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Contract Cover Sheet

Note: Shaded areas are for County Executive review.

Department Land & Water Resources		Contract/Addendum # 11827C	
1. This contract, grant or addendum: <input checked="" type="checkbox"/> AWARDS <input type="checkbox"/> ACCEPTS		Contract Addendum	
2. This contract is discretionary <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		If Addendum, please include original contract number	
3. Term of Contract or Addendum: 01/01/2017 to 12/31/2017		<input type="checkbox"/> POS <input checked="" type="checkbox"/>	
4. Amount of Contract or Addendum: \$120,000		<input type="checkbox"/> Grant <input type="checkbox"/>	
5. Purpose: To add \$120,000 and extend POS to 12-31-17 for 2 youth crews provided and supervised by OFS to work on county lands.		<input type="checkbox"/> Co Lease <input type="checkbox"/>	
		<input type="checkbox"/> Co Lessor <input type="checkbox"/>	
		<input type="checkbox"/> Intergovernmental <input type="checkbox"/>	
		<input type="checkbox"/> Purchase of Property <input type="checkbox"/>	
		<input type="checkbox"/> Property Sale <input type="checkbox"/>	
		<input type="checkbox"/> Other <input type="checkbox"/>	
6. Vendor or Funding Source: Operation Fresh Start Inc.			
7. MUNIS Vendor Code: 5885			
8. Bid/RFP Number:			
9. If grant: Funds Positions? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Will require on-going or matching funds? <input type="checkbox"/> Yes <input type="checkbox"/> No			
10. Are funds included in the budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
11. Account No. & Amount, Org & Obj. LWRPKOP 31985		Amount \$ 120,000	
Account No. & Amount, Org & Obj.		Amount \$	
Account No. & Amount, Org & Obj.		Amount \$	
12. If this contract awards funds, a purchase requisition is necessary. Enter requisition # & year PO#20140888			
13. Is a resolution needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please attach a copy of the Resolution. If Resolution has already been approved by the County Board, Resolution No. & date of adoption 2017 RES-093			
14. Does Domestic Partner equal benefits requirement apply? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
15. Director's Approval: <i>[Signature]</i>			

Contract Review/Approvals				Vendor	
Initials	Ftnt	Date In	Date Out	Vendor Name	
<i>[Signature]</i> Received	_____	6/6/17		Operation Fresh Start Inc.	
<i>[Signature]</i> Controller	_____		6/7/17	Contact Person	
<i>[Signature]</i> Corporation Counsel	_____	6/8/2017	6/9/17	Terry Grossen	
<i>[Signature]</i> Risk Management	_____	6/7/17	6/8/17	Phone No.	
<i>[Signature]</i> Purchasing	_____	6/28/17	6/28/17	608-244-4721	
_____ County Executive	_____	_____	_____	E-mail Address	
				TGrossen@operationfreshstart.org	

Footnotes:

- 1.
- 2.

Return to: Name/Title: Janet Cray/Account Clerk II Phone: 224-3757 E-mail Address: cray@countyofdane.com	Dept.: Land & Water Resources Mail Address: 5201 Fen Oak Dr., #208 Madison, WI 53718
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Certification

The attached contract: [check as many as apply]

- conforms to Dane County's standard Purchase of Services Agreement form in all respects
- conforms to Dane County's standard Purchase of Services Agreement form with modifications and is accompanied by a revision copy¹
- is a non-standard contract which has been reviewed or developed by corporation counsel and which has not been changed since that review/development
- is a non-standard contract previously review or developed by corporation counsel which has been changed since that review/development; it is accompanied by a revision copy¹
- is a non-standard contract not previously reviewed by corporation counsel; it is accompanied by a revision copy
- contains non-standard/indemnification language which has been reviewed or developed by risk management and which has not been changed since that review/development
- contains non-standard insurance/indemnification language which has been changed since review/development or which has not been previously seen by risk management; it is accompanied by a revision copy
- contains non-standard affirmative action/equal opportunity language which has been reviewed or developed by contract compliance and which has not been changed since that review/development
- contains non-standard affirmative action/equal opportunity language which has been changed since the earlier review/development by contract compliance or which has not been previously seen by contract compliance; it is accompanied by a revision copy¹

Date: 6-5-17 Signed: Kevin Connor
 Telephone Number 224-3731 Print Name: Kevin Connor

Major Contracts Review (DCO Sect. 25.20) This review applies only to contracts which both exceed \$100,000 in disbursements or receipts and which require county board review and approval.

Executive Summary (attach additional pages, if needed).

1. Department Head Contract is in the best interest of the County.
Describe any deviations from the standard contracting process and any changes to the standard Purchase of Services Form Agreement.

Date: 6-5-17 Signature: Kevin Connor

2. Director of Administration Contract is in the best interest of the County.
Comments:

Date: _____ Signature: _____

3. Corporation Counsel Contract is in the best interest of the County.
Comments:

Date: 6/10/17 Signature: _____

¹ A revision copy is a copy of the contract which shows the changes from the standard contract or previously revised/developed contract by means of overstrikes (indicating deletions from the standard language) and underlining (showing additions to the standard language).

ADDENDUM OF AGREEMENT 11827C

THIS ADDENDUM, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and Operation Fresh Start Inc. (hereinafter, "Provider").

WITNESSETH:

WHEREAS Provider and County, by a separate document (hereinafter, the "Master Agreement"), Purchase of Services Agreement No. 11827, have previously entered into a contractual relationship pursuant to which Provider arranges for and supervises Youth Conservation Crews to work on county lands to learn valuable natural resource and park management skills in an outdoor setting, and

WHEREAS County and Provider wish to amend the Master Agreement in order to extend the term of the agreement to December 31, 2017 for up to an additional cost not to exceed \$120,000.

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The term of the contract is extended through December 31, 2017 to continue the program for providing youth conservation crews to work on county lands, at an additional cost not to exceed \$120,000.

IN WITNESS WHEREOF, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

FOR COUNTY:

Date Signed: _____

Date Signed: _____

FOR PROVIDER:

Date Signed: 5-31-17 _____ 