

AUTHORIZING AMENDMENT OF 2021 BUDGET FOR
HIRING OF RENEWABLE NATURAL GAS PLANT STAFF

The Department of Waste & Renewables owns and operates a Renewable Natural Gas (RNG) Plant at the Dane County No. 1 (Rodefeld) Landfill where the landfill biogas is processed and injected into an interstate natural gas pipeline. Operations and Maintenance (O&M) of the RNG Plant was initially contracted to a third party after start up in Spring of 2019.

Assuming that Dane County would take responsibility for O&M activities by July 1, 2021, two positions: (1) Biogas Engineer and (1) Biogas Technician, were authorized in the 2021 Budget with start dates of March 1, 2021 and July 1, 2021, respectively.

To prevent further staffing shortages that are already being experienced as a result of COVID-19 and other staffing transitions, the Department of Waste & Renewables is requesting authorization to begin recruitment and hiring of these two positions.

To help prevent additional overtime and disruptions in staffing at the RNG Plant, and to facilitate an efficient transition from third party O&M of the RNG Plant, an amendment to the 2021 Operating Budget is needed for the following items:

SWMETHGO 10009 SALARIES AND WAGES	\$42,100
SWMETHGO 10099 RETIREMENT FUND	\$3,400
SWMETHGO 10108 SOCIAL SECURITY	\$3,300
SWMETHGO 10117 HEALTH	\$16,800
SWMETHGO 10153 DENTAL	\$1,200
SWMETHGO 10171 DISABILITY INSURANCE	\$100
SWMETHGO 10180 LIFE INSURANCE	\$100
TOTAL	\$67,000

The early recruitment and hiring of these two positions will be offset by some savings of contracted O&M services and the SWMETHGO 31761 O&M Contract Services can be reduced by \$40,000.

NOW, THEREFORE, BE IT RESOLVED that the 2021 Operating Budget be amended to increase expenditure accounts listed above by \$67,000 and decrease expenditure account SWMETHGO 31761 O&M Contract Services by \$40,000.