

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Supervisor Miles		Resolution No. <u>2020 RES-057</u>
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds <input type="checkbox"/>	

Title of Resolution or Ord. Amd.:

AUTHORIZING PURCHASE OF SERVICES AGREEMENT BETWEEN DANE COUNTY 5 AND BCS FOR TAX & ASSESSMENT PRINTING NEEDS

Policy Analysis Statement:

Brief Description of Proposal -

Following receipt and scoring of the proposals, staff recommends a Purchase of Services Agreement be awarded to Business Communication Solutions, LLC (BCS). This resolution allows BCS to be awarded a five-year contract not to exceed \$50,000 annually. This agreement is covered by funds budgeted annually.

Current Policy or Practice -

The County Treasurer and Planning & Development contract out for tax and assessment printing needs. Associated costs are included in the annual budget.

Impact of Adopting Proposal -

This resolution allows us to set up a POS Agreement with BCS for our tax and assessment printing needs. Associated costs are already included in the annual budget.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
 - Increases Rev. Budget
 - Increases Exp. Budget
 - Decreases Rev. Budget
 - Decreases Exp. Budget
 - Increases Position Authority
 - Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

NA

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services	\$50,000		\$50,000		State				
Capital					Other				
Total	\$50,000	\$0	\$50,000	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

none

Prepared By:

Agency: Treasurer	Division:
Prepared by: Adam Gallagher	Date: 5/14/20
Reviewed by:	Phone: 608.266.4151
	Date:
	Phone: