



Dane County

Minutes - Final Unless Amended by Committee

Airport Commission

Wednesday, November 18, 2015

5:30 PM

Robert B. Skuldt Conference Room at the Airport

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A. Call To Order

Present: 6 - DENNIS O'LOUGHLIN, PAUL RUSK, SALLY PROBASCO, PERRY ARMSTRONG, DONALD ESPOSITO JR. and ANDREW SCHAUER

Excused: 3 - GEORGE GILLIS, DAVE de FELICE and WILLIAM HAIGHT

Chair Probasco called the meeting of the Airport Commission of November 18, 2015 to order at 5:34pm.

Guests present: Deb Archer, President and CEO -Greater Madison Convention & Visitors Bureau and Madison Sports Commission; John Rader - Baker-Tilly Virchow Krause, LLP
Staff Present: Livingston, Jensen, Jones and Ladell

Pledge of Allegiance

The Pledge was recited.

B. Consideration of Minutes

1. [2015 MIN-424](#) AIRPORT COMMISSION MINUTES OCTOBER 21, 2015

Attachments: [2015 MIN-424 Airport Commission minutes October 21, 2015](#)

A motion was made by Cmsnr. ARMSTRONG, seconded by Cmsnr. SCHAUER, that the Minutes of the October 21, 2015 meeting be approved. The motion carried by a voice vote.

2. [2015 MIN-457](#) Noise Abatement Minutes - October 28, 2015

Attachments: [2015 MIN-457 October 28, 2015 Noise Minutes II](#)

A motion was made by Cmsnr. O'LOUGHLIN, seconded by Cmsnr. ARMSTRONG, that the Minutes of the October 28, 2015 Noise Abatement meeting be approved. The motion carried by a voice vote.

C. Reports of Subcommittees

1. Report of Noise Abatement Subcommittee - Chair Rusk

Chair Probasco introduced the Chair of the Airport Noise Abatement Subcommittee, Paul Rusk. Rusk reported that on October 28, they held the semi-annual, Noise Abatement Subcommittee meeting. The Subcommittee members appreciated that the military, FAA and other Technical Advisory Group members were in attendance. The subcommittee concluded that follow-up information should be posted on the Airport website and that notifications would be appreciated by the public when there is runway construction, increased air traffic, or changes in flight patterns that would have an impact on specific neighborhoods. Livingston thanked the Airport Commissioners for attending the subcommittee meeting, and Chair Probasco thanked Rusk and the staff for doing a great job with the meeting.

D. Referrals (Resolutions & Ordinance Amendments)

- 1. [2015 RES-220](#) AUTHORIZING ASSIGNMENT OF LEASES INVOLVING LAND AT DANE COUNTY REGIONAL AIRPORT

Sponsors: RUSK

Attachments: [2015 RES-220 Johnson Bank assign to Madison Comm](#)
[2015 RES 220 FISCAL NOTE Johnson Bank assign to Madison Commercial Investments LLC](#)
[SUB 2015 RES 220 PROPOSED RUSK Johnson Bank Res II re Assignment](#)
[FN UPDATED 2015 SUB RES 220E Johnson Bank assign 82-7 to Madison Commercial Investments, LLC](#)
[DCRA MCI SUB RES 220](#)

A motion was made by Cmsnr. ARMSTRONG, seconded by Cmsnr. O'LOUGHLIN, that Sub. 1 to the Resolution be recommended for approval. The motion carried by a voice vote. (5-0) Cmsnrs. RUSK and SCHAUER arrived after this item, so the report of subcommittee followed this item.

E. Items Requiring Commission Action

- 1. Mileage and Per Diems for Airport Commission members in attendance at this meeting, November 18, 2015 and the Noise Abatement Subcommittee Meeting, October 28, 2015.

A motion was made by Cmsnr. ARMSTRONG, seconded by Cmsnr. SCHAUER to approve mileage and per diem for the commissioners in attendance at tonight's meeting and the Noise Abatement Subcommittee meeting of October 28, 2015. Motion carried by a voice vote.

F. Presentations

1. Greater Madison Convention & Visitors Bureau Presentation - Deb Archer

Chair Probasco introduced Deb Archer, President and CEO - Greater Madison Convention & Visitors Bureau and Madison Area Sports Commission. Ms. Archer presented a powerpoint, "Destination Promotion: An Engine of Economic Development." There was a question and answer period. Chair Probasco thanked Ms. Archer. Livingston mentioned the Greater Madison Convention & Visitors Bureau information booth that is in the Airport Terminal. Ms. Archer thanked him for the opportunity to work together to serve the passengers.

2. Baker-Tilly Virchow Krause, LLP - Airport Audit Overview - John Rader

Chair Probasco introduced John Rader from Baker-Tilly Virchow Krause. John introduced himself and handed out the 2014 Airport audit report and statements. He explained the Airport's financial role in the county and focused on the Airport statements in the report. Mr. Rader explained the reports and noted that there are no problems at the Airport, and mentioned, in fact, that it is in good financial standing. A question and answer period followed. Chair Probasco thanked Mr. Rader for his presentation.

G. Reports to Commission**1. Activity Report**

Director Livingston reported that September activity was up 11% from the same month, last year. It was a good month. There was a 1% Year-to-date increase in enplaned passengers.

2. Air Park Issues

Jones reported that there was not a lot of activity and that we continue to routinely monitor lease performance.

H. Future Meeting Items and Dates

The Next meeting of the Airport Commission is scheduled for, Wednesday, December 16, 2015 at 5:30 P.M.

I. Public Comment on Items not on the Agenda

There was no public comment on items not on the agenda.

J. Such Other Business as Allowed by Law

Cmsnr. ESPOSITO mentioned the recent inquiry from a middle-school student to the Commission about contacting Airport personnel for a school project. Proper protocol was followed, and the inquiry was forwarded to Director, Brad Livingston.

K. Adjourn

A motion was made Cmsnr. O'LOUGHLIN, seconded by Cmsnr. ARMSTRONG to adjourn. Motion carried by a voice vote. Meeting adjourned at 6:34PM.

Signed Chair, Sally Probasco

*Minutes respectfully submitted by Chair Probasco
cjl*

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LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Airport Administrative Office - Christine Ladell (608) 246-3381 or Call WI Relay TTY 7-1-1