



# Dane County

## Minutes - Final Unless Amended by Committee

### Land Conservation Committee

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Thursday, June 8, 2017

7:00 PM

Lyman Anderson Agriculture Center  
5201 Fen Oak Drive - Rm A/B  
Madison WI 53718

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5201 Fen Oak Drive - Room A/B

#### A. Call To Order

**Present:** 4 - PATRICK DOWNING, CARL CHENOWETH, RICHARD KILMER and SHELIA STUBBS  
**Excused:** 2 - TIM KIEFER and DANIELLE WILLIAMS  
**Absent:** 1 - RAY RIPP

*Staff Present: Amy Callis, Steve Ottelien*

*Meeting called to order by Chair CHENOWETH at 7:30 pm*

#### B. Consideration of Minutes

[2017](#) 5-11-17\_LCC MINUTES  
[MIN-072](#)

**Attachments:** [2017 MIN-072 5-11-17\\_LCC Minutes](#)

**A motion was made by STUBBS, seconded by DOWNING, that the minutes of May 11, 2017 be approved. The motion carried by the following vote: 4/0**

**Ayes:** 4 - Supervisor DOWNING, Supervisor CHENOWETH, Supervisor KILMER and Supervisor STUBBS

**Excused:** 2 - Supervisor KIEFER and Supervisor WILLIAMS

**Absent:** 1 - RIPP

#### C. Fund Transfers - none

#### D. Referrals (Resolutions & Ordinance Amendments)

[2017  
RES-088](#)      AUTHORIZING ACCEPTANCE OF A GRANT AND MASTER  
CONTRACT FROM THE WI DEPT OF AGRICULTURE, TRADE &  
CONSUMER PROTECTON

**Sponsors:** CHENOWETH, KILMER and WILLIAMS

**Attachments:** [2017 RES-088](#)  
[2017 RES-088 Fiscal Note](#)

A motion was made by **DOWNING**, seconded by **KILMER**, that this Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by the following vote: 4/0

**Ayes:** 4 - Supervisor **DOWNING**, Supervisor **CHENOWETH**, Supervisor **KILMER** and Supervisor **STUBBS**

**Excused:** 2 - Supervisor **KIEFER** and Supervisor **WILLIAMS**

**Absent:** 1 - **RIPP**

### E. Items Requiring Committee Action

[2017  
ACT-139](#)      APPROVAL OF COST-SHARE PAYMENTS

**Attachments:** [2017 ACT-139 C-S Payments 6-8-17](#)

A motion was made by **STUBBS**, seconded by **DOWNING**, that this Action Item be approved. The motion carried by the following vote: 4/0

**Ayes:** 4 - Supervisor **DOWNING**, Supervisor **CHENOWETH**, Supervisor **KILMER** and Supervisor **STUBBS**

**Excused:** 2 - Supervisor **KIEFER** and Supervisor **WILLIAMS**

**Absent:** 1 - **RIPP**

[2017  
ACT-135](#)      FARMLAND PRESERVATION PROGRAM CERTIFICATES OF  
COMPLIANCE

**Attachments:** [2017 ACT-135 FPP Approvals 6 8 17](#)

A motion was made by **DOWNING**, seconded by **KILMER**, that this Action Item be approved. The motion carried by the following vote: 4/0

**Ayes:** 4 - Supervisor **DOWNING**, Supervisor **CHENOWETH**, Supervisor **KILMER** and Supervisor **STUBBS**

**Excused:** 2 - Supervisor **KIEFER** and Supervisor **WILLIAMS**

**Absent:** 1 - **RIPP**

2017  
ACT-140

COMMUNITY MANURE STORAGE

**Attachments:** [2017 ACT-140 DaneCoCommunity Manure Storage& Nutrient Redistribution CtShr](#)  
[2017 ACT-140 CommunityManureStorageLCCApproved3-16-17](#)

*CHENOWETH explained he wanted the committee to discuss in more detail the Request for Proposal (RFP) portion of the Dane County Community Manure Storage and Nutrient Redistribution Cost Share Program which was presented at the March 16, 2017 LCC meeting. CHENOWETH would like the RFP program to be a separate action item on the agenda for the next LCC meeting.*

*CHENOWETH requested staff to update the dates and timelines in the RFP program and provide more detail associated with the scoring and ranking of the preproposal criteria.*

*DOWNING requested that final selection of funded RFPs be the decision of the LCC taking into consideration the ranking process.*

*STUBBS suggested the formation of a subcommittee of LCC members and staff complete the initial ranking of the RFPs submittals similar to the Executive Committee process for other similar RFP projects done by the county.*

**A motion was made by DOWNING, seconded by STUBBS, to direct staff to make the following changes to the Request for Proposals (RFP) portion of the Dane County Community Manure Storage and Nutrient Redistribution Cost Share Program and present at the next Land Conservation Committee meeting:**

- Update the dates and timelines in the draft RFP program language.
- Change “Dane County” to be “Dane County LCC”.
- Include the scoring and ranking details for the preproposal criteria.
- Authorize the LCC Chair to create a subcommittee consisting of LCC members and staff to complete the initial review/ranking of the submitted RFPs.

**The motion carried by the following vote: 4/0**

**Ayes:** 4 - Supervisor DOWNING, Supervisor CHENOWETH, Supervisor KILMER and Supervisor STUBBS

**Excused:** 2 - Supervisor KIEFER and Supervisor WILLIAMS

**Absent:** 1 - RIPP

**A motion was made by DOWNING, seconded by STUBBS, to postpone the approval of the Request for Proposals as part of the Dane County Community Manure Storage and Nutrient Redistribution Cost Share Program until next meeting. The motion carried by the following vote: 4/0**

**Ayes:** 4 - Supervisor DOWNING, Supervisor CHENOWETH, Supervisor KILMER and Supervisor STUBBS

**Excused:** 2 - Supervisor KIEFER and Supervisor WILLIAMS

**Absent:** 1 - RIPP

**F. Presentations - None**

**G. Reports to Committee - None**

**H. Announcements**

*DOWNING invited committee members to the next Environmental, Agriculture & Natural Resources Committee meeting for a presentation by retiring Land & Water Resources Department Director, Kevin Connors, on projects occurring in the Cherokee Marsh.*

**I. Future Meeting Items and Dates**

*Next meeting will be Tuesday, July 18, 2017 at 7:00 pm or at the call of the chair.*

**J. Public Comment on Items not on the Agenda**

*None*

**K. Such Other Business as Allowed by Law**

*None*

**L. Adjourn**

**A motion was made by DOWNING, seconded by STUBBS, that this meeting be adjourned. The motion carried by the following vote: 4/0**

**Ayes:** 4 - Supervisor DOWNING, Supervisor CHENOWETH, Supervisor KILMER and Supervisor STUBBS

**Excused:** 2 - Supervisor KIEFER and Supervisor WILLIAMS

**Absent:** 1 - RIPP

*Meeting adjourned at 7:59 pm*

*Respectfully submitted by Steven Ottelien. Minutes subject to committee approval.*