

Zutter reported CNCS will close all state offices, with the Wisconsin office in Milwaukee slated to shutter on 1 June 2019. Regional offices will open in September 2019. RSVP of Dane County's regional office will be located in Kansas City, Missouri.

Zutter reported Henry Vilas Zoo management informed her the Dane County entity will institute a \$20 training and processing charge for all volunteers – including those recruited by RSVP. Current volunteers will not be charged the fee. Zutter informed the zoo RSVP could no longer seek zoo volunteers because its federally-mandated guidelines prevent volunteers being charged a fee.

H. Such Other Business as Allowed by Law

None.

I. Adjournment

A motion was made by BARMAN-PAULSON, seconded by BUNCK, to adjourn.

Ayes: 7 - BARMAN-PAULSON, BUNCK, KRETSCHMAN, LEIGH, VELDRAN, JONES and RATCLIFF

Absent: 3 - MOHAN, FLAD and KILMER

This meeting adjourned at 5:24 p.m.

Minutes respectfully submitted by Howard Thomas, AAA Clerk III.