

**DANE COUNTY
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. <u>525</u>
Vote Required:		Ordinance Amendment No. _____
Majority <u>X</u>	Two-Thirds	

Title of Resolution or Ord. Amd.:

**APPROVAL OF LEASE TO STATE OF WISCONSIN FOR SPACE
AT JOB CENTER – DCDHS – EA DIVISION**

Policy Analysis Statement:

Brief Description of Proposal -

Dane County and the State of Wisconsin, Department of Workforce Development (DWD) have had a mutually beneficial partnership, having collocated and operated a joint Job Center at 1801- 1821 Aberg Avenue since 1993. The current lease with DWD expires on February 28, 2019 and DWD desires to continue to locate some of their agencies within the building for an additional three years, to March 1, 2022. After the initial three (3) year term, DWD shall have the option to renew for two (2) successive three (3) year periods from and after March 1, 2022. Annual increases of 1.5% shall apply to each year of the renewal term according to the schedule included in the lease until the last renewal expires on February 28, 2028.

Current Policy or Practice -

Leases require County Board approval.

Impact of Adopting Proposal -

A new lease has been presented to the County for 17,067 square feet of office space at an initial annual rental rate of \$296,453.79 which is a 1.3% increase over the current rental rate. An annual increase of 1.5% shall apply to each subsequent year of the initial term.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- _____ No Fiscal Effect
- X Results in Revenue Increase
- _____ Results in Expenditure Increase
- _____ Results in Revenue Decrease
- _____ Results in Expenditure Decrease

Budget Effect (check all that apply)

- X No Budget Effect
- _____ Increases Rev. Budget
- _____ Increases Exp. Budget
- _____ Decreases Rev. Budget
- _____ Decreases Exp. Budget
- _____ Increases Position Authority
- _____ Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses	\$247,045		\$296,454		Federal				
Contractual Services					State				
Capital					Other				
Total	\$247,045	\$0	\$296,454	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

Prepared By:

Agency:		Division:	
Prepared by:	Thomas Malone	Date:	2/4/2019
Reviewed by:	Edjuana Ogden	Date:	2/5/2019
		Phone:	242-6477
		Phone:	242-6431