

# 2015 AAA Access Committee Work Plan DRAFT

Goal Area	AAA Plan Goal Focus	Strategies	Person(s)/ Organization(s) Responsible	Benchmarks	Achieved
1	Emergency Preparedness Programs	Work with Dane County Emergency Management Division staff to develop a disaster and emergency plan in order to ensure the continuation of AAA operations in the event of a disaster or other emergency situation.	AAA Staff & DCDHS Emergency Management Staff	Develop AAA disaster/emergency operations continuity plan	
		Work with Dane County Emergency Management Division staff to train Senior Focal Point staff on “Emergency Preparedness for Consumers” in order to increase the safety of Dane County senior adults in the event of a disaster or other emergency situation.	AAA Staff, DCDHS Emergency Management Staff & Senior Focal Point Case Managers	Plan & offer “Emergency Preparedness for Consumers” presentation at Case Management Training	
		Contract with Senior Focal Point agencies to require “a plan for ensuring safety in case of weather emergencies or national disasters” is discussed with their senior adult case management clients in order to ensure comprehensive care is provided to vulnerable senior adults in the event of a disaster or other emergency.	AAA Staff & DCDHS Emergency Management Staff	Draft language to be included in 2016 Senior Focal Point contracts	
		Work with Dane County Emergency Management Division staff to provide technical assistance, training, and materials to contracted Senior Focal Points in order to continue programs and services for vulnerable senior adults in the event of a disaster or other emergency.	AAA Staff, DCDHS Emergency Management Staff & Senior Focal Point Case Managers	Present information on Disaster Preparedness Registry at Case Management Training	
		Require and maintain a current Emergency Planning Guide Listing for contracted Senior Focal Points in order to ensure continuation of their operations in the event of a disaster or other emergency situation.	AAA Staff & Senior Focal Point Case Managers	2015 Focal Point Emergency Plans updated and on file by 31 March	

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2	Family Caregiver Support Programs	Encourage collaboration between the Grandparents & Other Relatives Program (GORP) and Dane County staff in order to assure continuation of this vital family caregiver support group.	AAA Manager, Caregiver Coordinator, Rainbow Project/GORP & Senior Focal Point Case Managers	Present GORP information at Case Management Training	
		Offer the educational series “Powerful Tools for Caregivers” twice during the year in order to provide this evidence-based program to family caregivers.	AAA Manager & Caregiver Coordinator	Powerful Tools for Caregivers offered 2 times during 2015	

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3	Cost Effective Aging Services	Issue Requests for Proposals (or request Waiver of Bids) for Focal Point Case Management in order to ensure the most effective and cost-savings service proposals are recommended for funding in the 2016 AAA budget.	AAA Manager	Submit waiver by 31 March	
		Contract with Senior Focal Points to administer community-based senior adult programs and services in order to ensure our limited funding reaches the largest number of senior adults and their families.	AAA Manager, Aging Program Specialist & POS Agencies	Conduct satisfaction surveys for all Title III funded programs in 2015	

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4	Transportation Services for Senior Adults	Work with Dane County staff to coordinate AAA-funded transportation and refer calls to the mobility manager for transportation service delivery in order to continue the quality of this service for senior adults.	DCDHS Transportation Manager & Mobility Program Specialist	Call Center answers 3600 calls from seniors and provides 32,000 ride authorizations	
		Work with Dane County staff, including the one-stop Transportation Call Center staff, and the County aging network to identify gaps in transportation services and advocate for additional resources in order to continue the quality of this service for senior adults.	DCDHS Transportation Manager, Mobility Program Specialist, AAA Manager & ADRC Manager	Call Center, AAA, and ADRC identify and address two gaps in service	
		Work with Dane County staff and service providers to provide “travel training,” on the use of public transit and county-funded group transportation for seniors, including the establishment of a “senior adult buddy system” in order to continue the quality of this service for seniors.	DCDHS Transportation Manager & Mobility Program Specialist	Increase utilization of the Mobility Training program by 20% over the seventeen (17) people served in 2014	
				Increase utilization of the Bus Buddy program by 50% over the 60 people served in 2014	
		Fund a volunteer-based driver-escort program, which provides individual rides for medically-related services (as permitted by driver availability and funding) in order to continue the quality of this service for senior adults.	DCDHS Transportation Manager & Mobility Program Specialist	RSVP Driver Escort Program funded (\$349,561)	
		Work with Dane County staff to ensure informational brochure(s) about assisting senior adult riders in transportation systems are updated and distributed in order to continue the quality of this service for senior adults.	DCDHS Transportation Manager & Mobility Program Specialist	Create and track distribution of informational brochures	