

**DANE COUNTY  
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. <input type="text"/>
Sponsor: Rusk		Resolution No. 2017 RES-439
Vote Required:		Ordinance Amendment No. <input type="text"/>
Majority <input checked="" type="checkbox"/>	Two-Thirds <input type="checkbox"/>	

Title of Resolution or Ord. Amd.:

AUTHORIZING TRAVEL OUTSIDE OF THE CONTINENTAL UNITED STATES FOR THE DANE COUNTY REGIONAL AIRPORT DEPUTY AIRPORT DIRECTOR - FINANCE AND ADMINISTRATION

**Policy Analysis Statement:**

Brief Description of Proposal -  
The Finance Committee of the Airports Council International-North America (ACI-NA) will host the 2018 - 12th Airport CFO Summit in Winnipeg, Manitoba, Canada, July 31 - August 2, 2018. Approval for travel outside the continental USA is requested for Kimberly Jones, the Deputy Airport Director of Finance and Administration in order to attend the conference.

Current Policy or Practice -  
Travel outside the continental USA requires Dane County Board of Supervisor's approval. The County is a member of ACI-NA and Kimberly is a member of the Finance Committee. The association includes Canadian airports, and to strengthen its membership relationship with Canada, the association will include more instructive conferences in that country.

Impact of Adopting Proposal -  
The Airport Deputy Director will travel to Winnipeg, Manitoba, Canada to attend the CFO Summit.

**Fiscal Estimate:**

<u>Fiscal Effect (check all that apply) -</u>	<u>Budget Effect (check all that apply)</u>
<input type="checkbox"/> No Fiscal Effect	<input checked="" type="checkbox"/> No Budget Effect
<input type="checkbox"/> Results in Revenue Increase	<input type="checkbox"/> Increases Rev. Budget
<input checked="" type="checkbox"/> Results in Expenditure Increase	<input type="checkbox"/> Increases Exp. Budget
<input type="checkbox"/> Results in Revenue Decrease	<input type="checkbox"/> Decreases Rev. Budget
<input type="checkbox"/> Results in Expenditure Decrease	<input type="checkbox"/> Decreases Exp. Budget
	<input type="checkbox"/> Increases Position Authority
	<input type="checkbox"/> Decreases Position Authority
	Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
<b>Expenditures -</b>					<b>Revenues -</b>				
Personal Services					County Taxes				
Operating Expenses	\$1,800				Federal				
Contractual Services					State				
Capital					Other				
Total	\$1,800	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

None

**Prepared By:**

Agency: Airport	Division: Administration	Phone: 246-3391
Prepared by: Kim Jones	Date: 02/15/18	Phone: 246-3391
Reviewed by: Kim Jones	Date: 02/15/18	