

2016

FUND TRANSFER REQUEST FORM

AGENCY		ORGANIZATION			LEGISTAR FILE # 2015 FTR-076		
TRANSFER AMOUNT(S) FROM				CURRENT BALANCES			
Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance	
1 10,000	Grants In Aid	CULAFF 31089	272650	0	0	272650	
2							
3							
4							
5							
TRANSFER AMOUNT(S) TO				CURRENT BALANCES			
Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance	
1 10,000	DAMA Expense	CULAFF 20066	1	0	0	1	
2							
3							
4							
5							
EXPLANATION			APPROVALS				
The contribution from the Evjue Foundation designated \$10,000 to support the Dane Arts Mural project. This transfer of funds aligns the Cultural Affairs budget to reflect that designation.				DATE	APPROVED	DENIED	
			Controller	3/7/16	<i>[Signature]</i>		
			County Executive	3-11-16	<i>Joseph T. P...</i>		
Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.							