



County Executive  
Joe Parisi

# DANE COUNTY DEPARTMENT of PUBLIC WORKS, HIGHWAY and TRANSPORTATION

---

2302 Fish Hatchery Road ♦ Madison, Wisconsin 53713-2495  
Phone: (608) 266-4261 ♦ FAX: (608) 266-4269

Commissioner / Director  
Gerald J. Mandli

DATE: November 5, 2020  
TO: Chair and Members of the Personnel and Finance Committee  
FROM: Gerald J. Mandli, Commissioner / Director  
RE: Skilled Laborer Position Vacant for More Than Six Months, Position #860

County Ordinance 29.52(15) requires the Personnel and Finance Committee and the County Executive to approve filling positions that are vacant longer than six (6) months. Skilled Laborer position #860 for the Department of Public Works, Highway and Transportation was left unfilled in the wake of the COVID-19 pandemic. There is now a need to fill this position.

**What is the nature of the work or what is the essential function of the position?** Skilled Laborers perform road construction and maintenance work and are essential to winter snow plow operations. This position needs to be filled to ensure there is sufficient staffing for snow plowing.

**How has this function been fulfilled without this position?**

Summer operations were covered by other staff.

**What will be the impact on the Department's function and mission if the position remains vacant?**

The Highway Department will not have sufficient staff to cover snow plow operations.