

**DANE COUNTY  
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No. _____
Sponsor: _____		Resolution No. <u>34</u>
Vote Required: Majority <u>X</u> Two-Thirds		Ordinance Amendment No. _____

Title of Resolution or Ord. Amd.:

**AUTHORIZING SUN PRAIRIE LEASE FOR JOINING FORCES FOR FAMILIES PROGRAM  
DCDHS - CYF Division**

**Policy Analysis Statement:**

Brief Description of Proposal -

Dane County Department of Human Services is involved in a program of providing more localized services in the communities identified as needing those services most. One such program is the Joining Forces for Families (JFF) Program. The Joining Forces for Families program has secured office space in a building owned by the Sunshine Place, and this space is located at 18 Rickel Rd, Sun Prairie, Wisconsin. JFF will play a strong role in this community. This resolution is to pay for the monthly rental payment of \$300 per month to cover costs related to occupying this space during the lease year of 01/01/15 to 12/31/15.

Current Policy or Practice -

Leases require County Board approval.

Impact of Adopting Proposal -

Authorizes the County Executive and County Clerk to execute a lease with Sunshine Place for space for the JFF Program in a building at 18 Rickel Rd, Sun Prairie at \$300 per month from 1/1/15 to 12/31/15, includes all utilities except telephone. Adequate funds are budgeted for lease payments and telephone costs.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

\_\_\_\_\_ No Fiscal Effect  
\_\_\_\_\_ Results in Revenue Increase  
X Results in Expenditure Increase  
\_\_\_\_\_ Results in Revenue Decrease  
\_\_\_\_\_ Results in Expenditure Decrease

Budget Effect (check all that apply) -

X No Budget Effect  
\_\_\_\_\_ Increases Rev. Budget  
\_\_\_\_\_ Increases Exp. Budget  
\_\_\_\_\_ Decreases Rev. Budget  
\_\_\_\_\_ Decreases Exp. Budget  
\_\_\_\_\_ Increases Position Authority  
\_\_\_\_\_ Decreases Position Authority  
Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses	\$3,600				Federal				
Contractual Services					State				
Capital					Other				
Total	\$3,600	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

**Prepared By:**

Agency:		Division:	
Prepared by:	Steven Delain	Date:	4/24/2015
Reviewed by:	G.P. Foster I	Date:	4/28/2015
		Phone:	242-6453
		Phone:	242-6431