

**DANE COUNTY  
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No. _____
Sponsor: _____		Resolution No. <u>257</u>
Vote Required: _____		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/> _____ Two-Thirds		

Title of Resolution or Ord. Amd.:

**AUTHORIZING RUSSETT ROAD LEASE FOR JOINING FORCES FOR FAMILIES PROGRAM  
DCDHS - CYF Division**

**Policy Analysis Statement:**

Brief Description of Proposal -

Dane County Department of Human Services is involved in a program of providing more localized services in the communities identified as needing those services most. Two such programs are the Joining Forces for Families (JFF) Program and the Early Childhood Initiative (ECI). The programs are renewing a lease on office space in a building at 5810 Russett Rd. owned by Rey Anthony Clark and Lora Garrett. The space, Apts. #1, #2, #3, will cost \$28,800 at \$2,400 per month from 1/1/18 to 12/31/18, includes all utilities except electric, and gas for hot water. Adequate funds are budgeted for lease payments and electric and gas costs.

Current Policy or Practice -

Leases require County Board approval.

Impact of Adopting Proposal -

Authorizes the County Executive and County Clerk to execute a lease for space for the JFF and ECI Programs in a building at 5810 Russett Rd. owned by Rey Anthony Clark and Lora Garrett. The space, Apts. #1, #2, #3, will cost \$28,800 at \$2,400 per month from 1/1/18 to 12/31/18, includes all utilities except electric, and gas for hot water. Adequate funds are budgeted for lease payments and electric and gas costs.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- \_\_\_\_\_ No Fiscal Effect
- \_\_\_\_\_ Results in Revenue Increase
- Results in Expenditure Increase
- \_\_\_\_\_ Results in Revenue Decrease
- \_\_\_\_\_ Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
  - \_\_\_\_\_ Increases Rev. Budget
  - \_\_\_\_\_ Increases Exp. Budget
  - \_\_\_\_\_ Decreases Rev. Budget
  - \_\_\_\_\_ Decreases Exp. Budget
  - \_\_\_\_\_ Increases Position Authority
  - \_\_\_\_\_ Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses	\$28,800				Federal				
Contractual Services					State				
Capital					Other				
Total	\$28,800	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

**Prepared By:**

Agency:		Division:	
Prepared by:	Steven Delain	Date:	10/9/2017
Reviewed by:	Bill Hanna	Date:	10/10/2017
		Phone:	242-6453
		Phone:	242-6431