

**DANE COUNTY  
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. 306
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds	

Title of Resolution or Ord. Amd.:

**AUTHORIZING ALLIED LEASE FOR  
JOINING FORCES FOR FAMILIES PROGRAM - DCDHS - CYF DIVISION**

**Policy Analysis Statement:**

Brief Description of Proposal -

Dane County Department of Human Services is involved in a program of providing more localized services in the communities identified as needing those services most. One such program is the Joining Forces for Families (JFF) Program. The program is renewing a lease on office space in a building owned by Cyrena Pondrom and managed by the Investment Planning Corporation and this space is located at 2225 Allied Drive, Apartments #1,2, 3 and 4, Madison, Wisconsin. This resolution is to pay for the monthly rental payment of \$2,840 per month to cover costs related to occupying this space during the lease term of twelve months (01/01/18 to 12/31/18).

Current Policy or Practice -

Leases require County Board approval.

Impact of Adopting Proposal -

The Dane County Clerk and County Executive are hereby authorized to execute the described lease. The negotiated rental rate for the designated JFF space is presently below market at \$710 per month for one unit. The space will be utilized by a Dane County Community social worker and other JFF partners. The total rate for the term period is \$34,080. All utilities except electricity will be paid by landlord.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- \_\_\_\_\_ No Fiscal Effect  
 \_\_\_\_\_ Results in Revenue Increase  
 Results in Expenditure Increase  
 \_\_\_\_\_ Results in Revenue Decrease  
 \_\_\_\_\_ Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect  
 \_\_\_\_\_ Increases Rev. Budget  
 \_\_\_\_\_ Increases Exp. Budget  
 \_\_\_\_\_ Decreases Rev. Budget  
 \_\_\_\_\_ Decreases Exp. Budget  
 \_\_\_\_\_ Increases Position Authority  
 \_\_\_\_\_ Decreases Position Authority  
 Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses	\$0		\$34,080		Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$34,080	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

**Prepared By:**

Agency:		Division:	
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