

FUND TRANSFER REQUEST FORM

AGENCY Sheriff's Office			ORGANIZATION Capital Projects			DATE 9/16/14	
TRANSFER AMOUNT(S) FROM				FOR ACCOUNTING USE ONLY			
Amount in Whole \$\$	Account Title	Account Number	Budget Amount	Encumbered Amount	Expended Amount	Balance	
1	\$3,970	Blair Street Pier	CPSHRF 57109	\$35,000	\$0	\$0	\$35,000
2							
3							
4							
5							
6							
7							
6							
TRANSFER AMOUNT(S) TO				FOR ACCOUNTING USE ONLY			
Amount in Whole \$\$	Account Title	Account Number	Budget Amount	Encumbered Amount	Expended Amount	Balance	
1	\$3,970	ATV Trailer	CPSHRF 57070	\$0	\$0	\$0	\$0
2							
3							
EXPLANATION			ACTION				
<p>Funding for the Blair Street and Babcock Park Pier Capital Project was approved in the 2014 Adopted Budget. Replacement for Babcock Park Pier is currently underway and Blair Street Pier replacement is scheduled for the spring of 2015. Cost of replacing these piers was less than initially estimated. Request a fund transfer to purchase an enclosed trailer for the transport of a single snowmobile or ATV. Currently, have a trailer capable of transporting four vehicles, which is not maneuverable in tight spaces.</p>			Dept/Committee	Date	Approved	Denied	
			Oversight Committee				
			Controller				
			County Executive				
			Finance Committee				
			Initial Request to be submitted to Controller for fund availability. The Department Head will assume responsibility for getting oversight committee approval before submitting request.				