

**DANE COUNTY  
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Sup. Maureen McCarville		Resolution No. <sup>2018 RES-540</sup> _____
Vote Required: Majority _____ Two-Thirds <input checked="" type="checkbox"/>		Ordinance Amendment No. _____

Title of Resolution or Ord. Amd.:

AUTHORIZING THE RECLASSIFICATION OF A CHILD SUPPORT INVESTIGATOR POSITION TO A PARALEGAL I POSITION IN THE DANE COUNTY CHILD SUPPORT AGENCY

**Policy Analysis Statement:**

Brief Description of Proposal -

The Office of the Corporation Counsel has requested that vacant Position No. 1603 be reclassified from a Child Support Investigator, G17 to a Paralegal I, G17 in its Child Support Agency

Current Policy or Practice -

Personnel reclassifications of vacant positions require County Board approval.

Impact of Adopting Proposal -

Reclassifying the position into a Paralegal I position will result in a number of improvements in the areas of legal document production, quality assurance, work flow monitoring and training. The Paralegal I position will also assist the agency in meeting various regulatory deadlines.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
  - Increases Rev. Budget
  - Increases Exp. Budget
  - Decreases Rev. Budget
  - Decreases Exp. Budget
  - Increases Position Authority
  - Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

The cost of the Paralegal I position will be equal to that of the CSI Investigator position.

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

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**Prepared By:**

Agency: Corporation Counsel	Division: Child Support Agency
Prepared by: Carlos A. Pabellon	Date: 2/11/19 Phone: 266-1394
Reviewed by: Marcia A. MacKanzie	Date: 2/11/19 Phone: 266-4355