

**FUND TRANSFER REQUEST FORM**

|                                      |                                     |                                     |
|--------------------------------------|-------------------------------------|-------------------------------------|
| <b>AGENCY</b> Land & Water Resources | <b>ORGANIZATION</b> Lake Management | <b>LEGISTAR FILE #</b> 2021 FTR-017 |
|--------------------------------------|-------------------------------------|-------------------------------------|

| TRANSFER AMOUNT(S) FROM<br>(Decrease Expenditure or Increase revenue) |               |                                      |          |       | CURRENT BALANCES |                   |
|---|---------------|--------------------------------------|----------|-------|------------------|-------------------|
| Amount in Whole \$\$  | Account Title | Account Code<br>(ORG-OBJECT-PROJECT) |          |       | Budgeted Amount  | Available Balance |
| 1   | 29,200.00     | Yahara River Flow Enhancement        | CPLWRESC | 59032 |                  |                   |
| 2   |               |                                      |          |       |                  |                   |
| 3   |               |                                      |          |       |                  |                   |
| 4   |               |                                      |          |       |                  |                   |
|   | 29,200.00     | TRANSFER FROM TOTAL                  |          |       |                  |                   |

| TRANSFER AMOUNT(S) TO<br>(Increase Expenditure or Decrease Revenue) |               |                                      |          |       | CURRENT BALANCES |                   |
|---|---------------|--------------------------------------|----------|-------|------------------|-------------------|
| Amount in Whole \$\$  | Account Title | Account Code<br>(ORG-OBJECT-PROJECT) |          |       | Budgeted Amount  | Available Balance |
| 1   | 29,200.00     | Vehicle & Equipment Replacement      | CPLWRESC | 58923 |                  |                   |
| 2   |               |                                      |          |       |                  |                   |
| 3   |               |                                      |          |       |                  |                   |
| 4   |               |                                      |          |       |                  |                   |
|   | 29,200.00     | TRANSFER TO TOTAL                    |          |       |                  |                   |

|  |                     |      |          |        |
|--|---------------------|------|----------|--------|
| <b>EXPLANATION:</b> (Ensure to include a complete description free of acronyms detailing what the transfer accomplishes and why it is needed.)   | <b>APPROVALS</b>    |      |          |        |
| To transfer \$29,200 from the Yahara River Flow Enhancement account to the Vehicle & Equipment Replacement account to allow a truck with a crane attachment to be purchased for Lake Management staff. This will be used on the Yahara Lakes dredging project.   |                     | DATE | APPROVED | DENIED |
|  | Oversight Committee |      |          |        |
|  | Controller          |      |          |        |
|  | County Executive    |      |          |        |
|  | Finance Committee   |      |          |        |
| Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar. |                     |      |          |        |