



# Dane County

## Minutes - Final Unless Amended by Committee

### Airport Commission

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Wednesday, October 21, 2015

5:00 PM

ROBERT B. SKULDT CONFERENCE ROOM AT THE  
AIRPORT

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SKULDT CONF ROOM NOTE EARLIER TIME! 5:00PM

#### A. Call To Order

Chair Probasco called the meeting of the Airport Commission of October 21, 2015, to order at 5:00 p.m.

**Present:** 8 - DENNIS O'LOUGHLIN, PAUL RUSK, GEORGE GILLIS, DAVE de FELICE, SALLY PROBASCO, WILLIAM HAIGHT, DONALD ESPOSITO JR. and ANDREW SCHAUER

**Excused:** 1 - PERRY ARMSTRONG

**Guests Present:** Paradies representatives: Gregg Paradies, President/CEO; Patrick Wallace, Regional Vice-President; Dan Bice, District Manager; Julie Brown, General Manager; Maureen Gates, Senior Team Leader and Richard Malphur, Project Manager Store Operations, Madison College representatives: Michael Stark and Justin Frahm, JSD Professional Services, Inc. and Lois Hayes, Wisconsin Aviation.

**Staff Present:** Livingston, Jensen, Jones and Ladell

**Pledge of Allegiance**

The Pledge was recited.

#### B. Consideration of Minutes

1. [2015 MIN-342](#) AIRPORT COMMISSION MEETING MINUTES SEPT. 15, 2015

**Attachments:** [2015 MIN-342 Airport Commission minutes September 15, 2015](#)

A motion was made by Cmsnr. GILLIS, seconded by Cmsnr. de FELICE, that the Minutes of the September 15, 2015 meeting be approved. The motion carried by a voice vote.

#### C. Reports of Subcommittees - None

There were no reports of subcommittees.

#### D. Referrals (Resolutions & Ordinance Amendments)

1. [2015 RES-274](#) AUTHORIZING ASSIGNMENT AND AMENDMENT OF LEASE INVOLVING LAND AT DANE COUNTY REGIONAL AIRPORT

**Sponsors:** RUSK

**Attachments:** [2015 RES-274](#)

[2015 RES-274 Fiscal Note](#)

[2015 RES 274 DCRA 83-15 ANCHORBANK APP AND ASSIGN](#)

A motion was made by Cmsnr. RUSK, seconded BY Cmsnr. de FELICE that the resolution be recommended for approval. The motion carried by a voice vote. (5-0)

#### E. Items Requiring Commission Action

1. [2015 ACT-328](#) EXEMPT LEASE - QUALITY MECHANICAL SERVICES, INC. - LEASE NO. DCRA 2015-09

**Attachments:** [2015 ACT-328 DCRA 2015-09](#)

Jones presented the Exempt Lease between Quality Mechanical Services, Inc. and the Dane County Regional Airport. A motion was made by Cmsnr. O'LOUGHLIN, seconded by Cmsnr. GILLIS, that the Exempt Lease be approved. The motion carried by a voice vote. (5-0)

2. Mileage and Per Diems (Airport Commissers in attendance at this meeting, Oct. 21, 2015.

A motion was made by Cmsnr. O'Loughlin, seconded by Cmsnr. de Felice to approve mileage and per diem for the commissioners in attendance at tonight's meeting. Motion carried by a voice vote.

Commissioners Gillis, Haight, and Schauer arrived after this agenda item.

#### F. Presentations

1. *Paradies Presentation (Airport's Retail Provider)*

*(This agenda item was moved to follow the MATC presentation.) The Chair introduced Gregg Paradies, President and CEO of Paradies, the Airport's retail vendor. Mr. Paradies introduced and thanked his staff in attendance, and shared their successful histories with his family-owned business. He presented a powerpoint with drawings and photos and gave a brief history of their business and outlined the proposed program enhancements and terms. After a question and answer period, Chair Probasco called for a motion. A motion was made by Cmsnr. SCHAUER, seconded by Cmsnr. GILLIS, to approve that Airport staff move forward with a development of a lease between DCRA and Paradies to be returned to the commission for approval. Motion Carried by a voice vote. (8-0)*

## 2. MATC - Proposed Sports Complex Presentation

Chair Probasco moved the Madison College (MATC) presentation ahead of the Paradise presentation. Probasco introduced MATC representatives, Mike Stark and Justin Frahm (JSD Professional Services, Inc.). They presented an overview of the proposed upgrade to the Goodman athletic fields at the Truax Campus. The soccer field will be upgraded to a synthetic turf and the softball diamonds will be updated. A question and answer period followed focusing on the concern regarding the new stadium lighting. Livingston deferred to Deputy Director Jensen who reported that the lighting met the required FAA height limitations. The lights will be deflected to avoid interference with air traffic. The Airport will keep the MATC informed of any lighting concerns, should they arise. MATC issued correspondence to the Airport which indicates it will permanently mitigate pilot reported lighting concerns. Chair Probasco thanked MATC for their presentation.

## G. Reports to Commission

Cmsnr. de FELICE left the meeting at this time.

### 1. Activity Report

Director Livingston reported that August activity remained unchanged from the previous August. Deplanements were actually up by 4%, likely due the August Epic event.

### 2. Air Park Issues

Kim Jones, Deputy Director of Finance and Administration updated the commission on the airport property leases that are currently being assigned and amended.

## H. Future Meeting Items and Dates

Next meeting tentatively scheduled for, Wed., November 18, 2015.

## I. Public Comment on Items not on the Agenda

There was no public comment on items not on the agenda.

## J. Such Other Business as Allowed by Law

There was no other business.

## K. Adjourn

Motion by Cmsnr. SCHAUER, seconded by Cmsnr. Esposito to adjourn. Motion carried by a voice vote. Meeting adjourned at 6:02pm

Minutes respectfully submitted: Chair, Sally Probasco  
cjl

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*LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

*Airport Administration Office - Christine Ladell (608) 246-3381 CALL WI RELAY TTY 7-1-1*